

MEETING NOTES
HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE
July 15, 2015 – Regular Meeting
2:00 p.m. - Public Works Conference Room

Attendees: John Ginter, Gail Phillips, Maggie Scott, James Snyder, William Moyer, and Steve Vieira:

County: Kelly Louttit, Dawn Harrison, Venkat Vattikuti, Roy Benjamin, and Mike Dallenbach

Mr. Vieira called the meeting to order at 2:01 p.m. A roll call was taken that determined a quorum was present. The Committee viewed the Sunshine Law and Roberts Rules of Order presentation previously recorded by the County Attorney.

Changes to the agenda: Mr. Ginter motioned to add general discussion on the July 22, 2015 Budget meeting. Mr. Moyer seconded and the motion passed unanimously.

The meeting minutes from June 9, 2015 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit)

- No citizens present

Unfinished Business:

Median Landscaping Project: Mr. Benjamin advised Stage Door II, Inc. was selected to perform the Median Landscaping project and the project is scheduled to start the second week in August. Mr. Dallenbach reviewed where to find purchasing bids and project information on the county website. Maintenance concerns after planting were discussed.

Harbour Heights Park Renovations: Mr. Vieira stated there is a drainage problem in the park and advised citizens are concerned that no barrier exists around the retention ponds and alligators and mosquitos could become a problem in the park. Discussion continued regarding completion of the park, and the water table and tides influencing the drainage.

Traffic Survey Results: Mr. Vattikuti stated a 72 hour traffic count study will be performed on Highlands Road and Sulstone Drive. Mr. Vattikuti advised a speed limit study will also be performed in the area. The results of both studies will be released in August. Discussion continued regarding the exclusion of the s curve in the traffic study and speeding in the area.

Budget Meeting: Mr. Vieira stated the sidewalks are the big issue. Discussion continued regarding attendance of the budget meeting, safety of the children, paving versus sidewalks, increase in rates, and the legality of sidewalks.

New Business:

Financials and Activity Report- Ms. Harrison provided the six month actual and activity report for committee review and discussion.

Advisory Committee Open Discussion:

Mr. Ginter stated the line and grade has filled in on Talbrook Terr. Mr. Ginter stated debris is located on the side of the street and will provide Ms. Harrison the locations for pickup

Mr. Snyder stated the sidewalk is raised between Voyageur Drive and San Marino Drive. Mr. Dallenbach will investigate the matter.

Citizen Input on MSBU Related Items (3 Minute Limit):

None

Items for next agenda:

- Medians Landscaping Project
- Paving
- Traffic Survey Results
- Sidewalks

The next regular meeting was scheduled for Tuesday October 13, 2015 at 2 pm in the Public Works Conference Room.

The meeting adjourned at 3:36 p.m.

Submitted by:

Kelly Louttit
Public Works

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
HARBOUR HEIGHTS S&D ADVISORY COMMITTEE MEETING
ATTENDANCE ROSTER**

MEETING DATE: THURSDAY, JULY 15, 2015

MEETING TIME: 2:00 P.M. – PUBLIC WORKS CONFERENCE ROOM

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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