

**MEETING MINUTES**  
**ROTONDA WEST STREET & DRAINAGE ADVISORY BOARD**  
**November 4, 2015 – Regular Meeting**  
**10:00 a.m. – Rotonda West Community Center**

**Attendees:** Susan Killion, John Peszko, Robert Barrett, Steven Bandy and Stanley Plizga

**County:** Mike Dallenbach, Kelly Louttit, Tara Musselman, and Judith Nothdurft

**Guests:** Sign in sheet attached

The meeting was called to order at 10:00 a.m. A roll call was taken that established a quorum was present. Membership terms were reviewed.

**Changes to Agenda/Motion to Approve Changes:** Mr. Bandy motioned to add Mr. Pesko's name to the agenda; Ms. Killion seconded and the motion passed unanimously. Staff also noted that the recently adopted Ordinance 2015-045 Adopting County-Wide Standard for MSBU & MSTU Advisory Boards eliminated the alternate position for all advisory boards. Staff and advisory board members thanked Mr. Kulp for his service as an alternate.

The meeting minutes from August 12, 2015 were unanimously approved as written.

**Citizen Input on Agenda Items Only (3 Minute Limit)**

- Mr. Killion asked if the 100% percent plans should be approved by the Advisory Board before they go to Purchasing. He also questioned if the old roadway base could be used for the walking path on Parade Circle. Mr. Peszko stated the State would not allow the usage of the old roadway for the multi-use path.

**Unfinished Business:**

- Parade Circle Phase 2 - Sidewalk Connections to 6 Side Streets - Ms. Musselman stated final specs and 100% percent plans will be sent to Purchasing by the end of next week. Mr. Plizga asked about County standards for sidewalks. Discussion continued regarding the width of sidewalks. Ms. Musselman will provide the final specs to the Advisory Board for their review.
- Parade Circle Phase 3 - Extending Bike Path – Ms. Musselman provided copies of the 30% percent plans and asked if the Advisory Board would like to add benches or trees to the path. Mr. Peszko is concerned about safety on the bike path and would like to install stanchions to kept vehicles off the path. Ms. Musselman will consult with the County Engineer for approval of stanchions. Installation locations were discussed.
- Rotonda Bridge Lighting: Ms. Killion motioned to purchase moss green light poles; seconded by Mr. Plizga and the motion passed unanimously. Timeframe was discussed. Mr. Barrett questioned if the existing FPL lights can be turned off/removed when the decorative lights are installed and confirmed this is possible by the County contacting FPL. He also discussed the dual poles located along Rebel Court and Cape Haze Drive. This matter is beyond the scope of the MSBU.
- Bridge Pavement Stamping (FY16): The Advisory Board discussed funding. The Advisory board agreed for Ms. Musselman to prepare aerials and a cost estimate for the bridge pavement stamping. Ms. Musselman will bring the information to the next meeting.
- Decorative Segment Signs (FY16): The Advisory Board agreed to move forward on the decorative segment signs. Ms. Musselman questioned if the Advisory Board would like to leave the directional signs in the cul-de-sacs. The Advisory Board confirmed.
- Parade Circle – Palms in front of RV/Boat Storage: Mr. Peszko motioned to approve three palms trees at \$400.00 dollars per tree; seconded by Mr. Plizga and the motion passed unanimously. It was noted that establishment watering was not included in the quote from Jones Landscape. Ms. Nothdurft thought the palms included a one-year warranty, but will confirm. Trees are to be planted evenly spaced approximately 15 ft. apart at the western end of the existing palms.
- Rotonda Blvd. East Entry/Bird Sanctuary Signs – Item will be discussed at the next meeting. Ms. Nothdurft stated a determination needs to be made if the signs are still required.
- Road and Bridge Road List- Gas Tax: Ms. Nothdurft stated the item is still under review. Mr. Barrett would like John Elias to attend the next meeting.

- Rotonda Circle Paving Request: Ms. Nothdurft stated the item is still under review.
- Rotonda West Drainage Study – M&O Involvement - Mr. Dallenbach stated the matter is still under review.
- Greenbelt and Backyard Drainage Problems -The matter is still under review.
- Landscaping Rotonda Blvd. W, N & E Medians/ RWA Funding - The matter is still under review. Funding was discussed.
- Site Screening for County Lift Stations: Mr. Dallenbach advised Mr. Bullert, CCU Manager, will attend the next meeting to discuss the item.

#### **New Business:**

- Cape Haze Drive Sidewalks: Ms. Musselman stated the Placida MSBU is installing a sidewalk and the Design Engineer extended the design of the sidewalk into the Rotonda MSBU. Ms. Musselman conveyed the cost of the design would be free and the construction of the Rotonda West S&D portion was approximately \$32,000. She asked if the Advisory Board wanted to fund the extension. Ms. Killion motioned to reject the funding request for the sidewalk extension; Mr. Pesko seconded and the motion passed unanimously.
- Past/Current/Future Project Summary & Cost: Mr. Barrett had requested this information. Fiscal Services provided all the CIP sheets and Ms. Nothdurft prepared a summary sheet with the projects and total costs. She suggested the Advisory Board review the FY 2015/16 budgets to get a clearer understanding of what projects are currently funded and estimated reserves. Mr. Plizga requested a copy of the financial history report. The Financial History/12 Month Actual will be forwarded to the Advisory Board when completed.
- Activity Report (8/1/15-9/30/15) - Ms. Nothdurft provided financial reports for advisory board review and discussion.

#### **Citizen Input on MSBU Related Items (3 Minute Limit)**

- Mr. Killion commented about the standard sign and bollards on the multi-use path and stated signage is not needed. Mr. Killion stated a left turn arrow at the corner of Sunnybrook and SR776 is needed.
- Mr. Perkins is in favor of the sidewalk extension and suggested collections begin now for future paving. Impact fees and gas tax roads were discussed.
- Mr. Lyons commented on the cost of finishing the portion of the Cape Haze Sidewalk located in Rotonda West S&D at a later date and suggested the Advisory Board reconsider funding the sidewalk.

#### **Advisory Board Members open discussion:** None

The next meeting was scheduled for February 16, 2016 at 10:00am pm at the Building Construction Services Conference Room.

#### **Items for the next agenda:**

All items on this agenda plus organizational meeting except Cape Haze sidewalks

The meeting adjourned at 11:39 am.

Submitted by:

Kelly Louttit

Public Works Department

