

MEETING NOTES
HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE
July 25, 2012
9:30 a.m.

Attendees: John Ginter, Joan Hayes, William Moyer, Maggie Scott, Jim Snyder, and Steve Vieira

County: Dawn Harrison and Sandy Wright

Mr. Vieira called the meeting to order at 9:37 a.m.

Minutes: The minutes from the May 9, 2012 meeting were unanimously approved as written.

Ms. Wright reviewed the term limits for Mr. Moyer and Mr. Snyder to confirm that our records reflect the correct dates per Mr. Moyer's appointment letter.

New Business:

- Budget Report – The Committee inquired about the correction of \$80,000 for Beautification. Ms. Harrison distributed a copy of the corrected budget and reviewed the corrections with the Committee. The County is not happy with the current landscape contractor and will be putting the contract back out for bid. Mr. O'Connor will be making updates to the contract and is looking into having the current contractor excluded from the next bid process. Ms. Harrison will send a copy of the updated contract to the Committee when she receives it.
- Mr. Snyder reported the road flooding on Broadpoint between Del Prado and the convenience store. The Committee explained that this site has been examined several times before. The problem is that the parking lot by the convenience store is pitched to drain into the roadway, causing water to collect there. The owner refuses to fix the problem. There is also a problem at 27308 San Marino. The area between Daffodil and the outfall is not draining properly. Ms. Harrison will report it and have it checked.
- Mr. Moyer reported that the sink hole on San Mario that is in the right-of-way between two empty lots was reported over a month ago and is still not fixed. He provided a print out of the Work Request along with a picture of the hole. Ms. Harrison explained that once a work request has been opened, the item goes on the list. Due to the location and nature of the hole and the amount of recent calls reporting drainage problems, this item would not likely be a top priority.
- There was discussion regarding who is responsible for painting the median curbing in the circles. Ms. Harrison stated it would be done at the same time as the road striping. The Committee stated the striping was done however the curbing was not. Ms. Harrison stated that the curbing is in poor condition at this time and suggested that the Committee remove the curbing prior to going into a Paving Project. It could be combined with the same loan and done at the same time. The Committee agreed not to put any funding into painting the curbing at this time and to wait for a future paving project.
- Mr. Vieira stated that 3 newly planted trees were removed 10 days later and have not been replaced. Highland and Sulstone medians have 2 dead trees and the newly planted trees have straps that need repaired. The trees have nothing to hold them up. Ms. Harrison will follow up.

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- Ms. Harrison stated that she and Mr. O'Connor are planning a site visit to inspect the signs this afternoon. The sod around the signs has been requested to be installed. They will be discussing what types of plants for the sign areas. Mr. O'Connor has asked Rodney Jones to suggest types of cold tolerant plants that could be used. There was discussion regarding the tops of the signs not having a permanent cap on top. Water is collecting in them and not draining. The specification calls for both signs to be exactly a like structurally.

Old Business:

- Sidewalks – The sidewalks areas need to be trimmed and cleaned up. Ms. Harrison will report the area. There was extensive discussion regarding the Deep Creek area getting sidewalks and the Harbour Heights area not. Funding from the gas tax was discussed at the meeting. Ms. Harrison stated there is no funding available for this year. The Committee agreed to put the past behind and to aggressively pursue getting sidewalks approved for this area when the next funding cycle comes around. There are 54 school children walking to the school. This does not include the children that walk to bus stops to go to other schools. The Committee has waited 5 years and stated there is a definite need for the children. The Committee is committed to being better prepared and more diligent about getting approval. Ms. Hayes made a motion to move forward as a full committee to work together to get approval for sidewalks to be installed in Harbour Heights. The motion was seconded by Ms. Scott. Mr. Vieira suggested amending the motion to include that this Committee will make sidewalks a priority project to work on during the next fiscal year. Ms. Hayes accepted the amendment, Ms. Scott seconded the amendment, and it was unanimously passed. Mr. Vieira stated that now is the time to work together as a group to come up with a list of streets that the Committee should have sidewalks on. The Committee will work on that list at the next meeting and then to compose a letter stating their wants to send to the commissioners and copying Mr. Sandrock. The Committee wants to have a plan in place and ready to go for the 2013/2014 fiscal year.
- There was discussion regarding road paving in Harbour Heights. A commissioner was heard saying this area was scheduled for paving next year. There was likely confusion coming from the fact that Deep Creek is scheduled to have only major roads on the schedule for next year. Ms. Harrison went over the figures and funding that this Committee has to work with, explaining that currently the cost to repave is approximately \$120,000 per mile. The cost is determined by the cost of oil and the availability of paving contractors. The paving for this area should be looked at again in two years. The Committee agrees that spending the money up front to address the infrastructure was the right thing to do although it cut into the funds they were hoping to use for future paving.
- There was discussion regarding working on the area of Broadpoint and Sunnybrook after the new bridge is complete. This would be good for the Community. The Committee agreed that it would create a very attractive entry into the Community much like the plan that was designed by the previous developer.
- Financial Reports - Ms. Harrison distributed the Activity Report for the Committee's review and agreed to supply the Committee with a year-end Activity Report prior to the next meeting. This will provide the Committee with a recap of all the projects worked on during the past year and will give the Committee an idea of the funding that will be brought forward into next year's budget.

The next meeting is scheduled for Thursday, September 6, 2012 at 9:30 a.m.

The meeting was adjourned at 10:40 a.m.