

MEETING MINUTES
ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE
December 9, 2014 – Regular Meeting
10:00 a.m. – Rotonda West Community Center

Attendees: Bob Barrett, Susan Killion, Russell Kulp, John Peszko, Stanley Plizga, Scott Schermerhorn

County staff: Mike Dallenbach, Karly Greene, Judith Nothdurft, Tara Musselman, and Sandy Wright,

Guests: Sign in sheet attached

The meeting was called to order at 10:02 a.m. A roll call was taken that established a quorum was present.

The minutes from September 23, 2014 were unanimously approved as amended.

Citizen Input on Agenda Items Only (3 Minute Limit)

- Mr. Killion stated that the Board of County Commissioners (BCC) discussed Charlotte County Utilities (CCU) funding the waterlines on Rotonda Blvd. West at this morning's meeting. He also stated that residents are ultimately paying for the decorative lighting in Rotonda West and they should have input on the selection of the style that will be used.
- Mr. Major stated that he reviewed the drawings and electrical specifications for the bridges and stated that currently there is adequate power supply at all the bridges as they are now; additional power supplies are not needed. He believes it can be done at a lesser cost.

Unfinished Business:

- Rotonda Blvd. West Sidewalk – Ms. Musselman reported that the contract was awarded this morning to GCS at \$987,000 for sidewalks and utilities. The sidewalk is \$531,000 funded by the MSBU and the utilities are \$456,000 funded by CCU. A pre-construction meeting will be set up. There was discussion regarding the existing walkway over the bridge and the new sidewalks.
- Parade Circle Phase 2 – Sidewalk Segments to 6 Side Streets – staff is reviewing the 30% plans, which will send to the committee in approximately 2-3 weeks.
- Rotonda West Entry Features – There was discussion regarding the graffiti and theft of Christmas decorations at the entry signs and the feasibility of installing security cameras. Ms. Musselman stated that cameras for security purposes have not been allowed in the right-of-way. Mr. Dallenbach will follow up.
- Decorative Lighting – Ms. Musselman answered questions that were sent to her regarding decorative lighting. Additional load centers were discussed. Mr. Devaguptapu from FTE discussed the lighting plan and the comment from Mr. Major regarding the load centers. Two more load centers were added because the County Lighting District will not maintain a load center that has comingled electrical and lighting. He explained why 10 lights were put into the plan and stated that design plans are created in phases to allow the Committee to have an opportunity to submit their input several times before they are complete. The Committee can discuss the number of lights and their locations at the 60% plan review. Ten lights are more than the Committee wanted. There was discussion regarding the lighting concept for the bridge and if LED lights would be feasible. The Committee agreed they want four lights to light the bridges and would like to use LED lights if possible. Ms. Musselman noted that the larger bridges would have four lights and the smaller bridges on Rebel Ct. and Cape Haze Dr. would have two lights. There was discussion regarding the decorative lights that are available. The committee can use any style of light they want, however the County will only maintain their approved style of decorative lights. There was a suggestion to set up a workshop to discuss the lights. Mr. Schermerhorn made a motion to use the County approved decorative lights for the project; the motion was seconded by Mr. Plizga and passed with a vote of 4 in favor and 1 opposed. Decorative lights are available in colors; however they are not kept in stock at the County and the replacement lead time for a pole would be 16-18 weeks.
- Rotonda Blvd. East Entry / Bird Sanctuary Signs – Ms. Nothdurft conveyed from Mr. Ouimet from the Sign and Marking Div. that the bird sanctuary signs must be placed every 500 feet in order to comply with Florida code. The Committee asked that the old unreadable signs be replaced, but conveyed that posting signs every 500 ft. was overkill. Ms. Nothdurft will follow-up.

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- Back Yard Drainage Adjacent to Golf Courses/Greenbelt Drainage –
 - a. 16 Medalist Ct. – Backyard Drainage Problem – Mr. Dallenbach stated that a review of the area was done and is being discussed. Mr. Elias is working through the process to determine if it is a MSBU responsibility. Each case is being looked at individually. Mr. Barrett stated he has an issue with the greenbelt drainage behind his property at 183 Rotonda Blvd. North.
- Bike Rack locations – Racks have been installed and are portable to allow them to be moved to other locations. An article will be put in West Ways to explain the bike racks.
- Palm Tree Estimate to Buffer RV/Boat Yard – Estimates for palm trees at the RV/Boat Yard were discussed. Ms. Killion made a motion to accept the estimate for \$4800 from Jones Landscaping to install 12 Sabal Palms including 3 months of watering; motion was seconded by Mr. Barrett and passed unanimously.
- Future Projects
 - a. 66 Long Meadow Ct. & 296 Rotonda Cir (backyard drainage problems) - Mr. Dallenbach noted that it has not been determined if it is the responsibility of the MSBU to fund this work and Mr. Elias is working on this issue.
 - b. Stamping Pavement at Bridges – Ms. Musselman stated that an estimated cost based on other projects is approximately \$160,000 to do all of the bridges. This amount should be used for budgetary purposes.
 - c. Paving Rotonda Circle - Mr. Peszko stated that South Gulf Cove recently approved a paving program and wondered if there would be a price break if Rotonda requests some road paving at the same time. The committee wants to pave Rotonda Circle from the Rotonda Blvd West, to Rotonda Blvd North. Ms. Nothdurft will follow-up with the Paving Engineer and Project Manager.
 - d. Decorative Segment Signs – Ms. Musselman stated that using a modified design from the Entry Features would be approximately \$7000 for each sign and there are 4 signs per segment. The new signs must be in compliance with the new sign ordinance, which requires a monument type sign. The Committee agreed to put the segment signs on hold. Mr. Lyons will determine the number of segment signs needed.
 - e. Decorative Poles for Street Signs – Ms. Musselman stated it would cost approximately \$1000 per pole. The Committee agreed to put this on hold.
 - f. Curbing of Medians (Eliminated from Sidewalk Plan) – The Committee asked to put what's left from the Blvd West contract into the budget for curbing. Ms. Musselman will follow up regarding the amount.
 - g. Extending Bike Path (Parade Circle - Phase 3) – there is \$50,000 in the FY 2016 Budget for a feasibility study to determine if the bike path can be extended. Ms. Musselman will follow up to see if the funding is available now. An adjustment would have to be done to the CIP.

New Business:

- Mowing Curbed Medians at Rotonda Blvds. West, North & East – Ms. Nothdurft conveyed that the Rotonda West Association (RWA) has taken over the responsibility for mowing the curbed medians on Rotonda Boulevards West, North and East. Mr. Barrett made a motion to approve the RWA taking over the responsibility of mowing the curbed medians on Rotonda Boulevards West, North and East; the motion was seconded by Ms. Killion and passed unanimously.
- 9 Long Meadow Rd. Drainage Problem – Calls were made by a resident that went unanswered so the resident took matters into his own hands to correct the problem. County staff removed the unpermitted pipe installed by the resident. Mr. Dallenbach will report the problem to Public Works Customer Assistance.
- Financial Reports – Financial History, 12 Month Actual and Activity Reports were distributed for review and discussion.
- FY 2014/2015 Budget – Ms. Killion questioned the funding in the budget under Beautification for \$225,000 for the Entry Features. It appears that a portion of the Rotonda Entry Feature funding was carried over or budgeted in the FY 2014/15 Budget. Ms. Nothdurft will follow-up.
- Ms. Killion made a motion to accept the estimate from Jones Landscaping to install metal edging around the Entrance Signs; seconded by Mr. Barrett and passed unanimously.

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Open discussion:

- The Committee asked that the 1 Cent Sales Tax sign be removed from the park by Rotonda Blvd. East.
- There was discussion regarding the subject of the back yard ditches being the responsibility of the MSBU or Golf Course. Mr. Killion stated that the Golf Course pays into the Stormwater Unit MSBU. Mr. Elias is still working on this issue.
- Mr. Barrett asked why mulch has been installed on Rotonda Blvd. West coming in from Placida Rd. and not in Rotonda Circle. That road is done under the contract with Walker.

Citizen Input on MSBU Related Items (3 Minute Limit)

- None

A special Budget Workshop meeting is scheduled for Tuesday December 30, 2014 at 9:30 a.m. at RWA

The meeting adjourned at 11:57 a.m.

Submitted by:

Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE MEETING
ATTENDANCE ROSTER**

MEETING DATE: Tuesday, December 9, 2014

MEETING TIME: 10:00 A.M. – Rotonda Community Center

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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