

**MEETING NOTES**  
**PIRATE HARBOR STREET & DRAINAGE UNIT ADVISORY BOARD**  
**January 21, 2016– Regular Meeting**  
**9:30 A.M. – Public Works Conference Room**

**Attendees:** Homer Fleming, Dennis McCulloch, George Taylor, and LeRoi Yaffey

**Absent:** Lester Patzer

**County:** Mike Dallenbach, Dawn Harrison, and Kelly Louttit

**Guests:** Sign-in sheet attached

The meeting was called to order at 9:30 a.m. A roll call was taken that determined a quorum was present. Membership status was reviewed.

The Advisory Board viewed a previously recorded presentation on the Roberts Rules of Order and the Sunshine Law and acknowledgement forms were signed.

**Changes to the Agenda:** Landscaping was added to the agenda

The meeting notes from June 18, 2015 were unanimously approved as written.

**Citizen Input on Agenda Items Only (3 Minute Limit)**

- Lynn McCulloch questioned if landscaping will be installed at the entry of Pirate Harbor. Ms. McCulloch advised the signage at the exit of Pirate Harbor and Burnt Store states “Golf carts are not allowed past this point” and there is a need for a turnaround area for the golf carts.
- George Herl asked if the Pirate Harbor sign is on the agenda for discussion.
- Bill Blackwell stated due to excessive water, all plant selections in the landscape design should be tolerant for the conditions.

**Unfinished Business:**

- **Landscaping;** Ms. Harrison conveyed \$5000.00 dollars is budgeted for the design of the entryway feature on Yacht Club Boulevard. Discussion continued regarding future and past funding of the entryway feature. Ms. Harrison stated a Project Manager is needed to proceed with the design of the community sign and address drainage issues in the area. Discussion continued regarding the importance of community input for the design and landscaping. The Advisory Board stated water and electricity are needed to accommodate the landscaping at the site. Mr. Taylor motioned for the Advisory Board to pick a community liaison for the Beautification Committee of Pirate Harbor. Mr. Fleming motioned for anyone interested in serving as the community liaison to make their interests known; no second on the first motion and Mr. Taylor seconded Mr. Fleming’s motion. Mr. Taylor withdrew his original motion. Mr. Taylor and Mr. Yaffey expressed interest to serve as liaison with Pirate Harbor Property Owners Beautification Committee. Mr. Yaffey withdrew. Mr. McCulloch motioned for Mr. Taylor to serve as the community liaison with the Property’s Owners Association Beautification Committee; seconded by Mr. Yaffey and the motion passed unanimously. The Advisory Board requested project updates be emailed as they become available. Discussion continued on how to solicit community involvement. Mr. Taylor stated there is a need for a golf cart pathway when exiting Pirate Harbor to Burnt Store Road. Mr. Taylor suggested placement of the pathway between the two lanes to be used as golf cart turnaround.

**New Business:**

- **Election of Chair:** Mr. Fleming nominated Mr. Taylor for Chair; seconded by Mr. Yaffey and Mr. Taylor accepted the position.
- **Election of Vice:** Item was tabled until the next meeting.
- **Financials:** Ms. Harrison provided the twelve month actual report and activity report for Advisory Board review and discussion.

### **Citizen Input on MSBU Related Items Only (3 Minute Limit)**

- Mr. Herl asked if the sign ordinance is still in place. Sign specifications were discussed and he stated there is an elevation issue and possible line of sight issues regarding placement of the sign. Design parameters were discussed.
- Mr. Blackwell questioned if sign parameters will be reviewed by the project manager before design.
- Mr. Hynes stated there is a sign for Pirate Harbor on the southbound side of Burnt Store Road that says "Yacht Club". Mr. Hynes stated Boulevard should be added to the sign and there is no sign in the northbound lane. Mr. Dallenbach will contact Signing and Marking for clarification. Mr. Hynes also suggested using the original designer for the entryway feature for cost savings.
- Ms. McCullough questioned the lay of the road North and Southbound on Burnt Store and is concerned about safety.

### **Advisory Committee Members open discussion**

- Mr. Yaffey would like a sidewalk installed on Yacht Club Blvd to the triangle. Ms. Harrison will speak with the County Engineer for direction.
- Mr. Fleming asked if the sidewalk would be double or a wide single path.
- Mr. Taylor will solicit the community to become involved in a landscape design committee.

### **Items for next agenda**

- Election of Vice
- Landscaping
- Sidewalks

The next meeting is scheduled for April 28, 2016 at 9:30 am in the Public Works Conference Room.

The meeting was adjourned at 10:54 a.m.

Submitted by:  
Kelly Louttit  
Public Works Department

