

MEETING MINUTES
ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE
July 1, 2014 – Regular Meeting
10:00 a.m. – Rotonda West Community Center

Attendees: Susan Killion, Russell Kulp, John Peszko, Stanley Plizga, Scott Schermerhorn

Absent: Bob Barrett (excused)

Guests: Sign in sheet attached

The meeting was called to order at 10:02 a.m. A roll call was taken that established a quorum was present.

Mr. Peszko introduced County staff.

The minutes from April 15, 2014 and May 13, 2014 were unanimously approved as written.

Citizen Input: None

Unfinished Business:

- Rotonda Blvds. North, East & West Sidewalks/11 Curbing Radiuses – North and East is very close to being complete. A resident on Rotonda Blvd. North reported a crack in their driveway; Ms. Musselman reported that it will be repaired. The curbing radiuses are complete. Ms. Musselman stated that Rotonda Blvd. West bid package is in the Purchasing Department for specification reviews; she will email Ms. Nothdurft when it goes out to bid. An estimated project commencement date can be given after the specification review process is complete. Mr. Elias stated that pipes needing to be lined have been identified on Rotonda Blvd. North; work should begin shortly.
- Parade Circle – 9 Stamped Crosswalks - Complete
- Parade Circle Phase 2 – Sidewalk Segments to 6 Side Streets – The work order for the small sidewalks into Parade Circle should be issued soon. Purchasing ranked Johnson Engineering as the top firm for the design; the project will move forward as soon as the paperwork is approved.
- Parade Circle – Dead Trees Replaced – Ms. Nothdurft conveyed from Mr. O'Connor that the dead trees on Parade Circle have been replaced and are being watered; they are under warranty for one year. After the warranty period ends, they will be added to the maintenance contract. There was discussion regarding the recent mowing that was done on Parade Circle; it was cut too low, it looks scalped, brown and burnt. Mr. Elias and Mr. Dallenbach will inspect the area.
- Parade Circle – Dog Waste Stations Installed – Complete. Waste containers will be serviced by Maintenance & Operations (M & O) when the trash is emptied.
- Rotonda West Entry Features – Ms. Musselman reported that the signs are going up. An electrician should be onsite next week. The quote to add the outlets was for \$700 per sign. There was discussion regarding the space to plant according to the landscaping plans. It was stated that the areas were surveyed and the designer would not have put items in the plan if there wasn't sufficient room. The Committee will monitor it as the project progresses.
- Electric Runs to Bridges – Almost complete. The 6ft poles are on site, the concrete poles are being set.
- Decorative Lighting – The Request for Letters of Interest (RLI) is out and was sent to the Purchasing Department yesterday; they should be awarding the contact to the design firm this week. FTE was the number one design firm.
- Rotonda West Drainage Study M&O Involvement – Mr. Peszko reported that Long Meadow road is excellent and he will continue to work with M&O regarding other locations. There were 13 major sites identified in the Drainage Study and each one will be assessed individually. Mr. Plizga stated he did some review of the funding and asked how these funds will be tracked. He stated this needs to be monitored very closely so the Committee knows exactly what is being spent. Mr. Elias stated that not much has moved forward with this, and he and would like to meet with the Committee to formulate a plan with a budget.

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- Funding for Greenbelt Vegetation Removal – Ms. Nothdurft conveyed this is on hold temporarily until the backyard/greenbelt drainage has been discussed.
- Back Yard Drainage Adjacent to Golf Courses/Greenbelt Drainage – Mr. Peszko reported that there have been two emails received; one involves about 30 residents and the other at 16 Medalist Ct. still has standing water a month after the rain fell. The location that affects 30 residents will be given to M&O to research. M&O will meet with the Committee to discuss priorities, work plans and budget.
- Bike Rack locations – New bus stops will be given to M&O after they are determined by the School Board. These locations can change from year to year.

New Business:

- 16 Medalist Court – Backyard Drainage problem – Rotonda Circle also continues to have issues. Mr. Peszko will discuss with M&O.
- Financial Reports – The History, Activity and 6 Month Actual reports were distributed for review and discussion. The Long Meadow Road project was a joint effort with Rotonda West and West Charlotte Stormwater. It was paid in full by Rotonda West S&D Unit. Ms. Nothdurft will follow up and report back to the Committee regarding reimbursement from the West Charlotte Stormwater Unit for their share.

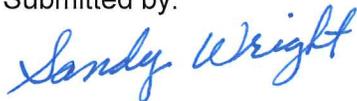
Open Discussion:

- There will be a joint meeting on October 15, 2014 at the Murdock Administration Building for all the MSBUs that make up the West Charlotte Stormwater Utility Unit. This type of meeting worked very well last year. Mr. Killion asked that anybody wishing to have items added to the agenda for that meeting to please contact Mr. Peszko to ensure they get included.
- Ms. Killion stated the new Carp Barriers look very good. Florida Fish & Wildlife Conservation Commission (FWC) has not inspected them yet.
- Speed signs are up and complete.

The next meeting is scheduled for Tuesday September 23, 2014 at 10:00 a.m. at the Rotonda West Community Center.

The meeting adjourned at 10:38 a.m.

Submitted by:



Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Tuesday, July 1, 2014

MEETING TIME: 10:00 A.M. – Rotonda West Community Center

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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