

MEETING MINUTES
NORTHWEST PORT CHARLOTTE STREET & DRAINAGE ADVISORY COMMITTEE
July 24, 2013 – Regular Meeting
2:00 p.m. at Building Construction Services Conference Room

Attendees: Buz Collins, Lane Eldridge, Paul Pilch, and Jeri Reif

Absent: Michael Auclair (excused), Fred Brown, (unexcused)

County: Mike Dallenbach, Tim Free, Judith Nothdurft, and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 2:04 p.m.

Roll call of members was taken that established a quorum was present.

Committee membership and absences was discussed. The Committee requested a letter be sent to Mr. Auclair regarding his attendance.

The meeting minutes from March 27, 2013 were unanimously approved as written.

Unfinished Business:

- Piping & Swale Work – Work is behind and still in the process. The project won't be done by October 2013, but should be completed by the beginning of next year. Funding is still adequate. The water is draining off the roads but the swales are full. The water is not draining at 1209 Commerce which is a vacant tract of land. Mr. Free stated the swale work has not been completed; zones 54, 55, and 56 are complete; there are 35 pipes to be done in zone 56 and zone 58 will come next.
- There was discussion regarding the brush cutting that was done earlier in the day in wet swales and there are now deep trenches in the swales caused by the heavy equipment. The contractor is responsible for fixing the trenches. M&O will send an inspector out to investigate. The new contract for brush cutting will contain verbiage to eliminate work from being done during the wet months of June, July and August in an attempt to prevent future swale damage.
- Vote to Continue/Discontinue Piping – Mr. Pilch made a motion to continue with the piping work; the motion was seconded by Mr. Collins and passed unanimously. The project is over budget due to additional expenses caused by asphalt work. The Finance Department will take unused funds from other budget line items for the piping project.
- Bridge Slope Repairs – The bid was approved at the BCC meeting on July 23, 2013 for \$238,665.50 to cover a total of five bridges. The notice to proceed will be sometime in August. There was discussion regarding matching MSBU funds with funds from the Gas Tax. Ms. Nothdurft will follow up and report back.
- Chamberlain Bridge over the Markham Waterway – This is not a gas tax road. Funding is available in the FY2014 budget for this project. There was discussion regarding the timing of the project. It is not a safety issue right now. There has been no community meeting to get citizen input. The Engineering Department recommended the repairs be done as soon as possible in an attempt to save on costs to turn the design plans into construction plans. If the Committee decides to wait too long, the money that has been spent so far may be wasted due to code changes and permits expiring, etc. The Committee will discuss this at the next meeting to be held after the October Community meeting where there will be input from the citizens.

NORTHWEST PORT CHARLOTTE STREET & DRAINAGE ADVISORY COMMITTEE

July 24, 2013 – Regular Meeting

Page 2

- Questions from the March Meeting – the list of questions from the March meeting were reviewed. New questions for next meeting are as follows:
 1. What is the cost and who did the work to remove brush and install rip rap on Biscayne, Jacobs and Eisenhower?
 2. Mr. Collins is not happy with answer regarding the tax collector fees to collect taxes. What is the revenue compared to the actual expense?

New Business:

- Summary, History and Activity Reports – Distributed for review and questions.
- There was discussion regarding the roads and their condition.
- Public Input – None.

The next meeting is scheduled for Wednesday October 23, 2013 at 2:00 p.m.

The meeting was adjourned at 3:34 p.m.

Submitted by:



Sandy Wright
Public Works Department

