

**MEETING NOTES**  
**PIRATE HARBOR WATERWAY UNIT ADVISORY COMMITTEE**  
**April 24, 2013 – Regular Meeting**  
**2:00 p.m. – Public Works Conference Room**

**Attendees:** Robin Leonard, Dennis McCulloch, Allen Stewart, Cathy Taylor, and LeRoi Yaffey

**Absent:** Charles Gertner (excused)

**County:** Dawn Harrison, Chuck Mopps, and Sandy Wright

**Guests:** Sign-in sheet attached

Mr. McCulloch called the meeting to order at 2:06 p.m.

The minutes from January 23, 2013 were unanimously approved as written.

**Unfinished Business:**

- Dredging Project – Mr. Mopps from the Engineering Department gave a status update and answered questions. The project is ahead of schedule. Areas 1 and 2 are complete and were checked this morning. Area 3 is complete; the inspection revealed two rocks that need to be addressed. The work will be done and re-inspected on Friday. The most difficult sections are complete. Engineering is receiving favorable feedback from citizens. The location of lots used to store the spoil material has cut down tremendously on the hauling time. There was a request to allow the stakes to remain until the new markers are installed. Additional markers can be installed if the Committee agrees and requests them. Payment for the project is withheld until a post survey is completed to verify all work was performed according to the specifications and letters from the property owner's state that Lot 5 has been restored to its original state and is acceptable.
- Activity Report – Ms. Harrison distributed the report for review and questions. The SD Transfer item that appears on the report and work order #390504 with purchase orders #19327 and #18908 will be investigated and the explanation will be emailed to the members.

**New Business:**

- Budget and Activity Reports – There was discussion regarding the draft budgets. Ms. Harrison provided an explanation of the process.

The next meeting is scheduled for Wednesday, August 28, 2013 at 10:00 a.m.

The meeting was adjourned at 2:46 p.m.

Submitted by:

*Sandy Wright*

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Public Works Department

