

MEETING NOTES
HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE
November 19, 2013 – Regular Meeting
10:00 a.m. - Public Works Admin Conference Room

Attendees: John Ginter, William Moyer, Gail Phillips, Maggie Scott, James Snyder and Steve Vieira

County: Dawn Harrison and Sandy Wright

Guests: Sign-in sheet attached

Mr. Vieira called the meeting to order at 10:05 a.m. A roll call was taken. A quorum was present.

The minutes from the October 1, 2013 meeting were unanimously approved as amended.

Business:

- Mr. Vieira stated that he attended a meeting regarding the One Cent Sales Tax. The increase is one cent; however it would constitute a 17.5% increase to the taxes we currently pay. If the extension does not pass, that 17.5% would be passed on to the tax payers as opposed to everybody that purchases items in Charlotte County. There was a lot of debate at the meeting. The assembly wanted some kind of accountability of how the funds are spent. The funds collected are divided, 80% going to Charlotte County and 20% going to the City of Punta Gorda. Mr. Vieira has documents with breakdowns of how much is actually paid by residents and tourists or people passing through the County; he will bring the documents to the next meeting for the Committee to review.
- Future Projects – There was extensive discussion regarding the revised list of future projects and cost estimates provided by Ms. Vernon from the Engineering Department on October 2, 2013. The list includes:
 1. Sidewalks – The Committee discussed the 5 sidewalks. They are hoping to get some of the one cent sales tax if it is extended in 2014, to help fund their sidewalks. They are concerned about the children walking to school on roads with no sidewalks. The Committee is not happy that their area has not received any of the sales tax funding. They feel they should start being more vocal to get their share of the funds for their area. There is concern and an expression of unfairness that the Committee is spending the MSBU money for sidewalks. There was discussion regarding prioritizing the sidewalks as #1 - Sunnybrook from Triangle to Peace River, #2 – Broadpoint from Voyageur to San Marco, #3 – Voyageur from Broadpoint to Terminus and placing Peace River from Sunnybrook to San Marino and San Marino from Broadpoint to Peace River on hold temporarily. Mr. Ginter made a motion to prioritize the five sidewalks as discussed: motion was seconded by Ms. Scott and passed with a vote of 4 in favor and 1 opposed.
 2. Medians – There was discussion regarding the availability of funds to move forward with the median project. The Committee agreed they have the funding and would be able to remove the medians from the future projects list by moving forward. Mr. Ginter made a motion to direct staff to move forward with creating estimates for curbing and irrigation to the medians; motion was seconded by Mr. Moyer and passed unanimously. This item will be removed from the projects list.
 3. Street Lighting – Mr. Vieira contacted FPL regarding 10 street lights; all 10 have been repaired. There is an Upgrade Lighting Program in place. There was discussion regarding the amount of lights shown on the proposed plan and the necessity for all of them. Mr. Vieira stated he feels 8 lights are needed; not the 26 shown on the plan. Some of the lights can be upgraded to the newer bulbs that project more light. The Committee agreed that Mr. Vieira should continue his contact with FPL to pursue the options and costs available and report back with his findings. This item will be removed from the project list.
 4. Paving – Should remain on the project list.
 5. “S” Curve – Should remain on the project list.

HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE

November 19, 2013 – Regular Meeting

Page 2

- The Committee requested that the member list on their web page be updated. Ms. Wright will follow up.
- Financial Reports – The final budget was distributed for review and questions. Ms. Harrison will follow up with the Finance Department and report back on:
 1. What the line item for Materials consists of?
 2. What is the amount shown on the budget report as the Grand Total MSBU Work Program?

Member Comments:

- The Committee expressed concern over the Specialty mowers, cutting everything including the plants that were planted.
- The Committee asked if they could request a different type of mower, when the ground is wet. When the mowers were finished, large ruts were left behind in the swales. The Committee is not pleased.

Public Comments:

- If irrigation for the medians is installed, there will be maintenance that the Committee should consider.
- There was trimming done to the shrubs in the Butterfly Garden. The Garden was not included in the contract and should not have been cut. There was an art object in the garden that got damaged during the trimming. Contact information for M&O was provided.

The next meeting is scheduled for Tuesday February 11, 2014 at 10:00 a.m.

The meeting was adjourned at 11:42 a.m.

Submitted by:



Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION**

**HARBOUR HEIGHTS STREETS & DRAINAGE UNIT ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Tuesday, November 19, 2013

MEETING TIME: 10:00 A.M. – Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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