MEETING MINUTES

MANASOTA KEY STREET & DRAINAGE MUNICIPAL SERVICE TAXING UNIT (MSTU) ADVISORY BOARD SPECIAL MEETING

MARCH 24, 2016

10 a.m., Building Construction Services

Members Present: Lorraine Johannessen, Chairman, Joan Dunham-Card, Vice-Chairman, Tommy Brock, Francisco Carlin and B.J. Galberaith

Members Absent: None

County Staff: Mike Dallenbach, Dawn Harrison, Tara Musselman and Kelly Louttit

Guests: Sign-in sheet attached

The meeting was called to order at 10 a.m. A roll call was taken that determined a quorum was present. Membership status was reviewed.

Changes to the Agenda:

- None

Citizen Input on Agenda Items Only (3 Minute Limit)

- Mr. Jackson discussed drainage system concerns relating to potential sidewalk construction at the south end of Manasota Key and proposed to ask Southwest Florida Water Management District (SFWMD) to review the proposed plans and invite an unbiased party to review the plans to insure the flood control systems are not affected by the sidewalk project.
- Mr. Wing stated Weiler Engineering consulted with SFWMD before the plans were put into place.

Unfinished Business:

- Community Plan:
    a) Sidewalks - Ms. Musselman addressed previous discussions by the Advisory Board concerning the lighting. Ms. Musselman advised that the Transportation Engineer would allow the Advisory Board to replace the existing black lights on Gulf Blvd. Discussion continued regarding change orders to the design plan. Mr. Carlin stated he is not in favor of the sidewalks but is in favor of the lighting and believes the Advisory Board does not have a true understanding of the master plan. Ms. Johannessen disagrees and said the master plan was developed to allow safety and accessibility for the citizens. Mr. Brock stated he is opposed to the sidewalk project and would like the project to be put on hold. Discussion continued regarding east side sidewalks, White Elephant restaurant road width, and meandering sidewalks. Ms. Galberaith wants the plans to move forward. Ms. Dunham-Card believes safety of walkers and bicyclists should be a priority and wants the plans to move forward. Mr. Brock is concerned about lack of parking and cars backing into the roadway if the sidewalks are installed and believes the road should be extended two feet on each side with asphalt. Ms. Johannessen motioned to move forward with the original

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Weiler Engineering plan for the Gulf Blvd sidewalks; Ms. Galberaith seconded and the motion passed with a 3 to 2 vote with Mr. Carlin and Mr. Brock being the dissenting votes. Mr. Carlin believes the Advisory Board is ignoring his concerns and a re-evaluation of the plan needs to be done. Ms. Galberaith stated the 90% percent plans can be adjusted. Ms. Galberaith is requesting 90% percent design plans from Weiler Engineering by May 18th so the Advisory Board can review the plans before the next meeting. Ms. Musselman stated the sidewalk plans have to be redesigned to the east side due to not being able to obtain two easements and a May 18th deadline is not feasible. Mr. Brock questioned costs and wants a new design drawn up. Ms. Musselman stated once a 90% percent plans are complete changes should not been done. Mr. Dallenbach stated the County will not go forward with the landscaping portion of the plan. Ms. Galberaith, Ms. Johannessen and Ms. Dunham-Card said they would like to leave the landscaping in the design plan. Mr. Carlin stated massive holes will exist if landscaping is not installed.

b) Commercial project: Ms. Galberaith advised the printed plan is missing. Ms. Galberaith motioned to postpone the commercial plan until after the Gulf Blvd plan is complete and more community outreach is performed. Ms. Musselman asked if any changes are needed. Ms. Galberaith amended the original motion to request that the business district plans be sent to County staff for review and be brought back to the next meeting. Ms. Galberaith motioned for the County staff to review the commercial plan and at the next regular MSBU meeting a date will be selected for a community meeting to review the commercial plans; Ms. Johannessen seconded and the motion passed with a 3 to 2 vote with Mr. Carlin and Mr. Brock being the dissenting votes. Ms. Musselman reviewed the Advisory Board expectations discussed in the meeting today. First, the County will take the 60% percent Gulf Blvd plans and move them to 90% percent plans and the North Beach road plans will be taken to 100% percent and at the next regular MSBU meeting a Community meeting will be set to go over the commercial plans. Discussion continued regarding sidewalk and lighting placement on Gulf Blvd. Ms. Musselman stated the lights will not be able to fit on the west side and the lights will illuminate the street not the sidewalk. Ms. Johannessen asked about a change order for Gulf Blvd to stagger light placement on the East and West sides. Ms. Johannessen wants the landscaping portion to remain in the Gulf Blvd. design plan. Ms. Johannessen motioned to move forward with a cost estimate from Weiler Engineering to redesign the lighting to stagger light placement on Gulf Blvd seconded by Ms. Galberaith and Ms. Johannessen amended the motion to proceed with a cost not to exceed $25,000 dollars; seconded by Ms. Galberaith and the motion passed with a 3 to 2 vote with Mr. Carlin and Mr. Brock being the dissenting votes.

Citizen Input for MSBU related items:

- None

Advisory Board Open Discussion:

- Mr. Carlin discussed no parking signs on Gulf Blvd to El Galeon. Ms. Harrison advised Mr. Carlin to speak to the Traffic Engineer.
- Mr. Brock discussed East side sidewalks and would like an alternative plan.
- Ms. Johannessen discussed past engineering details regarding the sidewalk project.

- Ms. Dunham-Card stated the multi-use of the roadway has to be addressed and stated a plan is needed for the safety of pedestrians.
- Mr. Carlin stated that east-side sidewalks are not practical.

The next regular meeting is scheduled at 10 a.m. on June 8, 2016 to be held at the Englewood Library. The meeting adjourned at 11:32 pm.

Submitted by: Kelly Louttit
Public Works Department

Chairman Signature

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
MANASOTA KEY S&D ADVISORY BOARD MEETING
ATTENDANCE ROSTER

MEETING DATE: TUESDAY, MARCH 24, 2016- SPECIAL MEETING

MEETING TIME: 9:00 A.M. – PUBLIC WORKS CONFERENCE ROOM

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

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