

MEETING MINUTES
MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE
December 12, 2012
9:30 a.m.

Attendees: Joan Dunham-Card, Frank Chappell, Toby Delbridge, B.J. Galberaith, and Doug Wallace

County Staff: Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 9:41 a.m.

Mr. Delbridge made a motion to accept the minutes from the November 14, 2012 meeting as amended. The motion was seconded by Ms. Dunham-Card and passed unanimously.

New Business:

- Financials and Activity Report – There was discussion regarding the reports and their lack of detail. Item #10-5501 on the Accomplishments by Activity Report for 10/1/11 – 9/30/2012 report shows “Annual WO – Beautification of Tom Adams Bridge charged to MKM. The Committee stated “Beautification” is a broad category and want to know what these charges are for. Item #10-9866-MSDR on the Accomplishments by Activity for 10/1/12 – 11/30/12, the Committee asked again what is an “Annual WO and would like to know what these charges are for. They would like to see reports with more detail in them so that they will be able to understand what the charges are for.
- Lighting - There was discussion regarding the cost of numbering the light poles. The Committee would like to know why it took from November 2011 until June 2012 to number poles. There was discussion regarding hiring outside contractors at a lesser cost. Ms. Galberaith requested that Ms. Harrison send a copy of the light numbering map to all members of the Committee.
- The following items were reported:
 1. The acorn light (#4 or #5) in the middle at Sandpiper Key is still staying lit all the time, also, the light next to it is inconsistent and is a different color when it is on.
 2. The light at the corner of Mockingbird and Gulf Blvd is on all the time.
 3. Light #41A at Holiday Drive on the FPL pole is out all the time.
- Election of Officers – The Committee agreed the election should be postponed until County staff can verify that the Committee members satisfy the residential requirements.
- There was discussion regarding the Ordinance Review Project. Is there a timeline? The Committee requests that their Committee be given priority during the review process.
- There was discussion regarding changing the meeting time to 9:00 a.m. Mr. Chappell made a motion to schedule all future meetings at 9:00 a.m. The motion was seconded by Mr. Wallace and passed unanimously. The Committee requested that a meeting be scheduled for the second Wednesday of each month at 9:00 a.m. in the Englewood Beach Villas conference room for 2013.

Old Business:

- Fishing Boy Statue – Mr. Chappell reported that the work is complete. The Committee doesn't have an invoice for the work. The contractor was an approved county contractor; the invoice was probably sent to the county.

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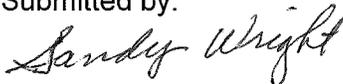
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- Master Plan Design Project - The Letter of Interest has not gone out. Ms. Galberaith will contact the project manager to inquire about the status. The Committee is not happy with the length of time it is taking to move forward with this project and would like for County staff to be more responsive. The Committee requested that Ms. Harrison send a copy of the revised RLI to all of the members of the Committee. The Committee would like to invite the new Commissioner, Mr. Truex to an MSBU meeting to ensure that he has knowledge of this project.
- There was discussion regarding the newspaper article that was sent to the members regarding the Sunshine Law.
- Landscape Contract – Ms. Galberaith reported that new plants have been installed. There was discussion regarding signage in the right-of-way (ROW). There is an ordinance that prohibits the installation of signs in the ROW. The signs also interfere with the irrigation system.
- Slip Shod Manor Sign – Complete. The Committee noted that this was reported in June and the project wasn't completed until this past month.
- The Committee requests a status on the ROW trimming.
- Street Sweeping – Street sweeping is scheduled to occur in October, December, February, April, June, and August. This does not include side streets, however if there is an issue with a side street it can be reported.
- There was discussion regarding the conference room.
- There was discussion regarding the reporting process and the length of time it takes to address items. Waiting to report items at a meeting to the chair person, who then reports it to the MSDR, who then passes it to the proper department is taking too long. Mr. Delbridge would like to be able to make direct contact to a person within the department that would handle the problem. There was discussion regarding the Customer Service number that is on the magnets previously handed out. The Committee would like to have those magnets to hand out to citizens.
- The Committee requested a monthly report that shows the open and closed items for the month.

The next meeting is scheduled for January 9, 2013 at 9:00 a.m. in the Englewood Beach Villas conference room.

The meeting was adjourned at 11:20 a.m.

Submitted by:



Sandy Wright
Public Works Department

