

**MEETING MINUTES**  
**HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE**  
**November 19, 2009**  
**10:00 a.m.**

**Attendees:** Steve Vieira, Maggie Scott, Joan Hayes, Bill Moyer, Joseph Ginter, and Fran Reimondo  
County - Dawn Harrison and Alan Holbach

The meeting was called to order at 10:48 a.m.

**Minutes:**

The Committee approved the minutes, as submitted, from the meeting held on September 17, 2009, meeting. There was discussion on an objection of the minutes from Mr. Moyer, regarding a statement in the minutes being made from Mr. Moyer not being aware of a vote taking place in the minutes on moving the trees to the Butterfly Garden. Mr. Moyer asked how many times this will be brought up in the minutes.

**Unfinished Business**

- The meeting is being recorded by County staff and Committee member; the legal minutes will be the minutes that are typed by County staff.
- The Committee discussed the financial reports on where we are with what we have collected so far, and budgeted amounts verses actual.
- The Committee reviewed the reports on what work was done in the field where the funding was used; questions were asked on work done on Briar, Cardiff, and Discovery. Details of the work performed on these jobs were pulled and given to Mr. Vieira.
- A question was asked if the Madison job is completed. The drainage was done on all four intersections. Sod is still outstanding on the job.
- The Committee requested details on the hourly rate of employees. Mrs. Harrison will e-mail the information to the Committee. Mr. Holbach explained the definition of a child work order. How the work is recorded, by work request, with daily crew sheets giving the details on the work request.
- The question was asked if all the pipes have been cleaned out in Zone 47. Mr. Holbach is to investigate and report his findings to the Committee.
- Priority list was reviewed by the Committee; there are currently 10 items on the list. Four new items were added to the priority list

**New Business**

- The sidewalk needs to be repaired on Broadpoint, across from Rushmore, about 120 feet from San Marino.

- On San Marco, almost to Harbor, the pepper trees need to be cut, and at Voyageur and Broadpoint, remove the palm tree that is a line of site issue.
- At 2245 Triton, the catch basin needs to be checked and pipes need to be cleaned out. Requesting a line and grade to be done further down on Triton.
- The ditches need to be cut at Pinellas and San Marco, and on Broadpoint at Mancini the swales need to be cut where the vacant lots are.
- There was discussion on reducing the speed limit from Rio de Janeiro after the light.
- Request to have the gopher tortoise barrow investigated; the statement was made that the barrow looks like it has been abandoned.
- There was discussion on Chairman and Vice-Chair as to when the members take the seat, and when they are appointed by the Committee. The Committee decided to have a vote in February for Chairman and Vice-Chair. Mr. Vieira asked if there is any objection to having the vote take place in February. Mrs. Hayes made a motion to have the elections for Chair and Vice-Chair in February 2010. Motion passes, all were in favor. The Committee had a brief conversation on what position will expire on the Committee.
- Mrs. Harrison asked the Committee if they would like any changes on the work program or the budget.
- Mrs. Hayes asked if the funding was reduced for the maintenance on the landscaping; the funding was reduced to \$ 20,000.
- Mr. Vieira requested a copy of the CD's that were made of the meetings from November forward.
- The Committee complained of speeders on Sulstone; the Committee will contact the Sheriff's Department.
- Mrs. Hayes made the statement of the new Committee working together better for the benefit of the Community of Harbor Heights.

Respectfully submitted,

Dawn Harrison  
Municipal Services District Representative

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