

**MEETING NOTES**  
**HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE**  
**March 7, 2012**  
**9:30 a.m.**

**Attendees:** Steve Vieira, John Ginter, Jim Snyder

**Absent:** Joan Hayes, Maggie Scott, William Moyer

**Guest:** Robert Hawter

**County:** Dawn Harrison, Gregg O'Connor, Sandy Wright

Mr. Vieira called the meeting to order at 9:30 a.m.

**Minutes:** The minutes from the January 11, 2012 meeting were distributed and approved as written

Ms. Wright reviewed the status of the Committee members. Maggie Scott's appointment to the Committee was approved by the Board of County Commissioners at the BCC meeting on 2/28/2012. Her term will expire on 2/28/2015.

**Old Business:**

- The trees in the median do not appear to be healthy. They are brown with no new growth and trimmings are on the ground at the base of the trees. Mr. O'Connor reported that there is a landscape contractor in place and the area has been made safe. The appearance of the trees may be caused by the temperatures and drought because the trees are not dead and should revive. He will assess the area in April. Some of the trees were replaced last year and have a one-year warranty period. The trees and ground cover should recover when the dormant season ends. Mr. Hawter personally sprayed for weeds last week.
- There was discussion about the area by the bridge. Mr. O'Connor stated that mowing during the dormant season needs to be adjusted to a height of 6". Cutting any shorter than that causes the area to look bad. The County awards the contract to the lowest competent bidder. The medians are not as attractive as the Committee would like them to be.
- The Committee was happy with the previous contractor until watering became an issue. Now that the previous contractor has his own water truck, maybe the contract can be awarded back to them. Ms. Harrison will see when this contract can be rebid.
- Some major projects are scheduled over the next two years so the Committee should be prepared for some damage.

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- Butterfly Garden – Mr. Vieira met with Mr. Henry from the Parks & Recreation Department. The garden was placed in the lowest part of the park which is why there is so much standing water in that area. There needs to be a swale installed to address the problem. The garden should have been installed in a different area, possibly along the tennis courts. Mr. Henry said he is not against the MSBU addressing the problem themselves. The Committee is not in favor of allocating additional funds because the park is scheduled for renovation during the 2013/2014 fiscal year. The drainage problem could be addressed during the renovation project. The Committee is happy with the way the garden looks.
- Sign Project The design for the signs was distributed via e-mail. The Committee approved the design with one minor change. Installation should begin within 8-10 weeks. Ms. Harrison chose this contractor in an effort to save money and starting over again would be costly. The difference between what the MSBU budgeted for the sign project and the actual cost will be taken from another line item within the MSBU budget. Ms. Harrison found that many sign companies have gone out of business. Requests for bids were sent to many contractors, however, there were only two responses. The prep work for the sign installation is included in the contract. Ms. Harrison will check to see if removal of the old signs is included. If not, she will contact Mr. Vieira. The old signs will be reused on private property by the Yacht Club and the Harbour Heights Civic Association; they should not be thrown away.
- Installation of a curb at the convenience store median was requested. Ms. Harrison explained that the Maintenance & Operations Division does not install curbing. She will see if the County has a curb vendor that can install 2.5 – 3 feet of curbing to prevent erosion of the median.
- Sidewalk trimming is done by the Maintenance & Operations Division as requested. Trimming is on the schedule within the next two weeks.
- The Daytona Outfall project is in the planning phase and rip rap will be used. The Committee would like a swale built with a catch basin installed to help catch the silt. There is a major problem at the Marine intersection and the entire area needs to be fixed. If rip rap is the solution, the Committee would like for the work to begin as soon as possible. Ms. Harrison will see if the area of Huntley & Marine and the street before Huntley can be addressed at the same time the rip rap work is being done.
- There is a catch basin, small pipe repair and pipe cleaning taking place at Madison. The costs associated with the work will show up on the next activity report.
- Bridge Project – A design firm has been selected. There will be a public meeting held at Deep Creek Elementary School at the end of March or the beginning of April to address any questions. The Purchasing Department will schedule the meeting and it will be posted on the County website. The new bridge will be wider than the existing one allowing for a sidewalk. Barry Cohen is the Engineering Division's Project Manager for the bridge project which is scheduled in the fiscal year 2012/2013 budget.

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- New Activity Report was distributed for review.
- Desoto Ditch – This project falls under the Mid-Charlotte Stormwater MSBU. The ditch area should not be considered a beautification project. The Committee would like to use the same bathymetric survey performed for the Mid-Charlotte Stormwater MSBU. Ms. Harrison will check with the Engineering Division to see if it can be duplicated.
- Mowing work was done in the area of Talbrook and Jordan, however, the deep ruts that were created on Triton still need to be repaired.
- The sign work that was done is complete and correct.
- The Actuals report will be sent to the Committee members along with the sign design. The 2013/2014 budget will also be forwarded as soon as they are completed.

The next meeting is scheduled for Wednesday, May 9, 2012.

The meeting was adjourned at 10:45 a.m.