

**MEETING MINUTES**  
**NORTHWEST PORT CHARLOTTE STREET & DRAINAGE ADVISORY COMMITTEE**  
**August 21, 2014 – Regular Meeting**  
**2:00 p.m. at Building Construction Services Conference Room**

**Attendees:** Buz Collins, Roger Heller, Paul Pilch, Jeri Reif, and Karen Totten

**County:** Mike Dallenbach, Gary Grossman, Francine Lisby, Judith Nothdurft, Dan Quick, Linda Rohmer-Free, and Sandy Wright

**Guests:** Sign-in sheet attached

The meeting was called to order at 2:00 p.m.

A roll call of members was taken that established a quorum was present.

The meeting minutes from May 1, 2014 were unanimously approved as written.

**Citizen Input on Agenda Items Only: (3 Minute Limit)**

- None

**Unfinished Business:**

- Paving - Financing/Budgeting/Public Outreach – Ms. Rohmer-Free went over the Project Cost Estimate & Assessment worksheet that was distributed to the members. An assessment increase of \$110 would be required for 10 years, which would bring the annual assessment to \$235 for vacant lots and \$228 for occupied lots. The Committee agreed to take this information to the community for input. The cost is based on paving 163 miles of roadways that do not include the road and bridge roads or recently paved roads. Ms. Nothdurft will follow up with Engineering to verify the amount of roads left to be paved and report back. This MSBU's maximum rate is \$125 per year; any amount above that would require a Public Hearing. The Committee requested that Mr. Layport be invited to the next meeting to answer their paving questions. The Committee believes that the citizens will be reluctant to agree to another \$110 annual assessment increase due to the recent \$75.00 increase. The Committee requested that a draft public outreach letter be ready before the next meeting. Ms. Nothdurft will forward the draft letter to the members.
- Swale Work – County staff is working on a plan to take on this project. The Committee requested a cost estimate for the swale work. Mr. Dallenbach will follow up and report back.
- Bridge Slope Pavement Repairs – Ms. Nothdurft conveyed the 9 worst bridge slopes have been completed and the remaining bridge slopes should continue to be checked every 2 years. Additionally, recent bridge reports from the state show that some bridge pilings will require jacketing. Mr. Koons will attend the next meeting to discuss.
- Driving Hazard Signage at Bridges – The signage costs were not available at the time of this meeting.
- Reducing Speed Limit on Jacobs – The Committee agreed to reduce the speed on Jacobs as a test road to see how it works out for the community. A speed study will be done before the speed is lowered. The Committee approved a motion at the last meeting to lower the speed limit from 45 mph to 35 mph on Jacobs from Eleanor to Hendricks.
- Evaluation to Lower Speed Limits – The Committee agreed to use Jacobs as a test area for now.
- Chamberlain & US 41 Traffic Light – Tabled until US 41 is widened.
- Pepper Tree Trimming – The trimming is complete for this year. After October 1<sup>st</sup>, vertical hedging will begin again in an effort to get the trimming done prior to the beginning of the next scrub jay season.
- Herbicide Treatment – Tabled until SGC results are known. The second application will be applied soon. No results are known at this time.

**New Business:**

- Sidewalk Plan – The subject of sidewalks came up at a Board of County Commissioners Workshop. Mr. Quick has been tasked with developing a 5-6 year county wide plan for sidewalks. Each Street & Drainage MSBU Advisory Committee is being asked to create a list of streets they would like to have sidewalks. This information will be used to develop the plan as part of the 2015/2016 budget. There was discussion regarding the major roads; the Committee agreed that Chamberlain, Biscayne, Jacobs,

**NORTHWEST PORT CHARLOTTE STREET & DRAINAGE ADVISORY COMMITTEE**  
**August 21, 2014 – Regular Meeting**  
**Page 2**

Cornelius, Eleanor and all of Eppinger should be on the list. Each member will check their assigned road(s) and report back at the next meeting with what sections of those roads would be most appropriate to have sidewalks. County staff will work with School District Staff to prioritize the lists of streets.

- Financial Reports – The History, 9 Month Actual and Activity reports were distributed for review and questions. Ms. Nothdurft will follow-up on the *Estimated Revenue at Proposed Rate* on the Rate sheet being higher than the number of ERUs (17,416.3) multiplied by the annual assessment rate of \$125.
- There was discussion regarding the \$900,000 that has been budgeted for bridge repair. The bridge on Chamberlain Blvd. over the Markham Waterway still needs repairs that if done now, would save money instead of waiting until later. It was questioned if some of the \$900,000 budgeted for the Chamberlain Blvd. bridge may be used to fund the needed bridge piling jackets. This will be discussed with representatives from the Engineering Div. at the next meeting.
- The line of site issue at Eppinger and Biscayne was completed yesterday.

**Open Discussion:**

- There was discussion regarding the next two year budget cycle. The committee would like to coordinate the paving program and the swale program so that the swales are done prior to the paving in any given area.

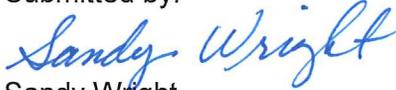
**Citizen Input on MSBU Related Items: (3 Minute Limit)**

- None

The next meeting is scheduled for Thursday October 2, 2014 at 2:00 p.m.

The meeting was adjourned at 4:04 p.m.

Submitted by:



Sandy Wright  
Public Works Department

**CHARLOTTE COUNTY  
 PUBLIC WORKS DIVISION  
 NORTHWEST PORT CHARLOTTE STREET & DRAINAGE ADVISORY COMMITTEE  
 ATTENDANCE ROSTER**

**MEETING DATE:** Thursday, August 21, 2014

**MEETING TIME:** 2:00 P.M. – Building Construction Services Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
 PUBLIC RECORD**

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