

MEETING NOTES
HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE
September 16, 2014 – Regular Meeting
10:00 a.m. - Public Works Conference Room

Attendees: John Ginter, William Moyer, James Snyder and Steve Vieira

Absent: Gail Phillips (excused) and Maggie Scott (excused)

County: Mike Dallenbach, Dawn Harrison, Joanne Vernon and Sandy Wright

Mr. Vieira called the meeting to order at 10:00 a.m. A roll call was taken. A quorum was present.

Minutes from August 5, 2014 were unanimously approved as amended.

Mr. Ginter asked that Mr. Vattikuti be invited to the next meeting to discuss the S curve determination.

Citizen Input on Agenda Items Only (3 Minute Limit)

- None

New Business:

- Financial Reports – Ms. Rohmer-Free distributed a financial packet that included 2 amortization schedules and cost estimates for the curbing/irrigation project, sidewalk project and a borrowing plan for paving. She explained the reports and rate increase requirements. There will be a BCC budget hearing in 2015 for rate increases in 2016. Mailings are recommended for rate increases; all property owners pay the assessment regardless of them living on the property. There was discussion regarding community outreach. Requirements for rate increases will be discussed with Administration in October. None of the Harbour Heights projects were approved for the 1% sales tax. Grant funding is being looked at for sidewalks in Harbour Heights. The estimates provided were requested by the Committee. The rate increases are based on estimates. If the project comes in at less cost, the loan could be prepaid to reduce the length of time of the loan. Loans are commercial loans that are taken in 5 year increments. Community meetings should be held prior to November 2014 so the information can be given to Finance in time to be prepared in March/April to go to the BCC before their May workshop. The rate increase process and time line was discussed. A mailing should be worked on now. Community meetings may want to be held prior to the mailing. Projects and work plans should be identified by November to be included in the 2016 budget. Mr. Moyer made a motion to approve the paving and sidewalks rate increase of \$200 to begin in FY2016; the motion was seconded by Mr. Ginter and passed unanimously.

Unfinished Business:

- Design/Build of Entrance Sign – Ms. Vernon stated that Sign Tech is building the sign. Building Construction Services has advised that the County can't build and construct a sign because we are not licensed contractors. Ms. Vernon is working with Purchasing to review available options and will report back.
- Sidewalk Design – Joe Mennen from Charlotte Engineering gave a presentation of the progress of the 30% plans. The Engineer requested a copy of the park plan to be able to coordinate the drainage improvements between the two projects. Ms. Vernon will follow up. Private landscaping has been located in the right-of-way (ROW). If the owner doesn't remove their landscaping, it will be moved during construction and will not be replaced. Driveways will be replaced with like material.
- Landscaping/Medians – John from Charlotte Engineering gave a presentation of the 30% plans for demo, curbing and medians. He is looking for guidance on not doing the horizontal clearance to be able to maintain the 100' of visibility requirement. Ms. Vernon stated this item will be discussed in a separate meeting. He provided a list of trees, plants and shrubs that would work for this project. Visibility must be maintained at 8 foot high with nothing over 4" in diameter in order to meet with FDOT requirements.

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Clean fill will be used instead of top soil in an effort to cut down on the weeds that grow. 60% plans should be started in approximately 30 days. There was discussion regarding relocating the existing trees to the County ROW to camouflage the industrial area. This plan doesn't include a County ROW survey; it goes to the edge of the pavement. The Committee agreed they want to relocate the trees if possible. Plants will need to be watered for 3 months after they are planted and irrigation would be needed for them to survive. There is no rate increase for this project; funding will come from the funds already in the existing budget.

Open Discussion:

- Mr. Snyder commented on the culverts on Voyager. The culverts were recently put in. There was discussion regarding why the culvert work wasn't done prior to the sidewalk plan. There was no sidewalk plan in place with the culverts were put in.
- Mr. Vieira stated that these plans for sidewalks, landscaping, curbing and medians is the only plan they have ever had. This is a plan that works and is needed throughout the community. There are efforts going on trying to get grants that will help offset some of the costs.
- Mr. Snyder stated that the horizontal clearances on the trees are the same for this signs. There will be a meeting to discuss the tree requirements.
- The County will contribute \$50,000 for reimbursement for landscaping the medians. Mr. Vieira stated he would like the plantings of the medians be limited to that \$50,000. He disagrees with the amount of the reimbursement and feels it should be the full \$75,000 that was spent initially. He doesn't want to pay twice for landscaping.
- Mr. Snyder asked if conduit can be installed in the pad that will be built for the sign; this should be done to accommodate a future drip irrigation system.

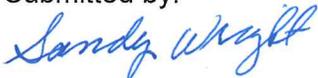
Citizen Input on MSBU Related Items (3 Minute Limit)

- There was discussion regarding the amount of people that use Voyager.
- The sidewalks would be completed before the roads are paved.
- There was discussion regarding the possibility of the sidewalks being voted down and the sequence of the projects was discussed.
- Mr. Rand stated it will get expensive to remove and relocate the swales that were just put in on Voyager. He doesn't feel it's worth the money for the amount of foot traffic that is there. He doesn't feel there is enough traffic to warrant sidewalk installation. He agrees the roads need to be repaved and stated that resurfacing the roads will not address the street radius. The heavy trucks and school buses make them deteriorate quickly.
- Ms. Place stated that there is a lot of traffic on Voyager and the sidewalks are needed.

The next meeting is scheduled for Tuesday October 28, 2014 at 10:00 a.m.

The meeting was adjourned at 12:00 p.m.

Submitted by:



Sandy Wright
Public Works Department

