

MEETING MINUTES
SOUTH BURNT STORE STREET & DRAINAGE ADVISORY COMMITTEE
November 6, 2008
9:30 a.m.

Attendees: Homer Fleming, Sandra Funk, Peg Varga, Robert Hancik, George Taylor
County – Mike Dallenbach, Dawn Harrison, John Elias, Kim Raymond

The meeting was called to order at 9:33 a.m.

Minutes: The July 10, 2008, minutes were revised to identify the first four items as Burnt Store Lake issues. The Committee unanimously approved the minutes as amended.

Business:

- Ms. Varga was advised to submit, in writing, that she wants to be a full-time member. An ad will be placed to seek a volunteer for the alternate position.
- The 2009/10 budget will be established from the 2008/09 budget, with no changes.
- Mr. Taylor inquired whether Pirate Harbor and Burnt Store Lakes share a pool of money. Ms. Harrison explained that the special projects for Burnt Store Lakes are being funded by those residents only. The Burnt Store Lakes Property Owners Association dues fund their beautification and right-of-way mowing.
- Mr. Taylor inquired whether Pirate Harbor can form its own MSBU to be able to assess vacant lots. Ms. Harrison stated this MSBU can establish right-of-way mowing with a contractor, to include trees and shrubs. Mr. Taylor stated they need to establish plans for Pirate Harbor to have MSBU funds. Currently, sufficient funds are not available, and an assessment increase would be needed. In order to have an assessment increase, the MSBU Committee would need a consensus from the residents and approval from the Board of County Commissioners. Mr. Taylor said they need a landscaping plan, to then incorporate the mowing. Ms. Harrison said an estimated cost for mowing Pirate Harbor can be submitted.
- Safety mowing, which is performed five to six times a year, is only paid by vacant lot owners. Specialty mowing, which is more frequent, is funded by all the residents in the MSBU.
- The Committee was informed that all contractors need to follow County Purchasing procedures.
- Mr. Fleming inquired about the accident charges listed on the activity report and the reimbursement process. Ms. Harrison explained that, once the County is reimbursed from the insurance company, the money is credited back to the MSBU.

- The Committee inquired about the locations of signs being maintained and the associated costs. Ms. Harrison explained that, by Florida Statute, the signs have to be inspected twice a year. In future reports, the locations will be listed for more clarification. The Committee requested that staff from the Signing & Marking Department attend the next meeting to explain the process.
- Ms. Harrison informed the Committee that Dan Quick, Interim Director of Public Works, will not approve a separate MSBU for the installation of underground electric. Public Works handles the MSBU infrastructures but not electrical setup. Mr. Quick will submit a formal explanation to the members. Mr. Hancik stated they only wanted the County to handle the finances. Ms. Varga said they would get a 25% discount from the government, but now they do not want to do it. Ms. Funk stated this is considered a benefit unit, and nothing specifies that it is only for streets and drainage. The Committee requested a meeting with Mr. Quick. The County would still be involved, because the Right-of-Way Department would have to inspect the work.

Burnt Store Lakes Entrance:

- Mr. John Elias presented an updated status on the entrance and addressed members' concerns.
- Mr. Hancik inquired about the irrigation. He stated the specifications for the well and the landscaping would help Public Works know what the residents want.
- The Native Tree Fund needs to be used this fiscal year. The members inquired if all the funding has to be used at the entrance, in case it is not ready for the trees. There was discussion about putting some of the native trees at the lift stations.
- Mr. Elias stated that, according to the contractor, they are about \$262.00 over what was estimated. A cost breakdown can be submitted to the members.
- There was discussion about the location of decorative lighting, from Burnt Store Road to the trading post, and the estimated costs.

The next meeting has been scheduled for Thursday, January 15, 2009, at 9:30 a.m. at Public Works, 7000 Florida Street, Punta Gorda.

The meeting was adjourned at 10:35 a.m.

Respectfully submitted,

Dawn Harrison
Municipal Services District Representative

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