

MEETING MINUTES
ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE
August 12, 2015 – Regular Meeting
10:00 a.m. – Rotonda West Community Center

Attendees: Susan Killion, Russell Kulp, Scott Schermerhorn, Robert Barrett, Stanley Plizga and Stanley Plizga

County: Mike Dallenbach, Kelly Louttit, Tara Musselman, and Judith Nothdurft

Guests: Sign in sheet attached

The meeting was called to order at 10:07 a.m. A roll call was taken that established a quorum was present. Mr. Schermerhorn introduced Mr. Bandy to the Committee.

Changes to Agenda/Motion to Approve Changes- Mr. Plizga motioned to add resignations and to change the order of the agenda to allow Ruta Vardys to speak first on site screening for the CCU lift stations, Mr. Bandy seconded the motion and motion passed unanimously.

The Meeting Minutes from April 16, 2015 were unanimously approved as written.

Citizen Input on Agenda Items Only (3 Minute Limit) - None

Election of Vice Chair- Mr. Plizga nominated Mr. Barrett for Vice Chairman, seconded by Ms. Killion and Mr. Barrett accepted the nomination.

Unfinished Business:

- **Rotonda Blvd. West Sidewalk-** Ms. Musselman advised the project is complete. Discussion continued in reference to project additions, the project budget, and costs. Ms. Musselman noted the total cost of the project was \$457,000.00 dollars which is \$59,000.00 dollars under the bid price. Discussion occurred regarding a swale work charge on the accomplishment report, County procedures on work performed within the Rotonda West Community, and maintenance of sidewalks
- **Parade Circle Phase 2-Sidewalk Connections to 6 Side Streets-** Ms. Musselman received final specs and 100% percent plans, which will be sent to Purchasing by the end of the month.
- **Parade Circle Phase 3-Extending Bike Path-** Ms. Musselman stated Johnson Engineering will have the 30% percent plans in approximately two weeks. The construction timeframe was questioned. Ms. Musselman stated construction may start in Spring of 2016. Ms. Nothdurft distributed a quote from Jones Landscape to add five Sable Palm trees in front of the RV storage area. Discussion continued regarding tree warranties, maintenance to include watering, mowing and mulching around the trees. The Committee suggested tabling the item until next meeting.
- **Rotonda Bridge Lighting-** Ms. Musselman stated bids will be opened at 2:00 pm today. Discussion continued regarding the additions of shields, size change of pole boxes, cost for electric hookup and existing FPL light removal. Mr. Barrett would like a representative from FPL to attend a MSBU meeting for input. Ms. Nothdurft will contact FPL for information. Discussion continued regarding the lighting budget.
- **Entrance Signs - Security Cameras under review** – Ms. Nothdurft conveyed that the County Attorney advised that the decision not to allow security cameras is a County Administration decision.
- **Rotonda Blvd. East Entry/Bird Sanctuary Signs under review** – Ms. Nothdurft conveyed the County Attorney will not request a variance for the Florida Administrative Code requirements for spacing of the Bird Sanctuary Signs. Discussion continued regarding costs of the signs, size of the signs and requirements of the Florida Administrative Code. Ms. Nothdurft will check on costs per sign, boundaries of the bird sanctuary, and will send the Florida Administrative Code to Committee for review.
- **Road and Bridge Road List-** Gas Tax: Mr. Schermerhorn reviewed the list of requested gas tax roads: Rotonda Boulevards, Parade Circle, Rotonda Circle and Boundary Blvd. Mr. Dallenbach will review the information with the M&O Manager.
- **Rotonda Circle Paving Request** – Mr. Schermerhorn advised this request is tied into the gas tax determination for Rotonda Circle relating to funding.
- **Rotonda West Drainage Study – M&O Involvement** - Mr. Dallenbach stated the matter is still under review. Mr. Plizga suggested forwarding the new Committee members a copy of the drainage study.

- Greenbelts & Backyard Drainage Problems - The matter is still under review. Mr. Peszko expressed his frustration with the County not resolving these critical problems.
- Landscaping Rotonda Blvd. W, N & E Medians/ RWA Funding - The matter is still under review.
- Site Screening for County Lift Stations Ms. Vardys stated that the Tee View Road lift station was rehabbed approximately 5 years ago and no further work is planned at this site. Ms. Vardys stated that Charlotte County Utilities (CCU) installs a Type A landscaping buffer at lift station sites for new construction as required under the County's landscaping ordinance. However, the ordinance does not require the landscape buffer for existing sites. CCU does not have the means to provide landscaping or screening at each site. Mr. Schermerhorn clarified the community wants a physical barrier like the one at the main lift station on Rotonda Boulevard East and would like the other lift stations in the community to be uniform. Ms. Vardys would like a list of sites the community would like to screen. It was determined that Ms. Vardys could more easily provide a list of lift stations in Rotonda West from CCU records. Ms. Killion motioned to have Ms. Vardys discuss funding for the lift station site screening with CCU management, seconded by Mr. Barrett and the motion passed unanimously.
- Bridge Maintenance (FY 2016 & FY2019 Budgets) - Ms. Nothdurft suggested to have the bridge maintenance item to be removed until the next budget cycle and the committee agreed.
- **New Business:**
Financial History/ 9 Month Actual - Ms. Nothdurft provided financial reports for Committee review and discussion.
Activity Report (4/1/15-7/31/15) -Ms. Nothdurft provided financial reports for Committee review and discussion.

Advisory Committee Members open discussion

- Ms. Musselman asked for Committee input for timeframe on bridge approach stamping and decorative signs for FY 2016. Ms. Killion motioned to postpone the discussion for stamping of the bridges approaches, seconded by Mr. Plizga motioned passed unanimously. Decorative signage and bridge stamping will be discussed at the next meeting.
- Mr. Schermerhorn advised he is voluntarily resigning from the Rotonda West Street and Drainage and West County Stormwater MSBU Committees due to potential conflicts of interest with his new position of Mosquito & Aquatic Weed Control Manager for Public Works.

Citizen Input on MSBU Related Items (3 Minute Limit)

- Ms. Arbarbanell discussed illegal activities in the neighborhood and no trespassing signage at the weir.
- Mr. Lyons stated greenbelt and backyard drainage issues needs to be resolved and stated the County is working in the greenbelt area on 121 Broadmoor Lane solving a drainage problem. Mr. Lyons noted that 253 Rotonda Blvd North and 541 Boundary Blvd are also greenbelt properties.

The next meeting was scheduled for November 4, 2015 at 10:00 am ~~pm~~ at the Rotonda West Community Center.

The meeting adjourned at 11:42 am.

Submitted by:

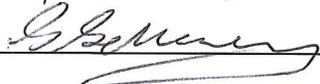
Kelly Louttit
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
ROTONDA WEST STREET AND DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: WEDNESDAY, AUGUST 12, 2015 – REGULAR MEETING

MEETING TIME: 10:00 AM – ROTONDA COMMUNITY CENTER

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

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