

**MEETING NOTES**  
**HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE**  
**May 9, 2012**  
**9:30 a.m.**

**Attendees:** John Ginter, Joan Hayes, William Moyer, Maggie Scott, Jim Snyder, Steve Vieira

**Guest:** Fran Ramondo

**County:** Dawn Harrison, Gregg O'Connor, Sandy Wright

Mr. Vieira called the meeting to order at 9:30 a.m.

**Minutes:** The minutes from the March 7, 2012 meeting were approved with corrections to the date on pages two & three.

Ms. Wright reviewed the term limits with the Committee members.

**Old Business:**

- Catch basins at Huntley & Marine Terraces have not been repaired. This will be a large project that will require planning. Ms. Harrison will get a time frame for the repairs and report back to the Committee.

**New Business:**

- Landscaping in Medians – Mr. O'Connor & Mr. Vieira walked the medians the prior week to discuss a plan for repairs. There was discussion regarding who is responsible for replacing the dead plants. There are 13 dead plants and 11 holes where trees used to exist. The Committee stated that they agreed to pay extra money last year for watering and the contractor hasn't been fulfilling that obligation. The Committee stated they were very pleased with the previous contractor; the medians have deteriorated since the existing contractor took over the contract. Mr. Holbach suggested having the current contractor replace the dead plants, then go out to bid for a new contractor. The existing contract is expiring on October 12, 2012 and the process of selecting a new contractor can begin 3 months prior to that. Public Works has two water trucks that will be able to water if needed until the new contractor is selected. Ms. Scott made a motion to have the contractor replace the dead plants with like plants and to not renew the contract with the existing contractor. The motion was seconded by Ms. Hayes with all members in favor. The Committee stated they would like to sit in on the pre-bid meeting. Mr. Holbach explained that the Committee members can speak as individuals to express concerns by attending the Board of County Commissioners meeting where the new contractor is selected.
- The Committee stated that gulf carts are using the median to cut across instead of going around. They are making a path on the median. A crosswalk would be preferable on the median located at Sunnybrook Dr. and Broadpoint.
- Mr. Moyer passed out pictures of the curbing that was installed stating that the job doesn't look complete. Patch work and cleanup is needed. Mr. Holbach stated that Maintenance and Operations will do the repairs and cleanup. Mr. Vieira will email the exact locations to Ms. Harrison.
- Ms. Hayes questioned the \$80,000 shown on the report for Contract landscaping. Ms. Harrison will research and report back to the Committee.

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- Butterfly Garden – Ms. Scott stated that no watering has taking place by the contractor causing the Horticulture Society to have to pay a \$16.00 per month water bill. The Contractor was supposed to water the garden at the same time they watered the medians. Mr. O'Connor pointed out that the 3 winters prior to this past winter, we had temperatures that dipped into the 20's. He stated that some of the plants in the garden are not able to tolerate those low temperatures. The Committee doesn't want to take over the maintenance of the garden. There needs to be a swale installed at one end of the garden, the Committee agreed to work with the Parks and Recreation Department to address the issue, however they will not take over the maintenance of the garden. There is a renovation project planned during the 2013/2014 fiscal year. The drainage problem could be addressed during the renovation project. Mr. O'Connor stated that there was a change order put into the contract last year for light trimming, spray weeds and water as required as they worked on the medians. He suggested tightening up on the specifications in the new contract.
- The Committee would like to increase Median Maintenance to \$25,000.
- Sign Project The design for the signs was approved and construction has begun. The signs will need to be angled when installed. Locates should be called for and a stake put in the ground to show where the signs are to be installed, a couple of days prior to installation. The locates should not be done too soon or the markers may become disturbed or blown down. The Committee would like to be on site for the installation. A variance will be required to install a Welcome to Harbour Heights sign after the Bridge is complete.
- Ms. Hayes stated that the plaque in the Memorial Garden will have to be relocated during the bridge project. It is too heavy to move by hand and will require a backhoe. Ms. Ramondo stated that it can be relocated to the Butterfly Garden. Roads & Bridges will move the plaque.
- Mr. Moyer questioned why only one "No Loitering" sign was installed. Ms. Harrison stated one was requested. The suggestion was made to have the subject be brought up at the Community meetings for volunteers to help with a cleanup.
- The bridge survey is complete and the work should start at the beginning of the 2012/2013 fiscal year. A temporary bridge will be installed through the church parking lot. The project will take approximately one year to complete. The design is similar to the one on Melbourne Street.
- There was a letter regarding sidewalks that was from 2008. Ms. Harrison stated that there are no funds available for this project. The Committee hopes that the one cent sales tax will continue so they can point out that there is a school present in the area stating it is a safety issue for children walking to school. There were no Committee members attending the BCC meetings to express their concerns. Ms. Harrison stated that funding must be available, unless the MSBU agrees to pay for sidewalks. Committee involvement is essential in order to get things done. This subject is being tabled until the next meeting.

The next meeting is scheduled for Wednesday, July 25, 2012 at 9:30 a.m.

The meeting was adjourned at 10:53 a.m.