

MEETING MINUTES
ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE
February 3, 2015 – Regular Meeting
2:00 p.m. – Rotonda West Community Center

Attendees: Susan Killion, Russell Kulp, John Peszko, Bob Barrett, Scott Schermerhorn, and Stanley Plizga

County: John Elias, Mike Dallenbach, Karly Greene, Tara Musselman, and Judith Nothdurft

Guests: Sign in sheet attached

The meeting was called to order at 2:03 pm. A roll call was taken that established a quorum was present.

The minutes from December 9, 2014 and on December 30, 2014 were unanimously approved as amended.

Citizen Input on Agenda Items Only (3 Minute Limit) None.

Election of Chair & Vice Chair:

- Mr. Peszko nominated Mr. Schermerhorn as the Chair, there were no other nominations, and Mr. Schermerhorn accepted the position. Mr. Schermerhorn nominated Mr. Peszko as Vice, there were no other nominations, and Mr. Peszko accepted the position. A thank you was expressed to Mr. Peszko for his leadership and work completed throughout the MSBU.

Unfinished Business:

- Rotonda Blvd. West Sidewalk – Ms. Musselman indicated two crews are working on the project and completion is expected in July 2015. She asked that the Committee to choose a brick color for the landscape islands, and presented the bricks for Committee review. The Committee expressed their preference for the brown brick color. Mr. Barrett inquired if the sidewalk would continue over the bridge. Ms. Musselman noted there was an issue with the line connection at the bridge, mentioned the sidewalk will continue, commented on the Engineer's recommendation of continuing the bike lane, stated the contract would increase per linear foot of striping, and recommended the bike lane be included. Mr. Peszko spoke to safety of bike riders. Ms. Killion questioned if the bike lane would go across the bridge. Ms. Musselman affirmed. Mr. Barrett questioned if the lane would continue through to Parade Circle. Ms. Musselman confirmed.
- Parade Circle Phase 2 – Sidewalk Segments to 6 Side Streets – Ms. Musselman stated 60% plans were received. Mr. Plizga noted difficulties opening the link provided to view the plans and expressed concern with MSBU spending. Ms. Nothdurft provided a hard copy of the plans to Mr. Plizga for his review. Discussion continued regarding drainage issues and funding needs.
- Parade Circle Phase 3 – Extending Bike Path – Ms. Musselman indicated the RLI was sent to purchasing. She should have the scope for design within 3 months. Mr. Barrett inquired if the project would commence this fiscal year. Ms. Musselman stated the CIP would need to be reviewed.
- Entry Features – Additional lighting / Metal edging for plantings – Ms. Nothdurft affirmed the metal edging was installed by Jones Landscaping. Mr. Peszko noted that an additional light was requested to be added to each sign. Ms. Musselman confirmed she would review. Mr. Lyons noted there is still an issue regarding the security cameras. Mr. Peszko noted the request was to be researched with the County Attorney. Ms. Nothdurft stated should request additional information of the County Attorney's Office.
- Decorative Lighting – Ms. Musselman stated the 90% plans were received in the previous week, the plans will be forwarded to Ms. Nothdurft, and she would send to the Committee. Discussion of minutes related to LED lighting and the decision was made that LED lighting was not needed. Mr. Plizga noted the irrigation pumps, questioned the electrical wiring to the platform. Ms. Musselman noted the Advisory Committee stated the Rotonda West Association would be handling the irrigation. Discussion continued related to additional load centers required. Mr. Kulp noted a number of issues during the holiday season because of non-working outlets and a breaker was mislabeled. Ms. Musselman noted at one time, the contractor went out and found that the breaker was tripped. Ms. Killion noted issues with lighting on the bridges related to a

citizen who resided on the corner and the sprinkler system caused the problem. Mr. Lyons stated it was at the location of Rotonda Blvd. North. Ms. Killion questioned the waterproofing of the outlet. Ms. Musselman stated the area would be reviewed by the contractor and affirmed that the area was on the east portion of the road. Ms. Killion stated the area was at the corner of Rotonda Circle and Rotonda Blvd. North.

- Palm trees to buffer RV / Boat Yard – Mr. Peszko stated 12 palm trees will be planted at 25 foot intervals. Ms. Nothdurft affirmed the trees would be planted the following day.
- Rotonda Blvd. East Entry / Bird Sanctuary Signs – Ms. Nothdurft indicated she spoke with Jason Ouimet, Signing and Marking Supervisor, noted the response related to Code requirements, and mentioned that a variance would have to be requested by the County Attorney's Office. Mr. Barrett inquired about the sign requirements. Carol Abarbanell, 1199 Boundary Boulevard, questioned the bird sanctuary signs, expressed her preference that the signs be maintained, and requested the issue be addressed. Ms. Killion noted the Committee requested the faded signs be replaced and stated the Committee disagreed with the required 500 feet separation. Ms. Nothdurft questioned if the Committee wished to have the matter be reviewed by the County Attorney and there was consensus to replace the faded signs and bring the matter to the County Attorney.
- Drainage Issues - Mr. Peszko questioned if the two outstanding drainage issues have been stopped due to the County Attorney discussion. Mr. Elias requested additional time to get the ball rolling for the drainage issues. Mr. Elias noted a meeting was scheduled with the County Attorney's Office but did not take place. He commented on data gathering for discussion of a comprehensive plan, indicated funding and legal opinion were driving factors.
- Traffic Sign Requests - Mr. Peszko noted complaints received on the lack of speed signs on a portion of Boundary Boulevard. A property owner suggested placing a 35 mph sign in the vicinity of 1199 Boundary Blvd. to let people know of the speed limit. Ms. Nothdurft affirmed she would follow up on the request.

Stop Sign Down - reported on Rotonda Blvd. East, on bridge heading east at the end of the island. Ms. Nothdurft will follow-up.

Parade Circle & White Marsh Road – there was an accident in this area and several signs are down including Arrow and Directional Signs. Ms. Nothdurft will follow up.

- Paving Rotonda Circle – Ms. Nothdurft indicated a normal cycle paving would occur in 2022, small sections of MSBUs are not normally paved because of mobilization costs, the estimates would be approximately \$350,000, and stated authorization would need to be given to the Paving Project Manager to inspect the area. Mr. Peszko described the roadway, noted the worst portion is in the golf course area. Mr. Elias noted sprinklers can cause issues of the pavement. Mr. Lions noted the drainage study found the area had a pooling water problem. Mr. Elias spoke to paving programs, pavement life cycles, struggles exist within other MSBUs, and affirmed the area could be reviewed. Mr. Lions commented on the area turning into a pass-through, noted areas used, and suggested a traffic study be done. Mr. Elias questioned if the road was MSBU or Infrastructure. The road was stated as MSBU. Mr. Elias stated he was requested to evaluate roads that could be considered infrastructure roads and asked that Ms. Nothdurft advise Mr. Layport of the pavement and infrastructure option. Discussion continued. Ms. Nothdurft stated the Paving Engineer stated the MSBU is responsible for several bridges and suggested budget \$500,000, for infrastructure maintenance for the future. Mr. Barrett questioned if roads within the MSBU were handled by the MSBU and asked if the County was doing anything within Rotonda West without MSBU funding. Mr. Elias stated yes unless the road was designated otherwise (gas tax, infrastructure). Ms. Musselman indicated she would provide a spreadsheet that breaks down the MSBU's millage rate and what it goes to. Mr. Perkins inquired if other roads could be considered as infrastructure roads. Mr. Elias suggested it could be a prime example as it connects infrastructure roads together. Ms. Killion requested the list of roads. Ms. Abarbanell asked if a 6 wheel truck was working on the area would it be allowed. Mr. Peszko stated yes because they have business in the area. Mr. Peszko questioned if the additional pipe crew was formed. Mr. Elias affirmed, stated an additional excavator was purchased. Ms. Nothdurft questioned if the Engineer should

be invited to the next meeting and speak about any bridge work that is required. The Committee agreed. Mr. Lyons, noted Parade Circle is listed on the Infrastructure Road list.

- Landscaping Rotonda Blvd. W., N., & E. Medians (RWA Funding) – Ms. Nothdurft stated she was informed that the Rotonda West Association requested to take on the project. Mr. Peszko indicated RWA has asked to remove some trees. Mr. Elias commented that a Memorandum of Understanding would be required and held to County standards. Mr. Peszko detailed past plantings that Sands of Placida had done on Harness Road. Mr. Barrett commented on the similarity between the Boulevard Roads and Harness Road. Mr. Elias indicated a right-of-way permit would be required for the tree removal. Ms. Nothdurft indicated there is an existing Memorandum of Agreement (MOA) for cutting and mowing and noted that tree removal may be able to be added and affirmed the issue would be further reviewed. Mr. Elias noted the cost of tree removal would be approximately \$2,000.00 per day for Public Works, suggested the MOA be reviewed. Mr. Peszko said the RWA will handle it.
- Planting in County property – Mr. Peszko noted complaints received regarding planting within the right-of-way ROW. Mr. Dallenbach indicated the biggest issue relates to line of sight, noted a right of way permit is usually required to do anything within the ROW. Mr. Elias affirmed the matter could be reviewed. Mr. Peszko stated he would gather the issues and send them to Ms. Nothdurft
- Segment Signs – Ms. Musselman questioned the Committee's preference for the segment signs. Ms. Killion suggested eliminating the logo, having the lettering be slightly bigger, and questioned the lettering color. Ms. Musselman stated the original PO would be able to be opened, noted one design would be able to cover all of them, \$2,000-\$2,200 would be estimated for all signs, and indicated the same color would be used as all the others.
- Stamping Pavement Bridges – There is no comment at this time.

New Business:

- Charlotte County Flood Insurance Rate Map – Mr. Plizga noted reasoning for requesting the topic, stated areas within the Drainage Study may fall within the Flood Map, and suggested those areas be addressed first.
- Activity Report (12/1/14 – 1/31/15) – The Activity Report was provided for Committee review.
- Draft FY 2016 & FY 2017 Budgets – The Draft budgets were provided for Committee review. Ms. Nothdurft stated some projects were on hold due to not being budgeted. 2 Beautification projects were budgeted. Pavement stamping was budgeted, Decorative signage was budgeted at 128,000, and landscaping was delayed. \$250,000 was put back into reserves. Mr. Elias noted that because the RWA is doing the landscaping that MSBU funding was not being used. Mr. Lyons affirmed and noted the RWA has their own maintenance crew that are MOT certified with properly marked vehicles. Ms. Nothdurft stated S&D funds were available to be allocated. Discussion continued related to budgeting S&D projects and the need to wait for discussions with the Assistant County Attorney. Ms. Nothdurft stated \$329,000, was remaining for beautification projects and the only remaining factor is possible bridge work.

Open discussion:

- Mr. Barrett asked if the one cent sales tax was removed from the park. Ms. Killion affirmed.

Citizen Input on MSBU Related Items (3 Minute Limit)

- Mr. Lyons thanked Mr. Peszko for his leadership through the Rotonda West Street & Drainage Advisory Committee.

The next meeting was scheduled for April 16, 2015 at 10:00 a.m. in the Rotonda West Association Community Center. The meeting adjourned at 3:41 p.m.

Submitted by: 
Karly Greene
Public Works Department

CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
ROTONDA WEST STREET AND DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER

MEETING DATE: Tuesday, February 3, 2015

MEETING TIME: 2:00 P.M. – Rotonda West Association Community Center

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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