

**MEETING MINUTES**  
**ROTONDA WEST STREET & DRAINAGE UNIT ADVISORY COMMITTEE**  
**December 17, 2013 – Regular Meeting**  
**10:00 a.m. - Rotonda West Association**

**Attendees:** Bob Barrett, Susan Killion, John Peszko, Stanley Plizga and Scott Schermerhorn

**County:** John Elias, Tim Free, Tara Musselman, Judy Nothdurft, Ray Slade

**Guests:** Sign-in sheet attached

The meeting was called to order at 10:04 a.m. with a roll call of members that established a quorum.

Mr. Watson is no longer a resident in Rotonda West Street & Drainage Unit and therefore is not eligible to be an Advisory Committee member. Ms. Nothdurft thanked Mr. Watson for his service to the community. The now vacant Alternate position will be advertised. Mr. Plizga was notified that his term expires in February 2014.

The minutes from October 31, 2013 were unanimously approved as written.

**Unfinished Business:**

- Rotonda Boulevards North, West & East Sidewalk/Bike Path - Mr. Elias provided an update. Owen-Ames Kimball Co. was awarded the construction contract. The Pre-construction Meeting was held and the construction of the Rotonda Boulevards North and East Sidewalk/Bike Paths will start on January 26, 2014. Survey stakes and signs will appear prior to that date. The curbing on the medians will not be done. The curbing on the 11 selected radiuses will be done with this project. Mr. Elias answered the Committee's questions regarding sidewalk/driveway elevations and sidewalk options for the bridges.
- Parade Circle - Ms. Musselman provided an update. The nine Pedestrian Crossing signs have been installed. Asphalt stamping of the crosswalks was discussed. Ms. Killian made a motion to do asphalt stamping on the nine crosswalks subject to cost review with the cost not to exceed a total of \$35,000. Mr. Barrett seconded the motion and all were in favor. Ms. Musselman will put out a Request for Information (RLI) for this project. She also conveyed that the recently installed palm trees on Parade Circle were being watered by the contractor. It was requested that the contractor be careful not to erode the roots of the palm trees. Mr. Elias later noted that Engineering will also research the asphalt stamping costs with other counties to get a more accurate estimate of the cost.
- Entry Signs - Ms. Musselman provided an update. The bids were opened December 11, 2013 and will be awarded at the second BOCC meeting in January 2014. The contract will be awarded to Keesling Construction in the amount of \$360,860.85. The Contractor will need thirty days to start the project.
- Electric to Bridges - The bids were opened on December 11, 2013 and will be awarded at the second BOCC meeting in January 2014. The contract will be awarded to Wright Construction in the amount of \$221,390.91. Write Construction needs 60 days to start after the contract is awarded. A start date will be obtained at the Pre-construction Meeting. The combined total cost for the Entry Signs and Electric to bridges is \$582,251.76 over the budgeted amount of \$550,000. A CIP amendment and budget transfer will be done and funding will be pulled from Reserves. Lights will be a separate future project.
- Back Yard Drainage at Long Meadow Road - Mr. Free stated that this project would be done at the driest time of the year at the end of March going into April. This estimated time to complete the project is three to four weeks. The Rotonda West back yard drainage issues will be addressed on a case by case basis.
- Bike Racks – the Committee reviewed bike rack information from Belson Outdoors. The purpose for the bike racks is for children's use at school bus stops. Mr. Slade described the independent concrete slabs (2' x 4' x 7") made by Maintenance & Operations (M&O) for the new South Gulf Cove (SGC) bike racks. The bike racks are mounted to the slab, which can be moved to a different location, if necessary. Ms. Nothdurft conveyed that the bike racks ordered for SGC were over \$400 per bike rack plus installation. Mr. Schermerhorn made a motion to purchase eight (8) Heavy-Duty Challenger Wave Bike Racks with 3-loops (for five bikes) in forest green. Ms. Killion seconded the motion with all in favor. The Committee members will look around the community for locations where bikes are locked to sign poles.

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- Future Project Workshop / 5 year RWA Plan - this was tabled for discussion at a future meeting.

**New Business**

- Rotonda West Drainage Study - Mr. Free was present to discuss the list of M&O projects recommended by the consultants included as Appendix A in the Study Report. Appendix A has the project prioritization in a matrix form with the project budget analysis (no construction estimate). The projects are described in the report. Mr. Free will review Appendix A and prepare a report on what projects can be done by M&O.

Possible funding options for the maintenance of the Rotonda West Greenbelts were discussed. The greenbelts are public rights-of-way (ROW) that are currently not accepted by the County for maintenance (since 2005). The Brazilian Pepper overgrowth in the greenbelt ROW needs cutting and is inhibiting the Rotonda West Association from maintaining/mowing the greenbelt. The Committee asked Ms. Nothdurft to check to see if the greenbelt vegetation clean-out would be eligible for funding from either the Rotonda West Street & Drainage Unit or the West Charlotte Stormwater Unit.

- Sunnybrook & Boundary Blvd. – this area needs another repair by M&O as the layers of the paving are delaminating. The area needs to be milled out and filled. Mr. Slade will follow-up with Mr. Free on this. Mr. Peszko thanked Mr. Free and Mr. Slade for their excellent work.
- Cape Haze Drive Flag Pole Light – the Cape Corp. had previously funded the FPL account for the flag pole light at Cape Haze Circle, but discontinued all of the FPL accounts around the community in September 2013. The Committee reviewed a spread sheet with an estimate of FPL monthly charges for one year based on the government rate (ranging from \$10 - \$13 per month). There will be no connection fees. Ms. Killion made a motion for Rotonda West Street & Drainage Unit to pay the FPL monthly account for the Flag Pole light at Cape Haze Circle. The motion was seconded by Mr. Schermerhorn and approved unanimously.
- Activity Report (10/1/13 – 11/30/13) – the report was reviewed and there were no questions.
- Rotonda West Paving – Mr. Peszko asked the Committee members to look at the conditions of the roadways as they drive around the MSBU. The Committee asked Ms. Nothdurft to find out if future paving will be funded by sections or as a whole, the date of the last paving, and what the recommended future paving schedule is.

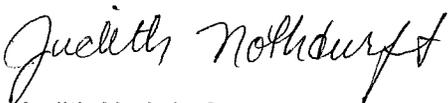
Community Input

- Mr. Killion reported that a tree was hanging in the road at the last bridge on Rotonda Circle and Pine Valley Lane causing the branches to hit the cars as they drive by. Mr. Slade will follow up.
- Mr. Lyons reported a line of sight problem caused by a palm or palmetto tree at the Stop Sign at Rebel Ct. and Boundary Blvd.
- Ms. Peszko noted that the rainy season starts in April and wondered if it would be better to start the Long Meadow Back Yard Piping Project in January or February. Mr. Peszko will follow-up with Mr. Free.

The next meeting is scheduled for February 20, 2014 at 10:00 a.m. at the Rotonda Community Center.

The meeting was adjourned at 11:40 a.m.

Submitted by:



Judith Nothdurft  
Public Works Department

