

MEETING MINUTES
NORTHWEST PORT CHARLOTTE WATERWAY ADVISORY COMMITTEE
July 16, 2009
2:30 p.m.

Attendees: Jack Fawsett, Richard Cochran, William Mango, Stanley Bliss
County - Dawn Harrison, Chuck Mopps, Kim Raymond, Bob Halfhill,
Bob Carson, Stephen Ford, Dan Gallagher
Coastal Engineering- Jamie Cohlmeier
Absent - Renee Larson, Richard Hopkins

The meeting was called to order at 2:30 p.m.

Minutes: The Committee unanimously approved the April 29, 2009, minutes as submitted.

Business:

- Mr. Fawsett presented rules of how meetings will be conducted.
 - Meetings will be held using Robert's Rules of Order as a guideline.
 - Members of Northwest Port Charlotte Street & Drainage may participate in the Waterway MSBU discussions, but cannot make motions or vote.
 - Visitors may address the board on any waterway related subject at the beginning of the meeting. They will be given a maximum of three minutes to speak.
 - Visitors may not participate in the Waterway MSBU discussions once open floor has been closed, unless requested by a member.
- Mr. Mango made a motion to accept the rules presented by Mr. Fawsett. Mr. Cochran seconded the motion. The Committee voted unanimously in favor of the motion.

Open Floor:

- Mr. Park Pilikian stated the visitors should be recognized by the Chairman. Mr. Pilikian stated he has not received all the records, as requested, and insisted that the Committee make a motion to release all public records regarding the Street and Drainage and Waterway meetings. Mr. Gallagher informed Mr. Pilikian he has received all the records he has requested and this Committee does not have the authority to release public records.
- A resident expressed his concern with the waterway markers at Cheshire Waterway.
- Mrs. Pilikian stated the Robert's Rules of Order has not been followed in previous meetings. She stated that the March 11, 2009, meeting had a motion missing from the minutes. Mr. Fawsett stated this was an error and he felt the information was included in the budget motion. He stated this was not fatal or important, but the Robert's Rules of Order are used as a guide.

New Business:

- Mr. Fawsett stated he has not written the letter, which was mentioned in the March 11, 2009, minutes, regarding the missing documentation on the payment for dredging.

Channel Markers

- Ms. Harrison stated that 12 pilings will be relocated and realigned along with a total of 51 pilings installed. She stated that there will be 102 new signs (dayboards) for the new pilings. The total cost will be \$66,100, which is a little higher than the grant received from the Marine Advisory Committee (MAC). The MSBU will be responsible for the difference which is \$16,100.

Scope of Work

- Mr. Mopps discussed the contractor's schedule and stated they will be back on site August 6, 2009. He stated the swales are being regraded this week and hydro-seeding next week. The contractor will finish the inside of Apollo Waterway, then move on to Bayshore and Ingersoll Waterway.
- Mr. Mopps explained the difference between sod and hydro-seeding in the swales. He stated the final balance owed to the contractor will be held until everything is inspected and approved.
- The Committee was informed that Markam Waterway had 1,515 cubic yards more material than what the Public Works survey displayed. Mr. Jamie Cohlmeier, Coastal Engineering, stated the waterway was resurveyed using a different methodology, consisting of two cross sections per canal. This additional material will cost approximately \$17,738 extra, which has been reduced.
- Mr. Cochran stated the two surveys can be used to compare and show the amount of silting caused from the North Port drainage.
- It was stated that the North Port project could be causing more silting and that the Northwest Port Charlotte Street & Drainage MSBU needs to address this problem.
- It was clarified that no provisions of the contract have been violated. There were 100 days added to the overall schedule so the project is scheduled to be completed at the end of August.
- Mr. Paul Pilch, member of the Northwest Port Charlotte Street & Drainage MSBU Committee expressed his concern with the dredging project. He stated there is a sandbar that exists across the entire channel of Apollo Waterway.
- Mr. Fawsett stated this Committee had an agreement with Mr. Mopps to be able to go out onto the waterway after the markers are installed to verify the dredging before the final payment is paid to the contractor. Mr. Fawsett stated this is in previous minutes.

Re-dredging the Channel Mouths

- Mr. Mopps suggested having yearly surveys done, prior to hurricane season, to determine the next dredging cycle. If a storm occurs and the mouths are shoaled in, then they can request FEMA money to fund the dredging. Mr. Fawsett stated they need to consider for budgeting purposes. Mr. Mopps stated the mouths only needed 80 cubic yards of material removed, which is not enough for the contractor, but the Committee needs to plan for it in the budget.

- Mr. Fawsett stated the MSBU will budget \$5,000 for a survey to be done every three years.
- Mr. Bliss made a motion to approve the Scope of Service. There was no second. The motion was denied. Mr. Fawsett stated this will be tabled to discuss for the next meeting to allow the members to review. The next meeting will need to take place before 90 days to keep the same price from Coastal Engineering.
- The Committee received the Activity Report dated October 2008 thru June 2009.

Next Meeting Agenda Items:

- Discuss and approve Scope of Services.
- Discuss completion of marker installation.
- Discuss completion of dredging project.

The next meeting will be scheduled for the beginning of September 2009.

The meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Dawn Harrison
Municipal Services District Representative

DH/cs

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