

MEETING MINUTES
NORTHWEST PORT CHARLOTTE WATERWAY ADVISORY COMMITTEE
May 13, 2015 – Regular Meeting
9:00 a.m. - Building Construction Services Conference Room

Attendees: Paul Elliot, Mark Fitzpatrick, Joseph Fabini, and Ron Larrivee

Absent: Roger Larson (unexcused)

County: Mike Dallenbach, Kelly Louttit, Chuck Mopps, and Judith Nothdurft

Guests: Sign-in sheet attached

The meeting was called to order at 9:01 a.m. A roll call was taken that established a quorum was present and Committee membership terms were reviewed. Mr. Dallenbach reviewed the agenda changes implemented by the County Attorney.

Changes to the Agenda: none

The minutes from January 28, 2014 were unanimously approved as written.

Citizen Input on Agenda Items: (3 Minute Limit)

- None

Unfinished Business:

- New Channel Markers/ Marker #19 – Mr. Mopps advised all the markers have been installed. Coastal Engineering did a survey of current marker locations and Marker #19 needs to be moved. Signing and Marking has a purchase order pending to move Marker 19 east southeast about 15-20 feet but the contactor has been unresponsive. Renumbered day boards have been constructed just awaiting installation. Mr. Larrivee stated Marker #8 is leaning. Mr. Mopps will forward the information to the contractor. Mr. Fitzpatrick stated there are PVC pipes in the channel. Mr. Mopps suggested if possible removing them from the waterway.
- Jupiter & Apollo Minimum Wake Sign –Minimum wake signs have been installed.
- Waterway Brush Cutting – In October the project will go out to bid. Mr. Mopps will like an updated list in September from the Committee. The Committee will forward the list to Mrs. Nothdurft. In FY16 and FY 17 there is \$10,000.00 is allocated for the brush cutting and maintenance. Ms. Nothdurft reviewed the Sunshine Law with the Committee.

New Business:

- Financial History/ 6 Month Actual FY2014-15- The Financial History was provided for Committee review. Mr. Mopps warned against lowering the assessments due to maintenance of the canal that may be required in the future. Mr. Fitzpatrick questioned reserves for maintenance. Discussion continued relating to payback of the loan, ERU revenues, boat lift on Cheshire, and maintenance costs. Mr. Larrivee questioned ERUS on his property at 182 MacDill. Ms. Nothdurft will check into his tax assessment and provide the information at the next meeting. Discussion continued relating to debris in Bayshore Waterway on the lake side near the pond. The Committee stated the debris was not able to be located.
- Activity Report 1/1/15-4/30/15 – The Activity Report was provided for Committee review.
- Draft FY 2016/2017 Budgets rev. 4/13/15- The Draft FY 2016/2017 Budgets was provided for Committee Review. Ms. Nothdurft stated \$10,000 for vegetation removal and \$20,000 for survey work were added in both the FY2016 and FY2017 Budgets. The Draft budget is final and will go through the final budget review process in September. Discussion continued relating to payments to contractors, vegetation removal, and ending fund balances.

Citizen Input on MSBU Related Items: (3 Minute Limit)

- none

Advisory Committee members open discussion:

Mr. Larrivee asked if a street sign could be installed on the entrances going into the canals on the top bridge. Ms. Nothdurft needs to confer with Mr. Ouimet and Mr. Koons for legality. Mr. Larrivee motioned to add street signs to the top of the bridges when entering the canals, Mr. Fitzpatrick seconded; motion passed unanimously.

Agenda items for next meeting:

- ERUs
- Bridge Signs
- Final Update on Marker Signs
- Brush Cutting
- Survey of the Access Channel

The next meeting is scheduled for Wednesday, October 14, 2015 at 9:00 a.m. in the Building Construction Services Conference Room.

The meeting was adjourned at 9:40 a.m.

Submitted by:

Kelly Louttit

Public Works Department

