

**Meeting Minutes**  
**MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE**  
**July 9, 2014 – Regular Meeting**  
**9:30 A.M. – San Casa Public Works Conference Room**

**Attendees:** Tommy Brock, Joan Dunham-Card, Kim Frahn, B.J. Galberaith, Lorraine Johannessen, and William Wing

**County:** Mike Dallenbach, Dawn Harrison, Tara Musselman, and Sandy Wright

**Guests:** Sign-in sheet attached

The meeting was called to order at 9:30 a.m. A roll call was taken. A quorum was present.

An introduction of new members was given and email addresses were verified.

Ms. Musselman clarified Mr. Elias's statement from the last meeting stating that the Master Plan has already been done. The negotiations that are currently underway are for the design of construction ready plans.

Ms. Harrison clarified that the blue lights are on a master switch and can all be turned off at one time. The black lights are on single service drop and can only be shut off individually.

The meeting notes from May 14, 2014 were unanimously approved as amended.

**Citizen Input:**

- Mr. Dumont stated he came to talk about the bushes in front of Flounders Restaurant and stated they still have not been cut. The bushes are so tall they are growing to the torches and are becoming a fire hazard. Ms. Galberaith clarified that the contract provides trimming only once a month and each month a different area is trimmed. A request has been sent to Mr. O'Connor and he will be invited to the next meeting. Mr. Dumont stated that he took care of the landscaping. The Committee is very pleased with the landscaping that was done and thanked Mr. Dumont, stating it is beautiful. The MSTU needs to figure out another way to address landscaping because things that are planted are growing into the ROW. The main drain that comes off the street by Flounders into the ditch needs attention. Every week 2-3 yards of fill are brought in but it keeps being washed away.
- Mr. Raterink stated he is concerned about the sidewalk on Gulf Blvd. and agreed to wait until Ms. Musselman gives the Community Plan Project update before asking his questions.

**Unfinished Business:**

- Community Plan – Bound copies of the final approved master plan and the negotiated scope for design of the plan were distributed. Ms. Musselman negotiated with Weiler and was able to get the price down to \$175,000. It will take about 14 months to design all of the items. Sidewalks will be done first with hopes of them being complete in 10 months. Ms. Musselman suggested using the county standard lights so they can be maintained by county staff for faster response time to address issues. There was discussion regarding light poles, turtle requirements, and using county staff for maintenance. Ms. Musselman answered the questions from Mr. Raterink. There was extensive discussion regarding community input and notification process that was used to let citizens know of the planning meetings. The notification process was explained to the members. The Committee made recommendations based on the input they received at those meetings. Public input can be given again when the design is at 30-60%. There was a suggestion of possibly turning Gulf Blvd and Shoreview into one way streets.
- Lighting – There is a new contractor. Gary Grossman will be the project manager for the lighting contract.
- Crosswalks – Three out of four were complete.
- Boy Statue – complete. The cost was \$250 and the committee agreed that it looks very nice.
- Drainage on Shoreview – Mr. Dallenbach reported that M&O is coordinating with Englewood Water District. Permits will be required. Ms. Galberaith suggested planning for a possible future sidewalk in that area.

**MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE**  
**July 9, 2014 – Regular Meeting**  
**Page 2**

- Flappers – Went out to bid and no bids were received. It was extended with still no bids received back. This work may have to end up being done by County staff. Bids will close on 7/19/14.
- Geiger Trees – Have been replaced. The Committee agreed they look beautiful.
- Grass trimming – The Advisory Committee requested to have the Oriental grasses trimmed; Ms. Harrison will follow up with Mr. O'Connor and report back by email.
- Channel Poles – The pole was removed and the light was hit again. There was previous discussion regarding removing the light. There was discussion regarding the location of the light. Ms. Galberaith offered to talk to the condo association and report back to the members. The light cannot be located on private property.
- Mr. Jackson contacted Mr. Wing about the over growth at the tennis courts by the Wanna Be Inn. Mr. Wing reported that the address is 1075 Gulf Blvd. Photos were provided. Mr. Dallenbach will follow up. Only vacant properties are County maintained. Property owners are responsible for maintaining the right-of-way when a structure exists on the property.

**New Business:**

- Election of Officers – Ms. Dunham-Card nominated Ms. Galberaith as chair; there were no other nominations and she accepted the nomination. Ms. Galberaith nominated Ms. Dunham-Card as vice chair and she declined the nomination. Ms. Dunham-Card nominated Mr. Wing as vice chair; there were no other nominations, and he accepted the nomination.
- Ms. Harrison reported that the parking complaint was turned over to the Transportation Engineer and that turning left at the Englewood Beach Villas is not illegal.
- Mr. Brock inquired as to who is responsible for conducting the meetings.
- The bike path needs to be repainted on Gulf Blvd. Ms. Harrison will get a price estimate to have the road restriped and bikers painted on the road.
- Financial Reports – The 6 Month Actual and Activity reports was distributed for review and discussion. Item on report for road maintenance EOP at 222 Mockingbird Lane. Ms. Harrison will follow up.
- There was discussion regarding road rejuvenation.
- MSTU funding was explained.
- There was discussion regarding how often the committee is meeting.
- Sunshine law was discussed. Members can email questions to Ms. Harrison and copy the other members however no discussion between the members can take place.

**Citizen Comments:**

- Mr. Dumont stated the people at this meeting saying nobody knew about the Community Plan need to step up and get the people complaining to attend these meetings instead of just saying they don't know anything about what is going on.
- Mr. Raterink stated there looks like there is going to be opposition to the plan. The 30% design plans will come out to the Committee members and a community meeting will be held at the 60% plan. He is concerned about the cost and the amount of sidewalks. He doesn't know if there is a need for a sidewalk however it may be nice to have. This is going to damage the aesthetics of the community.
- Mr. Jackson stated that something was terribly wrong at the November meeting. He voted for none of the above and the next table did the same. He feels the committee is doing things that nobody wanted. People may go to the BCC to ask for a referendum. The landscape contract is doing a great job. He suggested the blower be used in the crosswalks to clear the sand. There should be a sign that states it is a state law to stop for pedestrians in the crosswalk. Mr. Stump spent about 3 years researching lights and has information regarding amber lights that can be put into the black light poles.

**Member Comments:**

- Ms. Johannessen discussed items being left on the beach. Asked if additional signage can be put up to try to eliminate all the items being left behind especially during turtle season. She will email Ms. Harrison so the inquiry can be forward on to the proper department.

**MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE**  
**July 9, 2014 – Regular Meeting**  
**Page 3**

- Ms. Dunham-Card stated that she has learned by going through the financials and being familiar with what money is being spent on. She doesn't feel the public is very knowledgeable about the function of the MSTU. Once the design plan is done, maybe the residents will come on board. The committee needs to talk to as many people as possible to ensure they have a good understanding of the project.
- Ms. Galberaith stated there are a lot of people using the path and safety needs to be addressed.
- There was discussion regarding people jumping off the bridge. Ms. Harrison will follow up and report back.
- Mr. Wing stated the community plan project has been underway for 2 years. The members have tried everything possible way to get people to attend the meetings. The history of the Community Plan was explained and notification has been attempted in many ways.
- Mr. Brock discussed the two community meetings that were held last year to get community input. He isn't happy with the way the meetings were advertised and with the voting process.
- Mr. Frahn stated that property owners have taken maintaining the ROW's to heart which is why the plants and landscaping in the ROW's has taken place. He stated he has watched these meetings from the citizen side and now he is a member. The general consensus of the public is that the committee is a joke. Maybe something can be done to improve the relationship between the community and the committee.
- There was discussion regarding citizen input during the meetings and the disruptions they cause. The county has recently changed the agendas and the format of the meetings. The chair person is responsible for keeping the meeting on track and the interruptions to a minimum.
- Ms. Dunham-Card stated there are Association meetings where a report from the MSTU is given. It's been published in their newsletter what the MSTU is and what it's responsible for.
- Ms. Galberaith stated that many attempts have been made in many ways to keep the public updated. If people don't know what's going on it is because they don't come to the meetings or read the mailings and newsletters.

The next meeting is scheduled for Wednesday, September 10, 2014 at 9:30 a.m. at the San Casa location. The Wednesday November 12, 2014, Wednesday January 14, 2015 and April 8, 2015 will be scheduled and the locations will be sent via email

The meeting was adjourned at 12:46 p.m.

Submitted by:



Sandy Wright  
Public Works Department

**CHARLOTTE COUNTY  
PUBLIC WORKS DIVISION  
MANASOTA KEY S&D MSTU ADVISORY COMMITTEE  
ATTENDANCE ROSTER**

**MEETING DATE:** Wednesday, July 9, 2014

**MEETING TIME:** 9:30 A.M. – San Casa Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
PUBLIC RECORD**

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11/17/14