

MEETING MINUTES
NORTHWEST PORT CHARLOTTE WATERWAY ADVISORY COMMITTEE
January 28, 2015 – Regular Meeting
10:00 a.m. - Building Construction Services Conference Room

Attendees: Paul Elliot, Mark Fitzpatrick, and Ron Larrivee

Absent: Roger Larson (excused) and Joseph Fabini (unexcused)

County: Mike Dallenbach, Karly Greene, Francine Lisby, and Judith Nothdurft

Guests: Sign-in sheet attached

The meeting was called to order at 10:00 a.m. A roll call was taken that established a quorum was present and Committee membership terms were reviewed.

The minutes from December 3, 2014 were unanimously approved as written.

Citizen Input on Agenda Items: (3 Minute Limit)

- None.

Election of Chair and Vice Chair:

- Mr. Elliot nominated Mr. Larrivee as Chair, there were no other nominations and Mr. Larrivee accepted the position. Mr. Elliot nominated Mr. Fitzpatrick as Vice Chair, there were no other nominations, and Mr. Fitzpatrick accepted the position.

Unfinished Business:

- New Channel Markers – Ms. Nothdurft indicated all markers have been installed with the exception of one slow speed sign. Mr. Fitzpatrick questioned if the Marker 19 sign was installed. Discussion ensued
- Jupiter & Apollo Minimum Wake Sign –
- Hazards to Navigation – Mr. Larrivee noted a high spot that was brought to his attention near Marker 19, and asked that the area in between Markers 18 and 19 (closer to Marker 19) heading north to the Cheshire Waterway be reviewed for high spots within the channel. Ms. Nothdurft indicated the information would be provided to Jason Ouimet.
 - Tree in Cheshire Waterway – The tree has been removed.
 - Debris in Bayshore Waterway at Cornelius Bridge – Ms. Nothdurft noted the Cornelius Bridge cannot be reached by the Signing and Marking boat due to the height of the structure and affirmed that the Committee could not find the debris. Mr. Elliott recalled that the southeastern corner of the Bridge was reviewed and debris was not found.
- Waterway Brush Cutting – Ms. Nothdurft noted the amount budgeted for FY 2016, stated Mr. Mopps would take the lead regarding brush cutting, and affirmed additional information would be provided once received.

New Business:

- Activity Report 11/26/14 – 12/31/14 – The Activity Report was provided for Committee review.

- Draft FY 2016 & 2017 Budgets – Ms. Lisby provided an overview of the budget process, indicated vegetation removal was included for FY 2016, explained that the survey amount was included as a placeholder and would cover a pre-hurricane survey, commented on engineering expenses and correlated dredging, and advised FY 2017 did not include vegetation removal. Mr. Larrivee questioned dredging. Ms. Lisby stated the information came directly from the CIP Sheet and indicated estimates were provided through the Engineering Department. The Committee agreed that vegetation removal should be included in FY 2017 in the amount of \$10,000.00. Ms. Lisby spoke to \$20,000.00 included for surveying in FY 2017 and provided detail regarding the loan including that it was taken out for dredging, was on track to be paid off early, and described additional principal payments made. Mr. Larrivee requested additional detail regarding the MSBU Assessment Rate. Ms. Nothdurft indicated if the loan amount was paid off early, the Committee could request that the assessment be reduced. Ms. Lisby explained the process required for assessment rate changes. Mr. Pilch questioned the maximum for the MSBU Assessment Rate and Ms. Lisby responded that the current maximum assessment rate was set for \$100.00 per year.

Open Discussion:

- Mr. Larrivee noted he was asked to submit a package regarding dredging to the Coast Guard Auxiliary, stated the Commander requested the information, and asked for copies of markers and dredging. Ms. Nothdurft affirmed she would contact the appropriate personnel.

Citizen Input on MSBU Related Items: (3 Minute Limit)

- Mr. Pilch stated dredging that has occurred is excellent.

The next meeting is scheduled for Wednesday, May 13, 2015 at 9:00 a.m. in the Building Construction Services Conference Room.

The meeting was adjourned at 10:25 a.m.

Submitted by:



Karly Greene
Public Works Department

