

MEETING NOTES
HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE
December 9, 2014 – Regular Meeting
3:00 p.m. - Public Works Conference Room

Attendees: John Ginter, William Moyer, Maggie Scott, James Snyder, Gail Phillips and Steve Vieira

County: John Elias, Mike Dallenbach, Dawn Harrison, Roy Benjamin, Sandy Wright, and Karly Greene

Mr. Vieira called the meeting to order at 3:08 p.m. A roll call was taken. A quorum was present.

Minutes from October 28, 2014 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit)

None.

Old Business:

- Medians and Sidewalks - Mr. Benjamin indicated sixty percent (60%) plans have not yet been received but are expected in the near future, detailed issues including relocation of an elaborate mailbox on Voyager Drive, large decorative curbing on San Marino Drive, decorative curbing and landscaping and a driveway replacement on Sulstone Drive, and specified that all issues would be resolved and do not affect the project. Ms. Harrison mentioned the Voyager Drive mailbox issue may need to be addressed due to safety concerns, indicated replacement mailboxes can be further discussed, and suggested correspondence regarding the project not be sent to homeowners until the project is approved by the Board of County Commissioners. Discussion occurred related to six (6) inch curbing, sign relocation, electrical issues, construction timeframe, bidding requirements, scrub jay and gopher tortoise regulatory requirements, and Advisory Committee input for the 60% plans. Mr. Elias spoke to the project plans related to a construction timeframe.
- Community Meeting – The Community Meeting is scheduled for January 21, 2015, 7:00 p.m., at the Deep Creek Elementary School to discuss sidewalks and paving. Ms. Harrison stated the quote for the letter and mailing envelope has been approved, mentioned that 1,676 letters were prepared and included a project map, and indicated she would update the Advisory Committee on County attendees.

New Business:

- Financials – Ms. Harrison provided the 12 month actuals and noted the Activity Report breaks down the fiscal year. Discussion ensued regarding curbing and irrigation engineering costs, carryover figures from the previous fiscal year, balanced carried forward, and total expenditures.
- Discussion ensued related to the sign and its appearance.

Advisory Committee Open Discussion:

- Advisory Committee Member term limits were discussed and elections for Chairman and Vice Chairman will be placed on the next Meeting Agenda.
- Sandy Wright announced her retirement.
- Discussion occurred related to rescheduling the January 6, 2015 2:00 p.m. meeting to fall in line with receipt of the 60% plans. Mr. Elias stated he would convey to the engineering firm that the Advisory Committee would prefer 60% plans at that time.

Citizen Input on MSBU Related Items (5 Minute Limit)

- A question was posed related to the ERU Ordinance.
- A citizen stated he was informed as to when the Community Meeting is to occur.

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The next regular meeting is scheduled for Tuesday January 6, 2015 and the Committee requested changing the date to Tuesday January 13, 2015, 2:00 p.m. The Community Meeting is scheduled for Wednesday January 21, 2015 at 7:00 p.m. at Deep Creek Elementary School.

The meeting was adjourned at 4:12 p.m.

Submitted by:



Karly Greene

Public Works Department

