

MEETING MINUTES
ROTONDA WEST STREET & DRAINAGE UNIT ADVISORY COMMITTEE
October 31, 2013 – Workshop Meeting
10:00 a.m. - Rotonda West Association

Attendees: Bob Barrett, Susan Killion, John Peszko, Stanley Plizga and Scott Schermerhorn

Absent: Peter Watson (excused)

County: Karen Bliss, John Elias, Tara Musselman, Judy Nothdurft, Joanne Vernon and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 10:04 a.m. with a roll call of members that established a quorum. Terms were reviewed.

The minutes from September 4, 2013 were unanimously approved as amended.

Unfinished Business:

- Rotonda Boulevards North, West & East Sidewalk/Bike Path – The Bid Tabs for the North and East contract was distributed for review. The combined cost of curbing and striping at approximately \$220,000 was highlighted on the document. It was understood that the striping would not be funded by the MSBU. The West section was not included in the plans due to utility conflicts. The original budget amount estimated for this project was \$1.5 million. The cost for only the North and East paths will be \$1.2 million. Mr. Elias explained that he has put together a separate contract for materials testing in the amount of \$31,000, which is required for the project. There was extensive discussion regarding curbing at a cost of \$150,000. The Committee agreed a delay in the median curbing would be beneficial. Mr. Schermerhorn made a motion to have the Engineering staff pull the curbing from the original contract. Mr. Elias explained the affects that would have on the contract and the requirement for it to be re-bid. Mr. Schermerhorn changed his motion to move forward with the BOCC's authorization to award the contract for the Rotonda Boulevards East & North sidewalks; the motion was seconded by Ms. Killion and passed unanimously. Mr. Elias will pull the curbing for the medians (radii curbing will remain) from the contract at the Pre-Construction meeting for a savings of approximately \$150,000, in accordance with the contract provisions. The construction is anticipated to begin in mid-December 2013.
- Entry Signs – Answers to questions regarding the entry signs were previously forwarded to the members. Ms. Musselman explained the alternate bid items that included logo's and stone on the side and back of the signs. The Committee agreed not to include the alternate bid items on the signs. Bids are due back December 11, 2013 and will be awarded at the first BOCC meeting in January 2014.
- Electric to Bridges – The project bids are due back December 11, 2013 and will be awarded at the first meeting in January 2014. A budget transfer and CIP amendment for costs will be done. Lights will be a separate future project and will not be included in this project. This project is for electric only. The Committee asked for a study last year that included recommendations. The Committee agreed to have power in four locations, two on each side of the bridge to allow readiness for future lighting. Ms. Musselman will notify Ms. Nothdurft when the project goes out to bid to let the Committee know.
- Rotonda West Drainage Study Phase 3 – Ms. Bliss asked the Committee for a decision regarding Phase 3 of the study and which items to proceed with. There was extensive discussion regarding drainage issues, the list of items and which of the items would be maintenance issues. The contract will be closed out if the Committee decides not to move forward with Phase 3. The Committee agreed that a lot of problems were identified during Phase II. A list of problem areas will be given to M&O for investigate and perform work on the items that are maintenance issues. After maintenance issues are addressed, a list of the items left can be reviewed by the Committee. Mr. Schermerhorn made a motion to not move forward with Phase 3 of the Rotonda Drainage Study; motion was seconded by Ms. Killion and passed with vote of 4 for and 1 abstained.
- Parade Circle – Ms. Musselman stated that there is \$25,000 for Design and \$400,000 for Construction for the Pathway around Parade Circle in the current year budget and questioned the exact purpose for this funding. The Committee stated this work is on hold until other projects are completed.

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- Bike Racks – The Committee agreed to discuss this at the next meeting. Ms. Nothdurft will forward information regarding bike racks that was received during the planning for another MSBU's bike rack project
- Crosswalk Status - The sign request was sent to the sign shop and should be available in a few weeks. Ms. Musselman requested for the Committee to meet and discuss what they want for the crosswalks. There was discussion at a previous meeting regarding stamped asphalt. No crosswalk work will be done until the Committee approves what they want and the approve moving forward with the project.
- Parade Circle New Trees – There was discussion on the installation of new trees and that they are not being watered. The trees are under warranty for 1 year by the Contractor that installed them. Ms. Musselman will look into this.

The next meeting is scheduled for Tuesday, December 17, 2013 at 10:00 a.m.

The meeting was adjourned at 11:37 p.m.

Submitted by:



Sandy Wright
Public Works Department

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER

MEETING DATE: Thursday, October 31, 2013

MEETING TIME: 10:00 A.M. – Rotonda Community Center Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

NAME (please print)	Email Address	Telephone Number
Judy Nothdurft, MSDR	Judith.Nothdurft@charlottefl.com	575-3656
Sandy Wright, Admin	Sandra.Wright@charlottefl.com	575-3692
<i>Scott Schennohosa</i>	<i>Scott.Schennohosa@bmafl.com</i>	<i>740-503-4656</i>
<i>John J. Carroll</i>	<i>CARROLLJF@EMBARGMAIL.COM</i>	
<i>Barb Peszko</i>	<i>joba95@emborgmail.com</i>	<i>697-7592</i>
<i>Kuss Kulp</i>	<i>culprit694@aol.com</i>	<i>941-830-8648</i>
<i>Frank Killion</i>	<i>S.KILLION@Comcast.net</i>	<i>697-3453</i>
<i>JAY LYONS</i>	<i>JayLyons@live.com</i>	<i>662-2633</i>
<i>John House</i>	<i>DRABODE@AOL.COM</i>	<i>697-8030</i>
<i>Bob Barrett</i>	<i>66hanker983@Embargmail.com</i>	<i>697-3629</i>
<i>Bob Bondeson</i>	<i>168 Broadmoor Lane</i>	<i>548-1384</i>
<i>STEVE SUPERAK</i>	<i>559 ROTONDA CIRCLE</i>	<i>697-5564</i>
<i>DALE JENSEN</i>	<i>30 SPORTSMAN PL</i>	<i>697-1714</i>
<i>Sue Killion</i>	<i>1184 Boundary Blu.</i>	<i>6973453</i>
<i>STAN PLAZA</i>	<i>charley@Embargmail.com</i>	<i>697-5225</i>
<i>John Peszko</i>	<i>joba95@emborgmail.com</i>	<i>697-7592</i>