

MEETING MINUTES
PLACIDA AREA STREET & DRAINAGE UNIT ADVISORY BOARD
February 2, 2016 – Regular Meeting
2:00 p.m. – Building Construction Services

Attendees: Arthur Hanson Jr., Bill Dahms, and Marvin Medintz

Absent: Carlo De Rosa and Scott Roberts

County: Mike Dallenbach, Tara Musselman, Judith Nothdurft, Venkat Vattikuti, and Kelly Louttit

The meeting was called to order at 2:09 p.m. with a roll call that determined a quorum was present. Membership terms were reviewed.

Changes to the Agenda:

- Mr. Medintz motioned to move the Sunshine Law /Roberts Rules of Order Presentation to Unfinished Business; Mr. Hanson seconded and the motion passed unanimously.
- The minutes from October 29, 2015 were unanimously approved as written.
- Ord. 2015-045 County-wide Standard for MSBU/TU Advisory Boards: Ms. Nothdurft reviewed changes pertaining to Ordinance 2015-045.
- Elect Chair: Mr. Medintz nominated Mr. Dahms for Chairman seconded by Mr. Hanson and Mr. Dahms accepted the position.
- Elect Vice Chair: Mr. Dahms nominated Mr. Medintz for Vice Chair seconded by Mr. Hanson and Mr. Medintz accepted the position

Citizen Input on Agenda Items Only (3 Minute Limit)

- None

Unfinished Business:

- Placida Road Project Update/CCU Reclaim Water Line Update – Mr. Vattikuti stated updates from Charlotte County Utilities have been unsuccessful and advised Charlotte County Utilities is waiting on funding from Southwest Florida Water Management District (SWFWMD) for project to continue. Public Works is still waiting on 100% percent plans from CCU.
- Cape Haze Subdivision-Traffic Safety Concerns: Mr. Vattikuti stated the public hearing for the Board of County Commissioners to adopt the 25mph speed limit will be March 8, 2016.
- Cape Haze Dr. Sidewalk Project Update – Ms. Musselman stated the change order for the utilities is complete. The design should be completed by the end March 2016 and the project will go out to bid at the beginning of April 2016. Ms. Musselman advised temporary construction easements will be necessary and construction will begin in the Fall of 2016. Possible project completion dates were discussed.
- Arlington Dr/Windward Rd Hammerheads - Mr. Vattikuti stated the Request for Letters of Interest is complete and staff is reviewing the draft scope of services and fee schedule. Possible project completion dates were discussed.
- Boulders in ROW – Cape Haze Sub Div. – Mr. Dallenbach stated the work order has been turned over to the Public Works Engineering Department and compliance letters will be mailed out.

New Business:

- Financial History/12 Month Actual FY 2014/15 - Ms. Nothdurft provided the financial history report for Advisory Board review and discussion. Total revenues were discussed.
- Activity Report (10/1/15-12/31/15) - Ms. Nothdurft provided the activity report for Advisory Board review and discussion.

Citizen Input on MSBU Related Items (3 Minute Limit)

- Steven Lietz questioned if the Engineer has been selected for hammerhead project. Mr. Vattikuti conveyed the scope is still in negotiations with Southwest Engineering Services. Mr. Lietz asked about the Cape Haze temporary construction easements.

Advisory Board members open discussion

- Mr. Dahms questioned the timeframe for road resurfacing and possible reserve funding for future paving. Discussion continued regarding loan funding.
- The Advisory Board viewed a previously recorded presentation on the Sunshine Law and the Robert's Rules of Order and signed the acknowledgement forms.

The next meeting is scheduled for Wednesday May 4, 2016 at 2:30 p.m. at the Building Construction Services Conference Room.

The meeting was adjourned at 3:15 p.m.

Submitted by:

Kelly Louttit

Public Works Department

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
PLACIDA AREA STREET AND DRAINAGE ADVISORY BOARD
ATTENDANCE ROSTER

MEETING DATE: TUESDAY, February 2, 2016 – REGULAR MEETING

MEETING TIME: 2:00 PM – BUILDING CONSTRUCTION SERVICES

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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