

**MEETING MINUTES**  
**ROTONDA WEST STREET & DRAINAGE ADVISORY BOARD**  
**February 16, 2016 – Regular Meeting**  
**10:00 a.m. – Building Construction Services Conference Room**

**Attendees:** Susan Killion, John Peszko, Robert Barrett, and Steven Bandy

**Absent:** Stanley Plizga

**County:** Mike Dallenbach, Bruce Bullert, Kelly Louttit, Scott Schermerhorn, and Judith Nothdurft

**Guests:** Sign in sheet attached

The meeting was called to order at 10:00 a.m. A roll call was taken that established a quorum was present. Membership terms were reviewed.

**Changes to Agenda/Motion to Approve Changes:** Mr. Barrett motioned to add mosquito control to the agenda; seconded by Ms. Killion and the motion passed unanimously.

- The Meeting Minutes from November 4, 2015 were unanimously approved as amended.
- Ord. 2015-045 County-wide Standard for MSBU/TU Advisory Boards: Ms. Nothdurft reviewed changes implemented in the MSBU Ordinance 2015-045 with the Advisory Board.
- Election of Chair: Mr. Barrett nominated Mr. Peszko for Chairman; seconded by Ms. Killion and Mr. Peszko accepted the position
- Election of Vice: Mr. Barrett nominated Ms. Killion for Vice Chairman; seconded by Mr. Peszko and Ms. Killion accepted the position

**Citizen Input on Agenda Items Only (3 Minute Limit)**

- Mr. Magee (68 Long Meadow Court) provided pictures of drainage issues in his area. Discussion continued regarding flow and drainage problems in the backyard swales. Mr. Magee believes Brazilian pepper trees are contributing to the drainage problem on his property.
- Mr. Dingemans (62 Long Meadow Court) discussed reasons why the County should provide assistance to the residents regarding drainage issues in their backyards on private property.
- Mr. May (970 Rotonda Circle) stated water is always present in his backyard swale and the water is not able to flow into the intended pond. Mr. May stated the problem is a health issue and an eye sore.
- Ms. May said she is unable to enjoy her property due to the mosquitos.
- Mr. Napier (972 Rotonda Circle) believes the drainage issue is a health hazard and would appreciate any help to fix the problem.
- Mr. Peszko discussed past issues regarding drainage problems and stated a plan was developed two years ago and is not able to be followed.
- Ms. Killion stated the Advisory Board supports the residents regarding the backyard drainage issues.
- Mr. Barrett said he would not advise residents to fix the issue independently. Mr. Barret encouraged residents to email the Commissioners with any problems.

**Unfinished Business:**

- Parade Circle Phase 2-Sidewalk Connections to 6 Side Streets - Ms. Nothdurft conveyed an update from Ms. Musselman that the project is currently in Purchasing and will pass on dates as soon as she hears.
- Parade Circle Phase 3- Extending Bike Path - Ms. Nothdurft conveyed Ms. Musselman indicated additional topographical work is needed to avoid gopher tortoise and wetland impacts which should be completed next week and 60% percent plans should be received by the end of February. Mr. Barrett stated projects within Rotonda West take too long to complete.
- Rotonda Bridge Lighting: Ms. Nothdurft will confer with Ms. Musselman for updated project information and will provide the Advisory Board updates via email. Removal of the existing FPL lights was discussed by the Advisory Board.
- Bridge Pavement Stamping (FY16): Ms. Nothdurft will confer with Ms. Musselman for updated project information.

- Decorative Segment Signs (FY16): Ms. Nothdurft conveyed the project manager stated the specs are being finalized and the project should go to Purchasing within two weeks.
- Additional 3 Palms for RV/Boat Storage/Replacement for 1 dead palm: Ms. Nothdurft conveyed the warranty period for the replacement palm ended in January. The project manager has requested a quote for the additional palms and the replacement palm and may have a contractor to plant and water the four trees.
- Rotonda Blvd. East Entry/Bird Sanctuary Signs - Ms. Nothdurft stated a legal request has been submitted and matter is still under review.
- Road and Bridge Road List- Gas Tax: Mr. Dallenbach stated the item is still under review.
- Rotonda Circle Paving Request: This item is dependent on the determination for adding Rotonda Circle to the Road & Bridge List.
- Rotonda West Drainage Study-M&O Involvement - Mr. Peszko would like to use the findings of the Rotonda West Drainage Study to help address the drainage issues.
- Greenbelt and Backyard Drainage Problems - Mr. Dallenbach stated Mr. Elias will meet with the County Attorney and Mr. Kelly regarding the backyard drainage issues. He noted that the golf courses would need to do some work to bring up the backyard drainage ditches up to standards before the County could accept them.
- Landscaping Rotonda Blvd. W, N & E Medians/ RWA Funding - The matter is still under review by the County Attorney. Timeframe was discussed.
- Site Screening for County Lift Stations: Mr. Bullert of Charlotte County Utilities (CCU) advised there is a standard landscaping plan for County Lift Stations and due to limited funds, existing lift stations will not be landscaped at this time. Mr. Bullert stated two to three lift stations are budgeted to be revised each year. Creation of a priority list was discussed. Mr. Bullert stated a list is available and stated priority is based on condition of the station. Mr. Peszko asked Mr. Bullert if the Advisory Board could fund the improvement around the lift station equipment. Mr. Bullert conveyed CCU would like to work with the MSBU and he will attend the next meeting to discuss site screen options (fencing versus landscaping) for the lift stations in the Rotonda West area. Ms. Killion discussed the Tee View lift station. Ms. Nothdurft will send a MSBU boundary map to Mr. Bullert.

### **New Business:**

- Tortoise Crossing Sign Policy: Ms. Killion stated a Tortoise Crossing Sign is located on Boundary Blvd. Ms. Nothdurft conveyed information from Ms. Scudera concerning relocation issues regarding the gopher tortoise. Mr. Barrett stated a resident in Rotonda complained which led Ms. Scudera to perform an inspection of the area and determined a need for a turtle crossing sign. Ms. Killion does not think the tortoise crossing signs are needed in the community. Ms. Nothdurft will convey to Ms. Scudera.
- Mosquito control discussion: Mr. Schermerhorn discussed biological aspects surrounding the Zika virus. Mr. Schermerhorn advised that only two species of mosquitos carry the virus and do not breed in the type of water in the backyard ditches. Mosquito Control has added additional equipment and traps have been set to monitor breeding activity. Mr. Schermerhorn advised if State criteria are met, then treatment can be scheduled. Protected State lands cannot be sprayed unless the area has been declared a state of emergency. Larvicide and Adulticide were discussed.
- 12 Month Actual FY2014/15 & 3 Month Actual FY2015/16: Ms. Nothdurft provided the financial reports for Advisory Board review and discussion.
- Activity Report (10/1/15-1/31/15) -Ms. Nothdurft provided financial reports for Advisory Board review and discussion.
- Sunshine Law/Robert's Rules of Order Presentation: The Advisory Board viewed a previously recorded presentation on the Sunshine Law and Robert's Rules of Order and signed the acknowledgement forms.

### **Citizen Input on MSBU Related Items (3 Minute Limit) None**

### **Advisory Board Members open discussion**

- Mr. Peszko stated the Rotonda West Association (RWA) would like an entryway sign at Broadmoor Park to identify the location of the RWA Administrative building at 646 Rotonda Circle. They would like the sign to match the Rotonda entrance signs and be half the size. Ms. Nothdurft will convey the information to Ms. Musselman. Mr. Dallenbach is unsure if the Advisory Board can fund the sign if it reads Rotonda West Association.
- Ms. Killion asked about removing the existing FPL lights in the area of the new decorative lights.

The next meeting was scheduled for May 17, 2016 at 10:00am pm at the San Casa Conference Room.

The meeting adjourned at 12:16 pm.

Submitted by:

Kelly Louttit

Public Works Department

**CHARLOTTE COUNTY  
 ROTONDA WEST STREET AND DRAINAGE ADVISORY BOARD  
 ATTENDANCE ROSTER**

**MEETING DATE: TUESDAY, February 16, 2016 – REGULAR MEETING**

**MEETING TIME: 10:00 AM – BUILDING CONSTRUCTION SERVICES**

**INFORMATION SUPPLIED ON THIS FORM BECOMES  
 PUBLIC RECORD**

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