

**MEETING MINUTES  
PLACIDA AREA STREET & DRAINAGE  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING**

**MAY 4, 2016**

**Members Present:** Bill Dahms, Carlo de Rosa, Scott Roberts, and Marvin Medintz

**Members Absent:** None

**County Staff:** Mike Dallenbach, Tara Musselman, Venkat Vattikuti, and Kelly Louttit

The meeting was called to order at 2 30 p.m. A roll call was taken that determined a quorum was present.

**Changes to the Agenda:**

- None

**The minutes from February 2, 2016 were unanimously approved as written.**

**Citizen Input on Agenda Items Only (3 Minute Limit):**

- John Brandenberger is concerned over the width of sidewalks. Mr. Brandenberger said many of the residents that live on Cape Haze Drive would like a six foot sidewalk so the encroachment from the street is not on their property. Mr. Brandenberger is concerned about the decline of the drainage ditch and the incline of the driveway causing a big distance from the sidewalk to the driveway and discussed a two percent transition. Mr. Brandenberger requested to view a copy of the sidewalk plans.
- Mr. Williamson would like a six foot sidewalk and believes the six foot width would adequately take care of the multi-use path that people anticipate. Multi-use definition was discussed as well as widths of other sidewalks in the area.
- Mr. Gillespie feels a six foot sidewalk is adequate and feels an eight foot sidewalk will encroach on resident's property. Mr. Gillespie suggested shaving footage off of the sidewalks and allowing the cost savings to be allotted toward South Gulf Cove sidewalks.
- Mr. Wright stated a six foot sidewalk has been constructed along Cape Haze Drive and thinks tying an eight foot sidewalk to it would look odd unless the County plans on reconstructing the existing sidewalk.
- Ms. Calderone stated many residents were not aware that the sidewalks would be constructed to eight feet. Discussion continued regarding six foot sidewalks in other communities.
- Mr. Calderone stated golf carts belong on the golf course and bicyclists rarely use sidewalks. Mr. Calderone is in favor of six foot sidewalks.
- Mr. Freeman stated his concern is the designation of the sidewalk as multi- use and the volume of traffic on the sidewalks.
- Mr. Brandenberger stated bicycle clubs use the road and the casual bicycle riders use the back roads not sidewalks.
- Mr. Dahms motioned to move the Cape Haze Sidewalk project to the first discussion and the motion passed unanimously.

### **Unfinished Business:**

- Cape Haze Dr. Sidewalk Project Update: Ms. Musselman stated the County minimum standard for a sidewalk is eight feet and this project not designated as a multi-use path. To be designated as a multi-use path, the area would have to be ten foot. Discussion continued in reference to seeking a variance for a six foot sidewalk and if that change would holdup the project. Ms. Musselman stated she is still waiting for plans from the Utility Department. Ms. Musselman advised she would consult with design firm to seek a cost estimate to change the design plan. Mr. de Rosa motioned to have the sidewalk plans resubmitted for six foot sidewalks at a cost not to exceed \$7500.00 dollars; Mr. Medintz seconded and the motion passed unanimously.
- Placida Road Project Update - Utility Department Reclaim Water Line: Ms. Musselman said the complete package will be submitted next week and the item will be in Purchasing by the end of May. Mr. Vattikuti confirmed a possible completion date of March 2017.
- Cape Haze Subdivision-Traffic Safety Concerns: Item is complete and can be removed from the agenda.
- Arlington Dr. / Windward Rd Hammerheads: Ms. Musselman stated 30% percent plans are complete and advised a gopher tortoise will have to be relocated from Windward Drive. Ms. Musselman stated 60% percent plans will be complete in approximately three weeks.
- Boulders in ROW – Cape Haze Subdivision. Mr. Dallenbach stated the violations have been forwarded to the ROW inspectors and letters will be mailed to offending citizens. Mr. Dahms advised that the homeowner at 342 Green Dolphin Drive placed large boulders in the ROW. Mr. Dallenbach will investigate.

### **New Business:**

- Windward Community Speed Reduction Request: Mr. Vattikuti stated the County is looking into a Master Ordinance to support reducing the speed limit when abnormalities exist such as cross paths or safety concerns. The agenda item will go to the Board of County Commissioners (BCC) in June. If the BCC adopts the Ordinance the area will be re-evaluated to reduce the speed limit to 25 mph.
- Financial History/6 Month Actual FY 2015/16: Ms. Musselman provided the financial history report for Advisory Board review and discussion.
- Activity Report (1/1/16-3/31/16): Ms. Musselman provided the activity report for review and discussion.

### **Citizen Input on MSBU Related Items (3 Minute Limit):**

- Mr. Freeman asked about the ordinance for lowering the speed limit and asked if the reduction takes place, will the roads have to be striped. Mr. Vattikuti advised that may be a requirement.
- Mr. Brandenberger thanked the County on the progress of the hammerheads.

### **Advisory Board Open Discussion:**

- Mr. Dahms asked if a sidewalk size reduction could create a liability issue. Ms. Musselman stated no.
- Mr. de Rosa suggested reducing the form size when sidewalks are constructed.
- Mr. Medintz asked when the reclaimed water lines will be completed. It was suggested that he contact the Utility department for clarification.

- Mr. Roberts asked if the Utility Department water will be installed on the east or west side. Mr. Vattikuti will investigate and Ms. Musselman will email the findings to the Advisory Board.

**Schedule Meetings / items for next agenda:**

The next meeting is scheduled Wednesday, November 2, 2016 at 2 p.m. at the Public Works, San Casa location, conference room.

The meeting adjourned at 3:21 p.m.

Submitted by: Kelly Louttit  
Public Works Department



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Chairman Signature

**CHARLOTTE COUNTY  
PLACIDA STREET AND DRAINAGE ADVISORY BOARD  
ATTENDANCE ROSTER**

**MEETING DATE: WEDNESDAY, MAY 4, 2016 – REGULAR MEETING**

**MEETING TIME: 2:30 PM – BUILDING CONSTRUCTION SERVICES**

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
PUBLIC RECORD**

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