

MEETING MINUTES
MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE
September 10, 2014 – Regular Meeting
9:30 A.M. – San Casa Public Works Conference Room

Attendees: Kim Frahn, B.J. Galberaith, and William Wing

Absent: Tommy Brock (excused), Joan Dunham-Card (excused), and Lorraine Johannessen (excused)

County: Mike Dallenbach, Dawn Harrison, and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 9:33 a.m. A roll call was taken. A quorum was present.

The meeting notes from July 9, 2014 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit)

- None

Unfinished Business:

- Community Plan – Mr. Green from Weiler Engineering gave a status update on the Community Plan. They are on schedule to complete the 30% design plan. Surveyors have completed a topographical survey of the area that included 20 feet beyond the ROW. Surveying was done to gather data. Construction will only be done in the right-of-way not in the additional 20 feet that was surveyed. The survey substantiated the vegetation and structures that have been installed in the row. The Committee will have to make some decisions. There was extensive discussion regarding the plan, the timing of the plan, issues that have been identified, the need for future meetings and decisions that the Committee will have to make. Weiler would like to schedule two separate neighborhood meetings; one for the North Beach Commercial section and one for Gulf Boulevard section. Mr. Green will provide a list of locations that are known to have major issues to allow the Committee time to notify the property owners in advance of the meetings. The 60% design plans should be complete by the November meeting; however many of the part time residents will not back by then. The Committee would like to have their regular meeting in November and schedule a special evening meeting for the public in early December. There have been obstacles identified that can be minimized if the Committee decides to change from the 6ft to a 5ft sidewalk. Mr. Green stated that special permission to go with a 5ft sidewalk to get around some of the obstacles can be obtained. There was extensive discussion regarding obstacles in the ROW and whose responsibility it would be to relocate the items. It's not the goal or part of the budget for the MSTU to replace the items that the residents have installed in the ROW. The residents have had and will continue to have time to relocate items in the ROW. There was discussion regarding the process that would be taken if the majority of the residents don't want the project. An eagle's nest has been registered as being located in the construction area; the construction schedule will have to adhere to the nesting schedule. The meandering sidewalk is being laid out to save as much landscaping and utilities as possible. The east side will take effort from the Committee due to fences and other obstacles in the way. The Committee can let the property owners know what to expect. There are two kinds of ROW's; one is plated and the other is maintained. There are private structures in the maintained ROW. Weiler Engineering is asking the Committee for input on 4 items; 5ft versus 6ft sidewalks, confirm their desire to use the ROW for public use, confirm their desire not to replace structures and landscaping in the ROW for residents and identify where the sidewalk should end at south end. There was extensive discussion regarding where the sidewalk should end and the impact on the property owners. Mr. Dallenbach stated that the County is working on a sidewalk wish list. The director would like each committee to submit a list of locations they would like to see sidewalks. It was suggested the list be created at the next meeting when all members are present. Currently there are 3 properties that may require an easement. Telephone poles that have to be relocated will be charged to the MSTU.

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Mr. Frahn made a motion to make the sidewalks 5ft wide in the Gulf Blvd section; motion was seconded by Mr. Wing and passed unanimously. The Committee agreed that Weiler Engineering should proceed with the original plan location to end the sidewalk. The Committee agreed that Weiler Engineering should not plan for the replacement of plantings and specialty driveways that have been placed in the ROW. Mr. Green will provide a list of properties that encroach into the ROW to allow members to contact them directly; the Committee agreed that Code Enforcement should be contacted. The Committee requested Weiler Engineering contact FPL for information regarding moving the power lines underground. Mr. Wing will contact Joanne Vernon to see if there is any grant money available to address storm water. Mr. Green will send Ms. Musselman information regarding available grant money for sea turtle lighting. Mr. Green stated there is grant money available through SWFWMD for projects that increase the ability to treat storm water. It would help pay for new treatment and landscaping.

New Business:

- Financial Reports – Reports were distributed for review and discussion.

Open Discussion:

- There was discussion regarding painting Swepson Bridge. Paint will have to be specially ordered. Staff doesn't think that the 3 gallons they have would be enough for the whole bridge. The Committee requested the bridge paint be used to cover the red graffiti on the bridge and on the light post next to the bridge on the southwest side.
- Ms. Galberaith will send Ms. Harrison a copy of a letter she received from Sandpiper Key requesting a cross walk be installed west of the Tom Adams bridge from sidewalk to sidewalk.
- The Committee requested Ms. Harrison to remind Mr. O'Connor to ask the landscapers to trim and clean out all the grasses in October.
- Mr. Dallenbach provided an update on the flappers. The County hasn't found any contractors interested in bidding on the job. Members will inquire with local marinas to get names of their boat cleaners.
- There was discussion regarding the light at the Englewood Beach Villas. Staff recommends that the light be removed due to not being in a good location. Cement posts cannot be installed to protect the post. Ms. Galberaith made a motion to remove the light post and base at the Englewood Beach Villas and request the villas to install their own street sign; motion was seconded by Mr. Frahn and passed unanimously.
- The property owner's at the tennis courts is responsible for maintaining the ROW. There is over growth on Little Court and Gulf Blvd. that is growing into the row. Mr. Frahn will get the exact address locations to Ms. Harrison.

Citizen Input on MSTU Related Items (5 Minute Limit)

- None

A Special Community meeting is scheduled for Wednesday December 10, 2014 or Tuesday December 9, 2014 or Thursday December 11, 2014 at 6pm at the Tringali Center. The date will be confirmed after the room availability is checked.

The next meeting was previously scheduled for Wednesday November 12, 2014.

The meeting was adjourned at 12:07 p.m.

Submitted by:



Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
MANASOTA KEY STREET & DRAINAGE MSTU ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Wednesday, September 10, 2014

MEETING TIME: 9:30 A.M. – San Casa Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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