

**MEETING NOTES**  
**HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY BOARD**  
**April 26, 2016 – Regular Meeting**  
**2:00 p.m. - Public Works Conference Room**

**Attendees:** John Ginter, Gail Phillips, Maggie Scott, William Moyer, and Steve Vieira:

**County:** Kelly Louttit, Dawn Harrison, Roy Benjamin, and Mike Dallenbach

Mr. Vieira called the meeting to order at 2:03 p.m. A roll call was taken that established a quorum was present. Membership status was reviewed.

**Changes to the agenda:** Ms. Phillips motioned to add golf cart to the agenda; seconded by Mr. Ginter and the motion passed unanimously.

The meeting minutes from January 12, 2016 were unanimously approved as written.

**Citizen Input on Agenda Items Only (3 Minute Limit)**

- Ms. McClanahan is interested in making Harbour Heights a golf cart community and believes education is needed on the rules and regulations surrounding golf carts.

**Unfinished Business:**

Traffic Count Study: Ms. Harrison advised on May 10, 2016 the item to reduce the speed limit on Highlands and Sulstone will be presented to the BCC.

Construction at Desoto: Item tabled until the next meeting. Discussion occurred regarding landscaping issues. Ms. Harrison will contact Mr. O'Conner to review the area.

Pricing on the Flashing Speed Signs: Ms. Harrison stated the flashing speed signs will cost approximately \$7400.00 installed. Ms. Harrison will send photos of the flashing speed signs to the Advisory Board. Mr. Ginter motioned to purchase two flashing speed signs not to exceed \$17,500.00 dollars to be installed heading North on Broadpoint between Adams and Jordan and on the West side of Sulstone South of Washington; seconded by Ms. Scott and the motion passed unanimously.

Golf Cart: Mr. Vieira discussed safety issues surrounding children driving golf carts. Discussion continued regarding other communities in the Port Charlotte/Punta Gorda area that allow golf carts and the criteria to be considered a golf cart community. Ms. Harrison will advise Mr. Vattikuti to contact Ms. McClanahan to discuss the criteria to be considered a golf cart community. Item is tabled until the next meeting.

Paving: Mr. Benjamin stated Mr. Layport will submit a change order for paving once the construction of the sidewalks is complete.

Sidewalks: Mr. Benjamin said all 13 property easements have been obtained and the project is in Purchasing for review. The contractor will determine starting points.

Election of Chair and Vice: Mr. Ginter nominated Ms. Phillips for Chair; seconded by Ms. Scott and Ms. Phillips accepted the position. Ms. Phillips nominated Ms. Scott for Vice-Chair; seconded by Mr. Ginter and Ms. Scott accepted the position.

**New Business:**

Financials - Ms. Harrison provided the six month actual financial reports for Advisory Board review and discussion. Ms. Harrison will contact fiscal regarding the payoff on the cost of the design.

**Citizen Input:**

- None

**Advisory Board Open Discussion**

Mr. Ginter thanked Mr. Dallenbach for work performed on Triton Terrace.

Ms. Scott asked about the height on the FPL poles.

The next regular meeting was scheduled for July 19, 2016 at 2 pm in the Public Works Conference Room.

The meeting adjourned at 3:07 p.m.  
Submitted by:  
Kelly Louttit/Public Works Department