

MEETING MINUTES
MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE
December 11, 2013 – Regular Meeting
9:00 a.m. – Englewood Beach Villas

Attendees: Frank Chappell, Joan Dunham-Card, Toby Delbridge, B.J. Galberaith and Andy Wing

County: Dawn Harrison

Guests: Sign in sheet attached

The meeting was called to order at 9: 08 a.m.

The minutes from October 9, 2013 and November 6, 2013 were unanimously approved.

A roll call of members was taken that determined a quorum is present.

Business:

- Ordinance- Mr. Chappell gave a brief description of what a MSTU is, and read the purpose of the MSTU from the ordinance. There was discussion and clarification of what criteria needs to be met to be a member on the Advisory Committee. There was extensive conversation on changing the Ordinance.
- Mr. Delbridge made a motion to request the Board of County Commissioner's to change the ordinance to include business owners and citizens that work on Manasota Key to have the ability to service on the MSTU Advisory Committee. Mrs. Galberaith seconded the motion, the motion was unanimously approved.
- Presentation- Mr. Green supplied a Master Plan Draft Report to the Manasota Key MSTU Advisory Committee and the community.
- Draft Report- The plan is completed from Weiler Engineering this is a conceptual plan changes can be made during the design phase of any of the projects.
- A motion was made by Mrs. Galberaith to except the conceptual plan as amended the motion was seconded by Mrs. Dunham-Card the motion was unanimously approved.
- A motion was made by Mrs. Galberaith to move forward with design and construction of the items in the plan known as 1, crosswalks as recommended 2 a, sidewalks on the west & east side of Gulf Blvd. 3, Commercial Area.
- Design- Selecting one design firm for 2a, and 3 to be done with a RFP, a separate design firm for 1, the recommended crosswalks will be done first. Ms. Musselman explained the process of the RFP to Community and Committee. The Committee will receive 30, 60, 90 percent plans on the progress of the projects. If the project were currently in progress the information would be available on line under the County web sites listed as charlottecountyfl.com/CommunityDevelopment/Engineering/Projects/.

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- Lighting contractor - will commence working in Manasota Key no later than December 23, 2013. The Contractor will turn the lights back on that were shut off from turtle season and replace the light at the entrance of Englewood Beach Villas.

New Business:

- Street Signs – The street sign at Golfo and Gulf Blvd. needs to be replace and the sign at the roundabout is facing the wrong direction Ms. Harrison will follow up with the repair that is needed and the replacement.

The meeting was adjourned at 12:39 a.m.

Submitted by:

Dawn Harrison
Public Works Department

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION

MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE
ATTENDANCE ROSTER

MEETING DATE: Wednesday, December 11, 2013

MEETING TIME: 9:00 A.M. – Englewood Beach Villas Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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