MEETING MINUTES
NORTHWEST PORT CHARLOTTE STREET & DRAINAGE ADVISORY COMMITTEE
March 27, 2013
2:00 p.m. at Building Construction Services Conference Room

Attendees: Fred Brown, Buz Collins, Paul Pilch, and Jeri Reif

Absent: Michael Auclair (unexcused), Lane Eldridge (excused)

County: Mike Dallenbach, Tim Free, Alan Holbach, Judith Nothdurft, and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 2:02 p.m.

Minutes: The minutes from January 29, 2013 were unanimously approved as amended.

Unfinished Business:

- Piping & Swale Work – Turnover in staff has slowed the work; however it should be complete by the end of this year or beginning of next year. Funding is still adequate.

- There was discussion regarding pulling out brush and trees on areas of Biscayne, Jacobs, and Eisenhower and putting in riprap. Ms. Nothdurft will follow-up with Mr. Cohen.

- Bridge Slope Repairs – Engineering Department met with the consultant on 3/20/13. They are making the final adjustments to the plans and specifications. Plans should be to purchasing within the next 30 days. The committee would like to know how many more bridge slope repairs are left to do. Ms. Nothdurft will follow-up.

- Markham Waterway Bridge – As requested, Ms. Nothdurft distributed the recommendation from Mr. Koons, Project Engineer, regarding the urgency of for the repairs for the Chamberlain Blvd. Bridge over the Markham Waterway. In summary, Mr. Koons conveyed:

  > *The bridge on Chamberlain Blvd. over Markham Waterway (014047) is not a safety issue; it's a maintenance issue. Failing to rehabilitate the bridge will mean at some point in the future this structure will require maintenance that would have been corrected by the rehabilitation. The rehabilitation plans were paid for by the District, and the longer they sit on the shelf the more it will cost to turn the design plans into construction plans. People who worked on the project move on, codes change, permits expire, etc. So I would recommend the District fund the work as soon as possible so the money they've spent is not wasted.*

  The committee requested that the funding for the Markham Waterway Bridge of $650,000 remain in the draft FY 2013/14 Budget, but agreed to leave this on hold until they can get citizen input.

- Monument at 776 & Biscayne – The Committee agreed to do a paint match and touch up the paint on the monument without the use of a contractor.

- There was discussion regarding the dates that mowing is to take place. Mr. Free responded with April, May, June, July, August, September and November.

- The committee asked why the tax Collection fees increase when the assessment rate increases. Ms. Nothdurft will follow-up.

- The committee asked if there were any further payments from GDC to the NW Port Charlotte S & D MSBU and it there were any GDC properties left to be sold. Ms. Nothdurft will follow-up.

- The committee asked what the Central/Indirect Services Allocation was for. There is a formula used to calculate funding for services outside of Public Works.

- Draft Budgets for FY2013/14 and FY2014/15 – Distributed for review and questions. Mr. Pilch made a motion to accept the FY2013/14 and FY2014/15 Budgets as written; motion was seconded by Mr. Brown and approved unanimously. There was further discussion regarding identifying "Reserves for Future Paving" on the Rate Sheet or the insertion of a line item for future road paving on the Budget. Mr. Collins made a motion to accept the budget with the recommendation that $1,000,000 would be identified for Future Paving; motion was seconded by Mr. Pilch and approved unanimously.

- Equipment Replacement Charges - the committee asked for an explanation of the Equipment Replacement Charges. Ms. Nothdurft will follow-up.

New Business:

- Activity Report - distributed for review and discussion. The committee requested a summary report be available for future meetings. Budget is on track.

- Public Input – None.

- Other Items – Can the new pipes be put deeper into the ground? Mr. Free stated they are using the smallest concrete pipes available and they are being placed as deep as they are allowed to go. The concrete pipes are thicker and last longer than the metal pipes formerly used.

- Is there anything that the Committee can do to make Chancellor designated as a gas tax road? Mr. Holbach explained that the road must meet criteria to be designated as a gas tax road. The road must be a major or minor collector road. The issue is whether there is sufficient funding for expanding the list of roads maintained by the gas tax. There will likely be future discussions regarding the distribution of gas tax funds.

The next meeting is scheduled for Wednesday July, 24, 2013 at 2:00 p.m.

The meeting was adjourned at 3:07 p.m.

Submitted by:

Sandy Wright

Sandy Wright
Public Works Department

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION

NORTHWEST PORT CHARLOTTE
STREET & DRAINAGE ADVISORY COMMITTEE MEETING
ATTENDANCE ROSTER

MEETING DATE: **Wednesday, March 27, 2013**

MEETING TIME: **2:00 P.M. – Building Construction Services Conference Room**

INFORMATION SUPPLIED ON THIS FORM BECOMES PUBLIC RECORD

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