

MEETING NOTES
HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE
June 9, 2015 – Regular Meeting
2:00 p.m. - Public Works Conference Room

Attendees: John Ginter, Gail Phillips, Maggie Scott, James Snyder, William Moyer, and Steve Vieira:

County: Kelly Louttit, Dawn Harrison, and Mike Dallenbach

Mr. Vieira called the meeting to order at 2:02 p.m. A roll call was taken that established a quorum was present. Mr. Dallenbach reviewed the changes implemented by the County Attorney. Mr. Vieira would like a formal presentation. Mr. Dallenbach stated a formal presentation will take place at the next meeting.

The meeting minutes from March 31, 2015 were unanimously approved as written.

Mr. Vieira motioned to approve the amended agenda, seconded by Ms. Scott and the motion passed unanimously.

Citizen Input on Agenda Items Only (3 Minute Limit)

- Ms. Phillips referenced a letter written to the County Commissioners stating the roads need to be paved and sidewalks need to be constructed now. Ms. Phillips believes Harborview Road serves as connector road and she stated the paving should be paid for by the County.
- Mr. Vieira stated he has met with the County Commissioners discussing other options for funding the sidewalk project. Mr. Vieira stated the budget hearing will take place July 22, 2015 and encourages the Committee and citizens to participate. Discussion continued regarding the location of hearing, gas tax roads, rededication of the park, native tree funding, and project details.
- Mr. Moyer believes Harbour Heights should have more projects completed in the area.
- Ms. Phillips hopes that the new plants near the tennis courts get watered on a regular basis.

Ms. Scott motioned to close public input, seconded by Mr. Moyer, and motion passed unanimously.

Unfinished Business:

Median Landscaping Project: Ms. Harrison advised the project is still in Purchasing. Ms. Vieira stated he has called Purchasing several times with no return call and does not understand why the project is taking so long. Mr. Dallenbach placed a phone call to Purchasing and advised the project will be out for bid this week. The Committee is angry over the amount of time that has lapsed. Discussion continued relating to contract details.

Proposed increase/paving sidewalks: Mr. Vieira advised notices are being mailed out and all citizens should attend the Public Hearing. Mr. Vieira noted the sidewalks may not be funded out of MSBU monies due to the project not being a mutual benefit to the entire community. Mr. Snyder questioned if the projects were presented to the Commissioners as a paving project and sidewalk project separately. Mr. Vieira confirmed. Discussion continued relating to equal benefit details. Ms. Scott stated the sidewalks are for the safety of children. Rate increase legalities were discussed. Ms. Scott motioned for staff look into the legality of the sidewalk assessment and come back with a legal opinion by the next meeting; Mr. Ginter seconded, and the motion passed unanimously.

Harbor Heights Park Renovations: Mr. Vieira stated the contractor at the park said Public Works will be doing all of the drainage work at the southern side of the park at Harbor and Voyageur. Mr. Vieira believes MSBU funds should not pay for drainage work. Mr. Dallenbach will check with Mr. Free for the project details.

Traffic Study Results: Mr. Vattikuti stated the traffic study was completed during the peak season now the off season will be completed in approximately two weeks. Ms. Harrison will provide updates when they become available.

Future meeting schedule: Mr. Vieira stated he would like the Committee to meet more frequently. The Committee is frustrated about the lack of attention to the projects that need to be completed. Discussion continued relating to budgets, maintenance, and how long projects are taking to complete.

New Business:

Financials and Activity Report- Ms. Harrison provided the three month actual and activity report for Committee review. Sidewalk charges were reviewed.

Advisory Committee Open Discussion:

- Mr. Moyer stated the potholes on Highlands Road and Rushmore Avenue need to be repaired.
- Mr. Vieira stated the pavement on Voyageur Drive and Magellan Terrace is crushed and needs to be repaired.

Citizen Input on MSBU Related Items (3 Minute Limit):

- None

Items for next agenda:

- Legal opinion on sidewalks
- Harbor Heights Park Renovations- Drainage
- Traffic Survey Results
- Medians Landscaping Project
- Formal Presentation- Sunshine Law and Roberts Rules of Order

The next regular meeting was scheduled for Wednesday July 15, 2015 at 2 pm in the Public Works Conference Room.

The meeting adjourned at 3:22 p.m.

Submitted by:

Kelly Louttit
Public Works

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
HARBOUR HEIGHTS S&D ADVISORY COMMITTEE MEETING
ATTENDANCE ROSTER**

MEETING DATE: THURSDAY, JUNE 9, 2015

MEETING TIME: 2:00 P.M. – PUBLIC WORKS CONFERENCE ROOM

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

NAME (please print)	Email Address	Telephone Number
Dawn Harrison, MS DR	Dawn.Harrison@charlottefl.com	575-3613
Kelly Louttit, Admin	Kelly.Louttit@charlottecountyfl.gov	575-3692
MIKE DALLENBACH	MIKE.DALLENBACH@CHARLOTTECOUNTYFL.GOV	575-3635
William Moyer	MOYER 27@outlook.com	
Maggie Scott	—	(941) 627-3341
Gail Phillips	mgp9579@aol.com	941-766-0544
John Binko		626 7505
JIM SNYDER	SNYDER1@EMBARQMAIL.COM	941-249-3030
Steve Vieira	stevevieira@comcast.net	941 258-2891