

MEETING NOTES
HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE
April 30, 2013 – Regular Meeting
3:00 p.m. - Public Works Conference Room

Attendees: John Ginter, William Moyer, Gail Phillips, Maggie Scott, James Snyder and Steve Vieira

County: Dawn Harrison, Gregg O'Connor and Sandy Wright

Guests: Sign-in sheet attached

Mr. Vieira called the meeting to order at 3:08 p.m. A roll call of members was taken; a quorum is present.

The status of the committee members was reviewed.

The minutes from the January 23, 2013 meeting were unanimously approved as written.

New Business:

- Butterfly Garden - Mr. Vieira stated he attended the public meeting three weeks ago at the Harbour Height Civic Association. The reconfiguration of the park was discussed. He met with Mr. Milligan from Community Services and Jason Green from Weiler Engineering regarding the flooding of the plants in the Butterfly Garden. It is suggested that the folks responsible for the garden, shorten the garden by 10-15 feet to allow the water to flow. The garden is sticking out too far and blocks the flow of the water which is causing the plants to become flooded. Mr. Vieira stated that moving forward, all concerns should be directed to the Community Services Department; they are responsible for the park. There will be no further discussion or actions taken by this Committee relating to the Butterfly Garden.
- Bridge Replacement – The stages of the project were distributed for review. A temporary bridge will be installed and traffic will be routed through the church parking lot. The sign will be relocated to the Harbour Heights Civic Building.
- Desoto Ditch – This ditch runs north and south and there is a project underway to remove all foliage from the Deep Creek side of the ditch. A Geo Mat will be installed and the area will be re-sodded. This project is fully funded through the Stormwater Unit and will be paid for over the next two years. It will save 51 houses from falling into the canal. The Big Ditch which runs east and west is also eroding and will need to be addressed within the next four years.
- Medians – Mr. Vieira inspected every median and reported that there are 10 dead trees that need to be removed. The medians need to be trimmed and weeded. There was discussion regarding options for planting and irrigation. Mr. O'Connor agreed to a site visit with Mr. Vieira to review the current conditions of the medians. The committee agreed that it would be less expensive to incorporate an irrigation system and curbing into the paving project to create one large project.
- Activity Reports – The report was distributed for review and questions.
- There were areal maps distributed and discussion regarding the S Curve at Cedar Street. The sign placement is correct, however the road is not. The road should turn instead of making an "S". The Committee asked that the Engineering Department review the area from a storm water stand point. Ms. Harrison suggested including this area in the paving program. There was a request to have dirt installed to address the drop offs. There was discussion regarding the future paving program. Mr. Ginter made a motion to have Public Works contact the Engineering Department to get an estimate for a future project targeted for fiscal year 2015/2016 to combine a paving program, curbing around the medians, drip irrigation and redesign the roadway and drainage at Cedar Street; motion was seconded by Mr. Moyer and passed unanimously.

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- There was a request for a status regarding the cleaning of the catch basins and drainage pipes. Ms. Harrison will follow-up and report back.

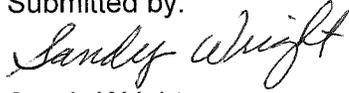
Citizen Input:

- There was an inquiry regarding a citizen's ability to install decorations at the sign during the holidays. Discussion agreed that it is ok so long as it doesn't block traffic or line of site and is off the road. The citizen will be responsible for mowing the area.

The next meeting is scheduled for Tuesday July 30, 2013 at 10:00 a.m.

The meeting was adjourned at 4:26 p.m.

Submitted by:



Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION**

**HARBOUR HEIGHTS STREET AND DRAINAGE UNIT ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Tuesday, April 30, 2013

MEETING TIME: 3:00 P.M. – Charlotte County Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

NAME (please print)	Email Address	Telephone Number
Dawn Harrison, MS DR	Dawn.Harrison@charlottefl.com	575-3613
Sandy Wright, Admin	Sandra.Wright@charlottefl.com	575-3692
Gregg O'Connor	gregg.oconnor@charlottefl.com	575-3658
Fran Reimondo	_____	629-8228
Gail Phillips	mgp9579@aol.com	766-0544
Maggie Scott		(941) 627-3341
Steve Vieira	steve.vieira@comcast.net	(44) 258-2891
John GINTER	JohnGinter1@gmail.com	941-626-7505
William Moyer	MOYER27@COMCAST.NET	941-740-0088
Jim SNYDER	SHOBIRD1@EMBARQMAIL.COM	941-916-6778