

MEETING MINUTES
ROTONDA WEST STREET & DRAINAGE UNIT ADVISORY COMMITTEE
October 25, 2012
2:00 p.m. at Rotonda Community Center

Attendees: Olga Durham, Susan Killion, John Peszko, Scott Schermerhorn, and Peter Watson

Absent: Stanley Plizga (excused)

County: Barry DeMello, John Elias, Judith Nothdurft, Gregg O'Connor, Joanne Vernon, Venkat Vattikuti and Sandy Wright

Meeting was called to order at 10:01 a.m.

Minutes: The minutes from July 26, 2012 were unanimously approved with changes to page 2, bullet 2, change "\$300,000 in reserves" to "\$500,000 in reserves", and sentence 3 to "If the \$300,000 cost for the addition of lighting to the electric project is deducted there would be a \$200,000 balance."

Unfinished Business:

- Parade Circle Multi-Use Path – There was discussion regarding the omission of 4 pathway entrances (across from Pebble Beach Road, Pinehurst Road, Broadmoor Road and Long Meadow Road), that were shown on the original plans. Committee members expressed dissatisfaction with changes being made back in July without notifying the Committee. Mr. Peszko stopped the project until this elimination is worked through. Mr. Elias suggested the installation of a landing pad on the opposite side of the street made from concrete or asphalt in the four locations. This would eliminate the liability issues and allow the entrances to remain in the plans. A change order will be required. Additional funding for the four pads will be added to the project. Mr. Schermerhorn made a motion to build as planned and include the installation of four asphalt pads at the four entrances that were eliminated from the original plans to allow for a total of 9 access roads. Ms. Durham seconded the motion and it passed unanimously.
- Rotonda Boulevard Landscape Maintenance – There was discussion regarding the medians at the Rotonda Boulevard East, North, and West entrances that were designed and installed using grant funding. These 3 areas are maintained by the County. The Committee is not happy with the way they look. The new contract was awarded to the contractor that is currently doing maintenance for the POA. Mr. O'Connor suggested a memo of agreement (MOA) between the County and POA to allow for the POA to take over the maintenance of the entrances. The Committee agreed to wait until the new contractor comes in November and evaluate the 3 locations before taking any action.
- Rotonda Boulevards North, West & East Sidewalk/bike paths – Mr. Elias distributed 30% plans for Rotonda West paths, 30% plans for Rotonda East paths and 90% plans for Rotonda North paths to the Committee to review and discussion. He stated the engineer's estimate of probable costs is \$475,572.30. Rotonda North will go up a bit due to the quantity being bumped up. Estimates have been coming back at about 60%-70% of Engineering's estimate. Mr. Elias is not sure about transitioning to the bike paths. There may be a need to install temporary ramps at driveways. A true cost estimate won't be known until the contract goes out to bid.
- Entry Signs – This has been placed on hold until after the November 7, 2012 meeting.

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- The Committee asked why Rotonda has to fund their own sidewalks. Ultimately the County makes the decision about Sales Tax Funding for sidewalk locations. Mr. Elias stated the locations this MSBU are funding may or may not have been considerations as a Sales Tax Funded project; however, the Committee decided to proceed with funding for design and construction to ensure the sidewalks were constructed. The funds are spread out throughout the County. There are many factors that determine the priority of different locations; school traffic plays a big part in the prioritizing process. The Engineering Department does not prioritize the locations on the list. The Committee agreed that the longer they wait, the further the project would be pushed out.
- Electric to Bridges – There should be a kick off meeting within the next week or two regarding this project.
- Grass Carp – The Stormwater Utility Unit Advisory Committee approved the funding. Mr. Plizka will be the contact person for this project. Barriers must be put into place before the project can move forward.
- Rotonda Drainage Study – The Consultants will attend the January 15, 2013 meeting to present the report for the Rotonda Drainage Study and answer any questions.
- Curbing Repairs - Curbing has been cut at the intersections of Boundary and Rotonda Blvd. North, Rotonda Circle and Rotonda Blvd. North, Boundary and Rotonda Blvd. East, and Rotonda Circle and Rotonda Blvd. East to correct the drainage problems.

New Business:

- Long Meadow Road Drainage – All waters drain off the roads and roof tops and flow into the golf course. The drainage pipes are rusted and the water is backing up and standing causing a drainage problem. The County maintained this area for years, however, it is now maintained by the golf course. Mr. DeMello checked the area and suggested putting in a pipe to get the water flowing. The elevation of the pond is too high causing the water to seep into the ditch along Long Meadow Rd. He suggested getting an estimate to install pipes and catch basins to correct the problem.
- Drainage on Rotonda's Golf Course - There was discussion regarding maintenance responsibility among the advisory committee, the golf course, the county and the Stormwater Utility Unit Advisory Committee. Mr. DeMello suggested waiting for the outcome of the Drainage Study which should identify the problems, then get all parties together to determine a solution. There was a question regarding why this is different from swales on the side on the roads. Mr. DeMello explained that swales and easements are owned by the County but this is on private property.
- Next year is the beginning of a new two year budget cycle for fiscal year 2013/2014 and fiscal year 2014/2015. A draft work plan is due to Financial Services by the end of January 2013. The Committee should be thinking of projects they would like to plan for over the next two years. There was discussion regarding a budget planning meeting in December to focus mainly on the budget.
- Ms. Killion noted that Rotonda Pine Valley Street & Drainage Unit is listed on the Charlotte County Website however there is no active committee for this unit. Residents in this unit have a loan to be paid over 10 year that started in 2004. She asked who decides when the decrease in assessment is made when there is no active committee. Ms. Nothdurft will research and report back.

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- Mr. Lyons asked if a digital recording of each meeting could be placed on the County website. If not, he would like to set up his own recorder to record the meetings.

Citizen Input:

- Parade Circle Bike Path – Mr. Lyons stated that the multi-purpose path on Parade Circle is the County's path within Rotonda West. The Rotonda West Association would like to dedicate the path to Bruce D. Miller by placing a plaque at each end. Ms. Durham made a motion to dedicate the path to Bruce D. Miller by placing two plaques, one at each end, that reads as follows:

Rotonda West
Parade Circle Multi-Purpose Path
Dedicated in Memory of
Bruce D. Miller

The motion was seconded by Ms. Killion and passed unanimously.

Mr. Lyons asked if there is some kind of post available that could be installed at each end of the multi-purpose path to keep vehicles from driving on the path. There was discussion regarding the number of posts that would be required to accomplish this. The Engineering Department will research to see what is available and follow up with Maintenance and Operations to have the posts installed.

The next two meetings are scheduled for Thursday, December 20, 2012 at 10:00 a.m. in Murdock. Ms. Wright will update the Committee on the location, and Tuesday, January 15, 2013 which has already been scheduled.

The meeting was adjourned at 3:40 p.m.

Submitted by:



Sandy Wright
Public Works Department