

MEETING MINUTES
MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE
August 14, 2013 – Regular Meeting
9:00 a.m. – Englewood Beach Villas

Attendees: Frank Chappell, Joan Dunham-Card, Toby Delbridge, B.J. Galberaith and Andy Wing

County: Dawn Harrison and Sandy Wright

Guests: Sign in sheet attached

The meeting was called to order at 9:07 a.m.

The minutes from the June 10, 2013 and July 10, 2013 meetings were unanimously approved as amended.

Unfinished Business:

- Master Plan Design Project – Mr. Green from Weiler Engineering presented the Committee with sample maps and Community Design Plans for short and long term options. There was extensive discussion regarding parking, bike paths, walk paths and landscaping shown on the samples. Parking in the business section will add 49-52 parallel parking places. The design plan proves that the plan can physically work and was created with the intent of lowering vehicle speed in the business district. The Committee agreed that one 6 foot side walk one side of the street by the White Elephant Restaurant would be best. The design for Sandpiper was a struggle. The design plan will show an additional cross walk and will utilize the existing turn lane to install a median with landscaping. A travel lane, bike lane and sidewalk would be preferred to maintain consistency. A boardwalk would be an option instead of a sidewalk by the mangrove section; however it would be more expensive. The existing sidewalk could be turned into a bike lane with a boardwalk installed on the other side of it. Mr. Green will present the long and short term options, a long corridor map as well as a list of recommendations at the November Community Meeting. The Community will be able to prioritize the list of recommendations. The Committee would like for this project to keep moving forward as quickly as possible and expressed concern over delays experienced in the past. The Committee requested a change order to Weiler Engineering's Contract to include a survey of the north side of the road by the White Elephant Restaurant to the defenders at El Galeon to include the curve. Ms. Harrison will follow up. A Community meeting date for Wednesday, November 6, 2013 at 6:00 p.m. was agreed upon by the Committee; the location will be determined by Public Works staff. After the location is determined, a noticed will be sent to all property owners. The Committee requested extra copies for them to hand out to business owners.
- Landscaping – The Committee wanted it noted that the landscaping by Flounders Restaurant still has not been addressed at this time.
- There was discussion regarding the wording in the ordinance that prevents business owners that don't reside within the unit from being committee members.

New Business:

- Financial Reports – The Actual Report was distributed for review and questions. The Activity report for the past 2-3 months will be emailed to the members.
- The Committee expressed concern over the way last month's meeting was handled. It created a very awkward environment with numerous business owners in attendance and there was no County staff there.
- There was discussion regarding changing the monthly meetings to bi-monthly. Mr. Delbridge made a motion to begin bi-monthly meetings in October with any special meetings being arranged at prior meetings; motion was seconded by Ms. Galberaith and passed unanimously.

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Citizen Input:

- The street light at the entrance to the Englewood Beach Villas is still down and has been for the past six months. Residents are complaining daily. It is located at the entrance to the community and is an eye sore. Residents want it addressed immediately even if it means installing a different type of light.
- The Palm trees located to the right after coming off of the Swepson Bridge have not been trimmed. Those trees belong to the water company and it is their responsibility to maintain them.
- The drainage at the driveway entrance into the Englewood Beach Villas is not draining and needs to be addressed. The area has been re-graded; however it needs to be redesigned. Ms. Harrison will follow up with the Engineering Department.

The Committee agreed that the next meeting previously scheduled for September 11, 2013 at 9:00 a.m. in the Englewood Beach Villas Conference Room should be canceled.

The meeting was adjourned at 11:42 a.m.

Submitted by:



Sandy Wright
Public Works Department

