

**MEETING MINUTES**  
**NORTHWEST PORT CHARLOTTE STREET & DRAINAGE ADVISORY COMMITTEE**  
**May 1, 2014 – Regular Meeting**  
**2:00 p.m. at Building Construction Services Conference Room**

**Attendees:** Buz Collins, Roger Heller, Paul Pilch, Jeri Reif, and Karen Totten

**County:** Mike Dallenbach, Judith Nothdurft, Venkat Vattikuti, and Sandy Wright

**Guests:** Sign-in sheet attached

The meeting was called to order at 2:00 p.m.

A roll call of members was taken that established a quorum was present.

There was an introduction of the new members; Mr. Heller and Ms. Totten. Mr. Auclair has expressed an interest in applying for the alternate vacancy on the Committee.

The meeting minutes from February 5, 2014 were unanimously approved as amended.

**Citizen Input:** None

**Unfinished Business:**

- Piping & Swale Work – Mr. Dallenbach introduced himself. A handout of the total piping costs, as requested by Mr. Collins, was given to the Committee for review and discussion. The piping project is complete. The total cost of the pipe replacements and swale intersection conversions was \$2,766,068. Mr. Collins expressed concern about lack of consistency regarding the water flow from the drainage piping. Mr. Dallenbach will follow up and report back regarding the absence of a drainage pipe at the intersection of Chamberlain and Shearer. The Committee is concerned about the swale work not being addressed yet. Repaving will begin in FY 2015/2016 and the swale work must be completed first. He will follow up to get a possible start date. Mr. Dallenbach noted that a new drainage crew may be developed within Maintenance & Operation (M & O). The possibility of contracting work out was also discussed. Ms. Nothdurft conveyed an update from Mr. Free that M & O would be addressing two drainage requests within the next month; one on Biscayne near Cornelius, which involves removing an equalizing cross pipe and a straight line & grade swale cleanout on Le Jeune.
- Paving – The road evaluation for paving must be done by County staff. Mr. Collins stated that if the Committee does not agree with the evaluation, they may want to get an independent company to do an evaluation to get a second opinion. The Committee would like to invite Mr. Layport to the next meeting.
- Driving Hazard Signage at Bridges – Complete. The Committee requested the final costs of the project. Mr. Vattikuti will follow up. There was extensive discussion regarding advisory signs, speed limit signs and speed enforcement. Mr. Heller made a motion to investigate the possibility of reducing the speed limit for 3 blocks before and after the Jacobs Bridge from 45mph to 35mph; seconded by Mr. Collins and passed unanimously.
- Biscayne & Cornelius 4-Way Stop – The traffic study does not show an increase in volume. It may take another 2 years to warrant a 4-way stop at that intersection. There was discussion regarding flashing lights on stop signs and crashes that have occurred. The committee agreed that it has done everything possible to prevent accidents. Mr. Vattikuti is evaluating various roadways to lower the speed to 40mph, which will help to make the area more uniform.
- Chamberlain & SR 41 – Request for Traffic Light – The Committee is looking for County support to request a traffic light at SR 41 and Chamberlain. Mr. Vattikuti reported that SR 41 will be widened from Sarasota County line to Enterprise starting in Sept. 2014. After the widening is complete, this intersection may become more active and may warrant a traffic light. The Committee can make a motion for the County to request FDOT to install a traffic light at that time.

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- Herbicide Treatment – Ms. Nothdurft conveyed that Mr. Layport stated the Contractor could not honor his price that was quoted for South Gulf Cove. The current estimate is \$500 per mile for each application. It must be put out to bid, which may generate cheaper bids. Mr. Collins made a motion to hold off on herbicide treatment until results are known from the treatment that was applied in South Gulf Cove; the motion was seconded by Ms. Totten and passed unanimously.
- Pepper Tree Trimming – There is a problem with ruts in the right-of-ways left by heavy equipment. The area was mowed a couple days after the rain. The trimming is being done now and it is not the rainy season, but it was done a day after the rain, which caused ruts again. The Committee agreed that the mulcher is not doing a good job. The trimmings are not mulched completely; Dupont Avenue is an example. Mr. Dallenbach will follow-up. The Committee is pleased with the cutting that has just been done.
- Bridge Slope Pavement Repairs – Ms. Nothdurft conveyed from Mr. Cohen that there was funding left over in the amount of \$32,776 and a change order is being processed. All the slopes that were contracted for slope repairs are complete. The total project cost was \$392,045. Ms. Nothdurft will follow up to get the total number of slopes that were repaired and ask about future recommended repairs.

**New Business:**

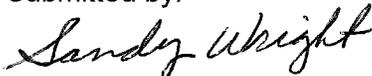
- Contracting Out Swale Work – Already discussed. Mr. Dallenbach will follow up and report back.
- Financial Reports – The History, 6 Month Actual and Activity report from 1/1/14 to 3/31/14 were distributed for review and discussion.
- Illegal dumping will be reported to Public Works Customer Service.

**Open Discussion:**

The next meeting is scheduled for Thursday August 21, 2014 at 2:00 p.m.

The meeting was adjourned at 3:35 p.m.

Submitted by:



Sandy Wright  
Public Works Department

**CHARLOTTE COUNTY  
PUBLIC WORKS DIVISION**

**NORTHWEST PORT CHARLOTTE S&D UNIT ADVISORY COMMITTEE  
ATTENDANCE ROSTER**

**MEETING DATE:** Thursday, May 1, 2014

**MEETING TIME:** 2:00 P.M. – Building Construction Services Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
PUBLIC RECORD**

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