

MEETING MINUTES
ROTONDA WEST STREET & DRAINAGE UNIT ADVISORY COMMITTEE
March 27, 2013
10:00 a.m. at Rotonda West Association

Attendees: Olga Durham, Susan Killion, John Peszko, Stanley Plizga, and Peter Watson

Absent: Scott Schermerhorn (excused)

County: Tim Free, Judy Nothdurft, Ray Slade, and Sandy Wright

Guests: Sign-in sheet attached

Meeting was called to order at 10:07 a.m.

Minutes: From January 15, 2013 – unanimously approved as written
From January 22, 2013 – unanimously approved as written
From February 13, 2013 – unanimously approved as written
From March 13, 2013 – unanimously approved as amended

Unfinished Business:

- Rotonda West Drainage Study Phase II – The committee voted to move forward with Task 2 - Preliminary Work Phase during the January 22, 2013 MSBU Budget meeting. Karen Bliss provided written authorization to Banks Engineering, to proceed with Task 2. The Task 2 deliverables: Improvement Plan Report, Estimate of Project Budgetary Items, and Public Meeting Summary Report will be presented to the committee for review when complete.
- Rotonda Boulevards North, West & East Sidewalk/Bike Path – Status as follows:
 1. North – sidewalk plans are 100% complete including curbing for the medians
 2. West – 90% complete with comments received. CCU submitted a request for line replacement work due to the close proximity; alternatives are being discussed. Median curbing will be added to the plans as a bid option, contingent to funding input from committee.
 3. East – 90% plans, in the process of reviewing and developing the comments. Median curbing will be added to the plans as a bid option, contingent to funding input from committee.

The Committee requested information on an approximate start date; this information will be included in the Community's West Ways News Letter if received by the dead line of April 12. Ms. Nothdurft will follow up and report back. There was discussion regarding road striping. The Committee agreed to check the road striping on Rotonda Blvd. North for correctness. Ms. Killion made a motion for the Committee to approve painting the cross walks on the roadway at each one of the crosswalk pads located at Long Meadow, Broadmore, Pine Hurst, Rotonda Blvd North, Pebble Beach, Rotonda Blvd West, Oakland Hills, Rotonda Blvd East and White Marsh Road; the motion was seconded by Ms. Durham and approved unanimously. Ms. Nothdurft will follow-up.

Entry Signs – A handout from the Engineering Department describing the location of the Rebel Court Entrance Sign was distributed for review. The sign that is currently located at Rebel Court is on private property. The new sign will not be constructed in the same location. The Engineering Department recommends the Committee install the sign in the greenbelt on the other side of the street by the fire station. The committee acknowledged that they have no other option for the sign. There was concern regarding visibility of the sign being blocked if a house was built on the corner lot and asked Ms. Nothdurft to request the Engineering Department look to see if that could present a future problem.

ROTONDA WEST STREET & DRAINAGE UNIT ADVISORY COMMITTEE

March 27, 2013

Page 2

- Median Landscaping – A landscaping bid from Pine Hills Landscaping [for \$4,980] for the medians located at the three entrances of Rotonda Boulevards North, West and East was distributed for the committee to review. Ms. Killion made a motion to move forward with the quote as presented; motion was seconded by Ms. Durham and approved unanimously. There was discussion regarding the condition of the medians and the contractor needing to be held accountable. Mr. O'Connor will be monitoring.
- Electric to Bridge – FTE should submit 90% plans for County review by April 1, 2013.
- Long Meadow Road Drainage – On hold. Funding options are being researched.
- Draft Budgets for FY2013/2014 and FY2014/2015 – Distributed for review and questions. Mr. Watson made a motion to accept the draft budget as written; motion was seconded by Ms. Killion and approved unanimously.

New Business:

- Parade Circle Multi-Use Path – The Committee agreed that there was no need to discuss this item. Mr. Peszko stated the M&O Department provided above exceptional service and commended a job well done then asked that this be noted in the meeting minutes. This was followed by applause from the Committee members and citizens in the audience. It was mentioned that the POA has funded the erection of the two dedication signs for Mr. Miller and will be installing plantings for the dedication on April 13, 2013.
- Activity Report – No discussion or questions
- There was discussion regarding locations that have erosion. There is an inspector going out today to investigate. An update will be provided at the next meeting.

Community Input:

- There was discussion regarding the five items that are on the top of the Budget priority list.
- There was discussion regarding Right-of-way issues and the line of site issues at the driveways. A flail mower should be able available to start addressing the areas of concern within a week.

The next meeting date will be determined at a later date.

Submitted by:



Sandy Wright
Public Works Department

