

MEETING MINUTES
NORTHWEST PORT CHARLOTTE WATERWAY ADVISORY BOARD
October 14, 2015 – Regular Meeting
9:00 a.m. - Building Construction Services Conference Room

Attendees: Paul Elliot, Mark Fitzpatrick, Joseph Fabini, and Ron Larrivee

Absent: Roger Larson (excused)

County: Kelly Louttit, Chuck Mopps, and Judith Nothdurft

Guests: Sign-in sheet attached

The meeting was called to order at 9:00 a.m. A roll call was taken that established a quorum was present..

Changes to the Agenda: Mr. Elliot motioned to add waterway identification signs at the entrances to the waterways and high spots in waterway; seconded by Mr. Fabini and the motion passed unanimously.

The minutes from May 13, 2015 were unanimously approved as written.

Citizen Input on Agenda Items: (3 Minute Limit) - None

Unfinished Business:

- New Channel Markers/ Marker #19 to be moved – Mr. Nothdurft will provide an update to the Board via email.
- Marker #8 leaning – Ms. Nothdurft will provide an update to the Board via email. Mr. Fitzpatrick stated Marker number #11 has a leaning PVC pipe protruding from the water.
- Installation of renumbered day boards – Ms. Nothdurft will provide an update to the Board via email.
- Street Signs on Bridges at Waterways - Ms. Nothdurft conveyed that Mr. Koons indicated street signs on the bridges would be possible providing MSBU funding is available and the County Engineer approves. Mr. Koons will coordinate with Signing and Marking to develop a cost estimate for the signs and suggested signs be placed on both sides of the bridge. Mr. Koons also suggested the Committee consider the possible installation of a vertical clearance gauge to identify if a boat can pass under the bridge. Ms. Nothdurft will provide a cost estimate at the next meeting.
- High Spots - Mr. Mopps advised over time the waterways will have areas that will silt in. Regular maintenance dredges will improve the high spots. Discussion continued regarding a possible resurvey of the waterways within the MSBU, Ms. Nothdurft stated \$20,000 dollars is allotted in both FY 2015/16 and FY 2016/17 for surveys. Mr. Fabini motioned to move forward with a survey of the waterway; seconded by Mr. Fitzpatrick and the motion passed unanimously.
- Waterway Brush Cutting - Mr. Mopps stated money was added to the budget for brush cutting and the project could be phased to meet the brush cutting goal. Ms. Nothdurft stated \$10,000 dollars is currently budgeted for brush cutting in FY 2015/16 and \$10,000 dollars in FY 2016/17. Discussion continued regarding locations in need of brush cutting and costs associated with the cutting. Mr. Mopps asked the Advisory Board members to check the waterways for vegetation chock points and document the locations including GPS coordinates. Mr. Mopps will prepare a map with the choke point locations for review and prioritization at the next MSBU meeting. The members will check the waterways individually to avoid Sunshine Law violations.

New Business:

- Financial History/9 Month Actual FY2014-15 - The financial history was provided to the advisory board for discussion and review.
- Activity Report 5/1/15-9/30/15 - The activity report was provided for the advisory board review and discussion.
- FY 2016/2017 Budgets - The FY 2016/2017 budgets were provided to the advisory board for discussion and review.

Citizen Input on MSBU Related Items: (3 Minute Limit) - None

Advisory Board members open discussion:

- The Advisory Board discussed possible waterway identification signage at the main entrances to the waterways. Mr. Mopps advised prior approval from the Uniform State Marking System is needed before signs can be installed. Ms. Nothdurft will investigate the options available.
- Membership terms were discussed. An email will be provided for updates

Agenda items for next meeting:

The next meeting is scheduled for Thursday, December 3, 2015 at 2:00 p.m. in the Building Construction Services Conference Room.

The meeting was adjourned at 9:52 a.m.

Submitted by:

Kelly Louttit

Public Works Department

