

MEETING NOTES
MANCHESTER WATERWAY BENEFIT UNIT ADVISORY COMMITTEE
April 9, 2014 – Regular Meeting
2:00 p.m. Public Works Conference Room

Attendees: Gerald Connelly, Mark Davison, James Goulette, Michael McGarry, Cliff McMahon, and Patrick Randall

County: Dawn Harrison, Chuck Mopps, and Sandy Wright

The meeting was called to order at 2:01 p.m.

Roll call of members determined a quorum is present. The new member Mr. McGarry was introduced.

The minutes from the April 16, 2013 meeting were unanimously approved as written.

Citizen Input:

- No public input.

Old Business:

- Dredge Project - Mr. Mopps provided a status update on the dredging project. The pre-bid conference meeting was held this morning. There were 2 known bidders and 4 others for a total of 6 contractors. Bids are due back April 30, 2014 at 2pm. There were no questions that indicated any of them would have a problem performing this project. The bids will be on the numbers that Johnson Engineering came up with last year. The spoil site is the lock property. The project will likely start in mid-June to early July. The contract will be awarded by mid-May pending no issues. The notice to proceed date is set right after the project is awarded. A pre-construction conference will be established quickly afterwards. The contractor will have 120 days to finish the project. There are 14,000 yards of material to be removed. Johnson Engineering will do a post survey to make sure depths are correct. The bid package and drawings are available on the County's website and on the Purchasing Department's web page. Ms. Harrison will make the plans available to the members. Mr. Mopps has applied for a permit extension for the ACOE permit that expires in October and he recommends the Committee apply for the extension for the permit of the outer areas. Mr. McMahon suggested the County have a backup for Mr. Mopps so permits can be extended prior to them expiring to ensure that they stay active. Mr. Mopps keeps track of permit expirations. Additional staffing may be looked at with the new management and reorganization of the Public Works and Engineering Departments. ACOE permits were easily issued until the small tooth sawfish issue came up with Fisheries. They don't have a time clock so it now takes longer for permits to be processed due to new more stringent guidelines for permits. Mr. Mopps made recommendations to the contractors; however the County can't dictate how they do the project. The project must be conducted within a reasonable timeframe. The signage to resume normal speed has been fixed. Marker #4 will be fixed within the next couple of days using funding from MAC; the MSBU will not have to pay for it. At the end of the project the Committee can vote to have the #21 marker moved relocated; however Mr. Mopps suggested waiting till the end of the project.
- The trimming of the vegetation at the end of Midway Blvd. was done and it still looks good.

New Business:

- Budget and Financial Reports – There is \$404,000 available for dredging. This is a large project and if a change order is required, the finances are available. Ackerman will be paying their portion at 17%. Ackerman has no active committee. To raise their rate would likely require a mass mailing. Mr. McGarry asked if the loan that was taken in 2006 and caused the rate increase would mean a rate decrease after it's paid off. Rate adjustments can be discussed during the next 2 year budget planning. Mr. Randall pointed out that leaving the rate the same would allow funding to be available for dredging projects without having to take out loans. The \$100 assessment would allow the committee to have a maintenance program. Ms. Harrison distributed the budget and 3 month actual reports for review.

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- There was discussion regarding boaters speeding in the Manchester Waterway. There is signage posted and people ignore the No Wake Zone signs.
- Election of Officers – Mr. McMahon nominated himself for chair; there were no other nominations and Mr. McMahon accepted the nomination. Mr. Goulette nominated Mr. Randall as vice chair; there were no other nominations and Mr. Randall accepted the nomination.
- Mr. Randall had calls regarding the tip lot that is for sale by the round-a-bout. That lot has had a hold put on it for dock permits. The lot is on a turn and a dock would hinder navigation. Building Construction Services would be able to answer dock permitting questions. Mr. McMahon stated there is a 50 foot buffer zone and there should be no docks allowed there. Three lifts have been installed into the channel by approximately 10 feet. There was supposed to be a red flag for any permit applied for in that area. Mr. Goulette said when he was president, a letter was written to not allow docks and lifts in the channel. The Committee wasn't notified and the lifts were installed. Mr. Randall is concerned over future docks and lifts being allowed to be installed. He will draft up a letter and send it to Ms. Harrison to distribute to the Committee members for their input. All changes should be sent back to Ms. Harrison and she will forward it back to Mr. Randall. The Committee asked that their Commissioner and Mr. Dan Quick receive a copy of the letter when it goes out.
- Mr. Goulette met with the new head of Community Services regarding the installation of a park and boat ramp at the end of Midway Blvd. The Committee and neighboring community would not be happy with a park and ramp in that location.
- Mr. McGarry went to the County website for Manchester Waterway and expressed concern regarding the member names are there with no phone numbers. It was explained that phone numbers are not published on the website; however all information is available to the public if it is requested.

The next meeting date will be Wednesday, July 16, 2014 at 10:00 a.m.

The meeting was adjourned at 2:10 p.m.

Submitted by:



Sandy Wright
Public Works Department

