

MEETING MINUTES
ROTONDA WEST STREET & DRAINAGE UNIT ADVISORY COMMITTEE
June 18, 2013 - Regular Meeting, 10:00 a.m. at Rotonda West Association

Attendees: Olga Durham, Susan Killion, John Peszko, Stanley Plizga, and Peter Watson
Absent: Scott Schermerhorn (excused)
County: Bruce Bullert, Alex Cegerenko, John Elias, Tara Musselman, Judy Nothdurft, Ray Slade, Joanne Vernon and Sandy Wright
Guests: Sign-in sheet attached

Meeting was called to order at 10:03 a.m.

Minutes: The minutes from March 27, 2013 were unanimously approved as written

Unfinished Business:

- Rotonda West Drainage Study Phase II – Phase II is on schedule to be completed by the end of August. It will be available to include on the Rotonda West S & D September Agenda.
- Rotonda Boulevards North, West & East Sidewalk/Bike Path – All plans and specifications are complete and ready to go to the Purchasing Department. There is an issue with the water pipes being too close to the driveway culverts on Rotonda Blvd. West. Representatives from Charlotte County Utilities (CCU) conveyed it was necessary to replace/relocate the water pipes for greater protection instead of placing a concrete cap over the water main. This would increase the cost of the project by an additional \$171,000. The Committee expressed concern over the timing of this. Had they known at the beginning of the project, the sidewalks/bike path could have been moved to the other side of the road where there are no water pipes. The Committee feels that CCU should be responsible for the additional costs. CCU stated they expressed their concerns at the 60% plan level in July of last year and the MSBU should be responsible. Mr. Peszko has contacted the Commissioners regarding the matter and asked that Rotonda Blvd. West be put on hold temporarily. Mr. Peszko made a motion to start and complete Rotonda Boulevards North and East and hold Rotonda Boulevard West until after the water pipe issue is resolved; the motion was seconded by Ms. Killion and passed unanimously.
- Parade Circle Sidewalk/Bike Path Extension – This item is in the budget cycle for FY2014.
- Entry Signs – The 90% plans were received from the consultant yesterday and sent out by the Engineering Department for staff comments by 6/27/13 and also forwarded to the Committee. The packet should be to the Purchasing Department by mid-July and through their process with a pre-construction meeting by mid-October. The plans that were sent electronically are difficult to read due to the size; the Committee requested one full sized set of plans. There was discussion regarding the appropriate time for the Committee to ask questions. There is time during development of the scope of work to include workshops with the consultant. The Committee may ask questions and express concerns with the staff during the review process. However, technical review of the 30%, 60% and 90% plans is normally done by staff, not committee members. Landscaping is included in the cost of the entry signs. All plants will be installed and have one year of maintenance (including watering). After the year is up the landscaping maintenance will become the responsibility of the MSBU.
- Electric to Bridges – The 90% plans should be done by the end of the week. The conduit cannot go across the bridges. The load centers will be on each side of the bridge. Due to the bridges' load and age, lights may not be able to be installed on the bridge. This contract was to bring electric to the bridges only; lights will be addressed in a separate contract.
- Median Landscaping – Plant installation should start this week. There was discussion regarding the POA providing the watering. Mr. Lyons stated the POA would have to know the required watering frequency and approve at their July meetings. Mr. Lyons requested that the County be responsible for the watering. Ms. Nothdurft will follow up with Mr. O'Connor and report back.

ROTONDA WEST STREET & DRAINAGE UNIT ADVISORY COMMITTEE

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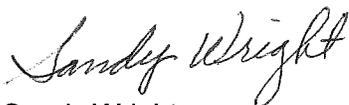
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- Erosion Locations – Funding has been allocated during the fiscal year 2014 budget to address issues with the radii at the end of the roadways. The Committee plans to address the issue by having curbing installed.
- Long Meadow Road Drainage – Ms. Vernon suggested the Committee request the County take over the drainage maintenance of the areas. The request should be done as soon as possible, before the Drainage Study results come back. The request must come through the MSBU. Mr. Peszko made a motion to look into the County taking back the maintenance of the drainage areas behind the houses and the golf courses; the motion was seconded by Ms. Durham and passed unanimously. This will require that easements on the golf course private property are dedicated to and accepted by the County.
- Carp Project - This project has been transferred to the West Charlotte Stormwater Utility MSBU. Mr. Peszko asked for the status. Mr. Killion reported that the project is temporarily on hold pending a meeting with Commissioner Truex on the matter to make sure there is no duplication of costs taking place and how the MSBU should proceed. Mr. Killion suggested that Rotonda West S&D MSBU review their ordinance. It may need to be updated to include specific items; the Stormwater Utility Unit had to add grass carp into their ordinance.
- Parade Circle Crosswalks – If lines are painted across the road, there must be either flashing lights put at the beginning and end of where the crosswalks begin for a total of 2 flashing signs or there can be crosswalk signs installed at each of the 4 crossings for a total of 8 signs. Ms. Killion made a motion to not go forward with painting the crosswalks on Parade Circle; motion was seconded by Ms. Durham and passed unanimously. There was further discussion regarding the motion that this could present a safety liability. After the safety discussion ended, Ms. Durham made a motion to install one flashing crosswalk light at each end and paint the four crosswalks; motion was seconded by Mr. Plizga and passed unanimously. The second motion superseded the first.

New Business:

- Stop Sign Request – There was a request to install a stop sign by the boat storage road. This is a private road. The County won't install signs on private roads. A sign will be installed but not by the County.
- Activity Report – Was distributed for review and questions. No discussion or questions.
- Pot Hole Repair – The work was complete within two days of reporting it. M&O was commended by the Committee for their exceptional responsiveness.
- There was discussion regarding the condition of the palm trees on Parade Circle. They were inspected and it was decided to wait until October to see if they come back or need to be replaced. They will still be under warranty at that time.
- Manhole Covers – Mr. Slade stated he has a crew coming out to re-sod the eroding area around the utility manhole covers off Boundary Blvd.
- The Committee asked if the plans can be printed for the members. Ms. Vernon requested that they submit a request that states the number of copies.

Submitted by:



Sandy Wright
Public Works Department

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION

ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER

MEETING DATE: Tuesday, June 18, 2013

MEETING TIME: 10:00 A.M. – Rotonda West Association Building

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

NAME (please print)	Email Address	Telephone Number
Judy Nothdurft, MS DR	Judith.Nothdurft@charlottefl.com	575-3656
Sandy Wright, Admin	Sandra.Wright@charlottefl.com	575-3692
Joanne Vernon	Joanne.Vernon@charlottefl.com	
Tara Musselman	tara.musselman@charlottefl.com	575-3609
John Elias	john.elias@charlottefl.com	575-3639
BARB PESZKO	joba95@embargo mail.com	697-7592
John G. Carroll		697-1169
STEPHAN PETTY	smpetty1@gmail.com	698-2939
LARRY KELLY	118 SPORTSMAN RD	828-2609
HANK KILLION	1184 Boundary Blvd	697-3453
Ray Slade	Ray.Slade@charlottefl.com	
JAY LYONS	JayLyons@live.com	668-2633
John Brauchler	john.pps@embargo mail.com	
ALCOMAX	walcomax@aol.com	
Bruce Bullent	Bruce.Bullent@charlottefl.com	764-4509
ALEX CEGERENKO	ALEX.CEGERENKO@CHARLOTTEFL.COM	764-4364
JOHN HOUSE	DRABODE@AOL.COM	697-8030
Grady Smith	llyndurham@gmail.com	
Sue Killion	S.Killion@comcast.net	941-697-3453
John Peszko	joba95@embargo mail.com	697-7592
OLGA DURHAM	11 OAKLAND HILLS PLACE.	697-5886
STAN PLETGA	688 Boundary Blvd	697-5775