

**Meeting Minutes**  
**MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE**  
**May 14, 2014 – Regular Meeting**  
**9:00 A.M. – Englewood Beach Villas Conference Room**

**Attendees:** Tommy Brock, Joan Dunham-Card, B.J. Galberaith and William Wing

**County:** Phil Aiuto, Mike Dallenbach, John Elias, Dawn Harrison and Sandy Wright

**Guests:** Sign-in sheet attached

The meeting was called to order at 9:00 a.m. A roll call was taken. A quorum was present.

There was an introduction of the new member, Tommy Brock and County staff.

The meeting notes from February 12, 2014 were unanimously approved as amended.

**Citizen Input:**

- Mr. Dumont – The agenda has Public Input on it what does that mean? It is an opportunity for the public to comment on any item.
- Mr. Raterink stated that he is concerned about the landscaping at his home on Gulf Blvd. being removed. He's concerned that if the master plan uses the set-back plus 4 foot will ruin a lot of the landscape and possibly ruin the look of the properties. He believes there is a need for a sidewalk 3 months out of the year but the rest of the year there is no need.
- Ms. Oullette:
  1. Will the new crosswalks be permeable? The crosswalks are not brick, they are stamped asphalt.
  2. Are the proposed sidewalks permeable? No, they are concrete. The project is just in the design phase and has not gone out for bid. The project will be done in phases. She asked that the committee consider a permeable sidewalk instead of concrete; it will cost more however it would be more attractive and more drain friendly than concrete. She asked if pavers could be used as they would allow the water to drain and are attractive. It was stated that pavers are much more labor intensive and would require maintenance which would be an additional cost to the MSTU.
  3. Why are the sidewalks 6ft instead of the standard 5ft? Again, the project is in design and no decisions have been made.
  4. Will drainage be removed to allow for the sidewalks? The Committee stated it would be and they will make every attempt to disturb as little as possible.
- Mr. Frank Carlin stated that he has only seen artist rendering; has any of the design been completed? The design is still in the preliminary stages.
- Ms. Becky Dexter concerned about adding any more concrete to the island. The island has a flooding problem and doesn't feel the installation of anything that doesn't allow water to drain should be allowed to be installed. She stated that she and her neighbor both get water on her property and had to sandbag to keep the water from coming into the houses.
- Mr. Frahn stated he is concerned about the landscaping being removed and asked when they would be able to find out more information. The south end of Gulf Blvd. will be the last phase.

**Public Input Closed:**

- Mr. Elias the Maintenance & Operations Manager explained that the master plan is being created to address multiple items so that items are not being done individually and have to be redone during a separate project to address another item. Negotiations for the scope and fees were underway as of April 30, 2014. A price and scope will be brought back to the committee for review. No permeable sidewalks have been installed by Charlotte County. There is a maintenance that goes with using non-concrete and it is costly. ROW is limited and the landscaping in the ROW should not have been planted. Plants in the ROW that have a negative impact on drainage will be removed.

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- Ms. Dunham-Card stated that she put down 89 stone when replacing her driveway. It compacts, may need to be replenished or regraded after a few years and asked if could be used for a path to provide the permeability. Mr. Elias stated that it would not meet ADA requirements.
- Mr. Brock stated he put shell in his driveway and he still sees uneven rocks. He agrees that it would not be good for a pathway. There are permeable products on the market; however this area is not like other areas, it is low lying. He suggested that if concrete is selected; to go with a lesser sidewalk of 4ft and put it closer to the road. It was stated that all options can be discussed with the design firm. The drawings are only concept drawings to show options; they're not a design. The actual design will be done with the Committee. The bid that is currently out is for design only; not for construction.
- Mr. Wing stated Sarasota is installing pervious sidewalks on Dearborn and in other areas; he asked why Charlotte can't do the same. It was stated that they can; it's just more costly and maintenance intensive.
- Drainage at Shoreview – Mr. Elias met with the homeowner. Mr. Aiuto who is a storm water expert explained that a preliminary plan shows the installation 350 feet of pipe and drainage which would flow north and into the existing storm water system. Plants that are in the ROW will be removed and the swale will be reworked. Ms. Dexter stated that the property next to her is also causing water to run onto her property. Mr. Elias stated that the proposal that is being brought to the committee will address only water that comes from the road. Water that runs from private property due to actions taken by the property owners should be reported to Code Enforcement. The estimated cost for this proposal is approximately \$75,000. The pipe will go through the ROW at the street. All the plants and decorative lighting will have to be taken out to address the drainage problems. The time frame would likely be several weeks. This should help the existing system.
- Flapper Gates – Mr. Elias reported that a contract to clean the gates has been sent to Purchasing. He thinks it is unlikely that they will find a vendor to do the work at the same cost as the previous vendor. The contract doesn't dictate how the work is accomplished, only what is to be done and it should be on the street in a couple of weeks. He personally looked at them and they are bad. The defender system will be maintained by County staff.
- Master Plan – The plan is under negotiations with the design firm.
- County Lighting Department -were involved in the maintenance of the lights on Manasota Key. The bid was put out on the street and there were no bids on it. The bid will be extended. Ms. Harrison will discuss this with County staff. The manufacturer that did the existing lights will take a year to build one light. This is one small item compared to major contracts that the manufacturer has; this was the reason the light took so long to replace; the contractor wasn't at fault. Each light operates individually instead of being on one master switch. There was discussion regarding the lighting, manufacturers and contractors not bidding on the job. Ms. Harrison suggested incorporating this into the design plan and it should be made one of the first items to be addressed.
- Landscaping – The Geiger trees have still not been replanted. There are a few grasses that were destroyed during the boat races. Ms. Harrison will follow up with Mr. O'Connor.
- Crosswalks – The crosswalks on Sandpiper and Manasota Key are complete. The crosswalk at the bridge will have to be included in the design of the master plan.
- Election of officers – There are 2 new committee members scheduled for appointment at the BCC meeting on May 27, 2014. The committee agreed to table this item until the next meeting so the new members can be present for the election and asked that B.J. Galberaith continue as acting chair.
- Boy Statue – Ms. Dunham-Card stated that a resident on Manasota Key has found someone who can restore and maintain the statue. Ms. Harrison stated that an estimate would need to be supplied to the County. He will need to complete an application to become a County vendor. Information on how to access the purchasing department was given. After he is a registered vendor and submits a detailed estimate of the work to be done, it should be able to be processed within a month.
- Channel Poles – there has been a request to remove the channel pole located at the entrance of the Englewood Beach Villas and attach the street sign to the light post. There are 3 or 4 channel poles down on the south side of the Tom Adams Bridge that need to be replaced. Ms. Harrison will follow up with the Sign & Marking Department. The Committee would like for an extra one to be ordered; however there is no place to store them.

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- Financial Reports – The 6 Month Actual and Activity reports was distributed for review. Ms. Harrison will research the following items on the Actual Report: What is “Other”, what the Commissioners Fees are, and Flashing Light.
- Meeting Location – This location is not ADA compliant. Future meetings will be held in a County Facility.

### Member Comments:

1. Mr. Brock stated that no agendas are on the website. There was discussion regarding the agendas.
2. Mr. Wing would like to thank Mr. Delbridge and Mr. Chappell for their service to the committee.

### Citizen Comments:

- Mr. Dumont from Flounders Restaurant – asked what is his violation at the restaurant? The landscaping that was removed was planted by the MSTU and was not replaced. The letter stated he is in violation of the Peripheral Landscape Strip (PLS) because he is parking in the PLS. There was extensive discussion regarding a letter that he received and who it was sent by. It was stated that the letter did not come from a County Department. He doesn't feel it's fair that the front of his property isn't being maintained along with the rest. Ms. Galbraith stated Mr. Dumont asked to take care of the plants in front of his business himself so they were removed from the landscape contract. The MSTU can take the maintenance back over. Mr. Dumont stated that he is here to be a good neighbor and wants to be treated fairly like everybody else. He has talked with permitting to make sure he is not violating any county laws. A watering system will be installed and the plants replanted next Wednesday or Thursday; after that the area should be part of the County's maintenance. He asked that any further issues be brought to him directly.
- Mr. Jackson:
  1. Requested the traffic engineer to investigate signage at the Englewood Beach Villas because traffic is turning left and crossing the solid yellow line.
  2. The vegetation has grown out so far that people can't walk on the walkway on Gulf Blvd. between the two Little Courts; it needs to be cut.
  3. Trimming should be done in the public ROW also, not just the bike path.
- Ms. Silva stated area by the tennis courts south of Little Court is very overgrown and needs to be cut. The approximate address is 1260 Gulf Blvd. at the Wanna Be Inn.
- Ms. Dexter 1095 Shoreview showed photos of the flooding from the last rain. Ms. Dexter has done everything she can to keep her property from flooding. In the 1980's the road was raised 5 inches and that had a negative effect on the properties. She asked that the committee view these photos before voting to spend the estimated \$75,000 to correct the flooding. The photos and a map were reviewed. Ms. Dunham-card made a motion to move forward the storm water project on Shoreview; the motion was seconded by Mr. Wing and passed unanimously.
- Mr. Miller asked if the MSTU is paying for the lights that are on the designer poles in front of Sandpiper Key. Yes; the committee requested they be installed. Two of the lights are on all the time. There was discussion regarding the black lights, the difficulties and if there is a way to sell them to an interested purchaser. These lights will not be replaced because the black lights will be removed and replaced during the master plan.

The next meeting is scheduled for Wednesday, July 9, 2014 at 9:30 a.m. at the San Casa Conference Room.

The meeting was adjourned at 11:19a.m.

Submitted by:



Sandy Wright

Public Works Department

**CHARLOTTE COUNTY  
PUBLIC WORKS DIVISION  
MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE  
ATTENDANCE ROSTER**

**MEETING DATE:** Wednesday, May 14, 2014

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