

**MEETING NOTES**  
**HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE**  
**January 23, 2013**  
**10:00 a.m. - Public Works Conference Room**

**Attendees:** John Ginter, Joan Hayes, William Moyer, Maggie Scott, and James Snyder

**Absent:** Steve Vieira (excused)

**County:** Dawn Harrison and Sandy Wright

**Guests:** Sign-in sheet attached

Mr. Ginter called the meeting to order at 3:36 p.m.

**Minutes:** The minutes from the November 20, 2012 meeting were unanimously approved as amended.

Two members' terms will expire in February & four applications have been received. Applications are scheduled to go to the BCC for a vote on February 26, 2013.

**New Business:**

- Election of Officers – Ms. Hayes nominated Mr. Vieira to continue as chairperson and Mr. Ginter to continue as vice chair for another year. Mr. Moyer seconded the nomination. Ms. Scott made a motion to nominate Mr. Ginter as chairperson. Mr. Ginter declined. The vote to accept Mr. Vieira as chair and Mr. Ginter as vice was four in favor, one opposed.
- Budget Cycle – The budget for fiscal years 2013/2014 and 2014/2015 will contain a reduction in maintenance services. A cost estimate for the drainage and road reconstruction of Highlands and Cedar will be submitted.
- Activity Reports – Ms. Harrison will provide more information about the miscellaneous charge for landscaping and the charge for \$17,000 contained in the report.

**Unfinished Business:**

- Community Signs – County staff drilled holes in the block to allow for drainage. The contractor corrected the other issues at no charge.
- Sidewalks – Mr. Moyer made a motion to table this item for discussion at the next meeting. The motion was seconded by Mr. Snyder and passed unanimously.
- Discussion regarding the functions and responsibilities of an MSBU Advisory Committee. The committee pulled from the County website was reviewed website and will be posted with the minutes.
- Butterfly Garden - Ms. Hayes made a motion to table all further discussions until a plan for the Renovation Project is available for review. Ms. Scott seconded the motion and it passed unanimously. Ms. Harrison will provide the status of the project.
- Ms. Harrison will provide an update on the catch basin at Mancini and San Marino being too high.

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- There was discussion regarding cleaning the catch basins and drainage pipes. Ms. Scott made a motion to inspect the catch basins and drainage pipes and clean the ones that are deemed necessary. The motion was seconded by Ms. Hayes and passed unanimously.
- There was discussion regarding the specialty mowing contract. Info regarding the bid specifications will be provided.
- There was discussion regarding watering the newly-laid sod.
- The DeSoto Canal project was presented to the BCC yesterday for approval.
- Ms. Scott stated that she plans to fulfill her membership on this committee until it expires in 2015.

**Citizen Input:**

- When the drainage at the "S" curve is addressed, can the swales on either side of the road is eroding and needs to be addressed?

The next meeting is scheduled for Tuesday April 23, 2013 at 3:00 p.m.

The meeting was adjourned at 10:44 a.m.

Submitted by:



Sandy Wright  
Public Works Department

CHARLOTTE COUNTY  
PUBLIC WORKS DIVISION

HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE  
ATTENDANCE ROSTER

MEETING DATE: Wednesday, January 23, 2013

MEETING TIME: 9:30 a.m. Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
PUBLIC RECORD**

NAME (please print)	Email Address	Telephone Number
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Joan Hayes		941 743 4819
Maggie Scott		(941) 627-3341
John Ginter	billied@comcast.net	941 626-9505
Fran Bemonds	—	629-8228