

**MEETING MINUTES**  
**ROTONDA WEST STREET & DRAINAGE UNIT ADVISORY COMMITTEE**  
**July 26, 2012**  
**10:00 a.m. at Rotonda West Association**

**Attendees:** Olga Durham, Susan Killion, John Peszko, and Stanley Plizga

**Absent:** Scott Schermerhorn (excused), Peter Watson (excused)

**County:** Karen Bliss, Barry DeMello, John Elias, Judith Nothdurft, Joanne Vernon, and Sandy Wright

Meeting was called to order at 10:01 a.m.

**Minutes:** The minutes from June 19, 2012 were unanimously approved as written.

**Old Business:**

- Parade Circle Multi-Use Path – Work is in process. Committee members expressed dissatisfaction with the project being placed on hold for scrub jays and asked why the issue had not been brought up earlier. The project has been planned for 3 ½ years and another delay is unacceptable. There should have been better communication with the project managers. At the present time Engineering is forwarding project updates to the MSDR who forwards the information to the Committee. Committee members requested copies of time line schedules so they can track the progress of the project. The Committee was told that the contractor is trying to make a change to the design in an attempt to save \$80,000. Ms. Vernon assured the Committee that the change would not hinder the progress of the project. Engineering will provide a copy of the project time line to be distributed to the Committee. Mr. Elias stated that the plan is in place, the work has started and the six-month clock is ticking. He doesn't anticipate any further delays. The scrub jay issue was resolved. Commissioner Skidmore explained that that scrub jay territories change constantly. The project area is under the review of the Natural Resource Manager in whom the Commissioner has a high level of confidence. Mr. Elias distributed business cards in case Committee members have additional questions.
- Mr. Lyons stated that Rotonda West is a community and when things happen the Rotonda Homeowners Association gets the calls. He would like to be added to the Committee's distribution list. Ms. Nothdurft explained that the MSDR's distribute information to the MSBU Committee members and the chairperson can distribute to any citizens who request it. Mr. Skidmore will contact Administration to get Mr. Lyons names added to the list. Ms. Killion stated that the existing communication problem comes from above the MSDR level and that the Committee is completely happy with the response they have received from Ms. Nothdurft.
- Rotonda Boulevards North, West, & East sidewalk/bike path – Mr. Vattikuti from the Engineering Department held a community meeting last week. Gas Tax funds will pay for the bike path and the MSBU will fund the sidewalks. Mr. Elias reported that the project is progressing. Status updates along with Mr. Elias' direct phone number will be distributed often for easy access to project information. There was discussion about installing mail boxes in a buffer strip. Mr. Elias will provide the 30% sidewalk plan to Ms. Nothdurft who will distribute it to the Committee.

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The project is estimated to begin at the end of 2012 or the beginning of 2013. There were questions about the paths and sidewalks being built separately. Mr. Elias explained that it is more cost effective to combine small projects into one big one and that if lighting for these sidewalks will be requested in the future, it would be better for the electrical conduit to be included and installed at the same time for minimal cost. The lighting can be installed at a later date when additional funding is available. These combinations would save the Committee money. Sometimes combining smaller projects causes the project to take a little longer but is much less expensive in the long run. The Committee also needs to keep maintenance in mind. Once projects are complete, there are ongoing maintenance costs associated with them. There is a Community Kick Off meeting planned for August 17, 2012. There was discussion about the two options for lighting. Mr. Elias explained that it would be difficult to stock and maintain lights if every MSBU wanted a different kind. MSBUs can select a different model of light as long as they agree to maintain them.

- Entry Signs – Mr. Peszko met with Johnson Engineering to discuss the Committee's preference for the locations of the signs. Johnson Engineering will survey and set up the placement of the signs. The signs will be displayed at the meetings scheduled for August 15, 2012 and November 7, 2012 for input from the community. The Committee has received a scope of work with deliverables and will track the progress of the project.
- Electric to Bridges – Ms. Nothdurft reported that the extra funding expected from the sidewalk project and discussed at the last meeting is not available. Fiscal Services has determined that there is about \$500,000 in reserves. If the \$300,000 cost for the addition of lighting to the electric project is deducted there would be a \$200,000 balance. Mr. Halfhill and Fiscal Services do not recommend allowing the reserves to be depleted to that extent. There was discussion about installing the wiring now and the lights later. Mr. Plizga made a motion to fund the installation of the electrical runs for six lights at each bridge with three lights on each side. The lights will be installed at a future date. The motion was seconded by Ms. Durham and passed unanimously.
- Rotonda Drainage Study – Ms. Bliss reported that the drainage study should be complete by the end of August with a baseline available at that time. A public meeting will be scheduled upon completion. More complaints were received after Tropical Storm Debby. Mr. DeMello stated that the Maintenance & Operations (M&O) department installed pipes on Sportsman Rd. yesterday. The old pipes were clogged which would have prevented drainage but they are now functioning properly. He said that M&O can't go on private property to repair pipes. The pipes located within the golf course are on private property. MSBU funds cannot be used for those repairs. Mr. DeMello recommended a possible cost sharing option. Mr. Plizga requested written information regarding the deliverables associated with task #1 on the exhibit. Ms. Bliss will provide the information for distribution to the Committee.
- Grass Carp – Ms. Nothdurft reported that according to ordinance this Committee or the West Charlotte Stormwater Utility Committee can fund this project. West Charlotte funded the grass carp in South Gulf Cove. Ms. Killion made a motion to send this project to the West Charlotte Stormwater Utility for funding; Ms. Durham seconded the motion and it passed unanimously.

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- Concrete Curbing – Mr. DeMello stated that crews identified all the troubled areas. The sod will be removed and saved, the repairs will be made and the sod will be re-installed. Mr. Free is initiating a work request for repairs on Rotonda East, West, North, Boundary, and Rotonda Circle. Mr. Lyons requested an additional location at the end of Gulf View Road where it intersects with Gulf View Terrace be added to the work request.
- Proposed Concrete Curbing – Mr. Peszko suggested that this project be placed on hold until some of the other projects are complete. Ms. Killion made a motion to place this project on hold; Ms. Dunham seconded the motion and it passed unanimously.

### **New Business:**

- Improved Medians – The three median locations that were landscaped through the Native Tree Fund are not being maintained. This item will be placed on the agenda for the next meeting and Mr. Holbach and Mr. O'Connor will be invited to address the issue.
- A work request has been initiated to right the up-ended trees.
- The Committee requested that the dead trees be replaced.
- Mr. DeMello stated that a work request has been initiated for the dip in the road at 1140 Rotonda Circle.

### **Citizen Input:**

- Mr. Carroll asked about the six items currently being tracked and requested an estimate of costs:
  1. Bike Path on Parade Circle = \$250,000
  2. Signs = \$250,000 (\$50,000 each for 5 signs)
  3. Electric to Bridges = \$250,000 - \$300,000 (\$50,000 - \$60,000 each, for 5 bridges)
  4. Flood Survey = \$300,000
  5. Drainage = Unknown at this time
  6. Sidewalks = \$1 million plus
- Mr. Elias stated the approximate cost per linear foot of sidewalk is \$68.00 - \$150.00. The amount varies based on ADA and other requirements.
- MSBU funds are separate from the General Fund and cannot be co-mingled.

The next meeting will be scheduled at a later date.

The meeting was adjourned at 11:22 a.m.