

MEETING MINUTES
SOUTH BURNT STORE STREET & DRAINAGE ADVISORY COMMITTEE
July 24, 2012
10:00 a.m. – Public Works Conference Room

Attendees: Jim Brown, Sandra Funk, Robert Hancik, and Richard Mathis

Absent: Robert Pietrasanta (excused), and Robert Carlson (excused)

County: Dawn Harrison and Sandy Wright

Mr. Hancik called the meeting to order at 10:06 a.m.

Minutes: The Committee unanimously approved the minutes from the April 26, 2012 meeting as amended with the following changes:

1. Under Absent Members - Insert "excused" after Robert Pietrasanta and Robert Carlson's names and removed Jim Brown as his term was expired at the time of the last meeting.
2. Under Business – Changed bullet #2 to read: The box culverts on Julian Ct. need to be cleaned. Ms. Harrison will have those checked.

Old Business:

- Lighting Project – There was discussion regarding additional management costs associated with the project. The Committee would like an estimate on what that amount would be. Ms. Harrison explained what some of the outside costs that should be expected for the project and stated the Project Design would be paid for by Grant Funds; however the Project Manager's hours would not. There was concern about the dollar amount for Project Management. The Committee doesn't want hidden charges to eat up the funds they have in reserve. Mr. Hancik stated that hidden charges should not exceed \$25,000 on a \$250,000 project. Ms. Harrison will contact the Project Manager to see if she can get an estimate of possible costs and report back to the Committee. The Activity report is showing \$3422.61 for Project Management from 10-1-2011 thru 5-31-2012 which is acceptable to the Committee. This project was delayed by the Widening of Burnt Store Road project. Ms. Harrison stated that after this additional one week delay, the Project should be at the 60% complete stage. The Committee feels that at this stage of the Widening Project, the Lighting Project should be able to proceed, stating there is no further work planned for this Committee's side of the road. The Committee asked Ms. Harrison for an estimate of when this project would be completed. Ms. Harrison will check with the Project Manager to see if she can get an estimate. Mr. Brown stated that homes are being built in the area and the completion of the lighting would make the area more desirable to prospective buyers.

New Business:

- Activity Report – Ms. Harrison explained the report and answered questions. The Committee requested that she provide them with more detail relating to the Lighting Project to explain what is included in the \$86,000 for contract services. The Contractor should not be charging for their time to attend meetings. The Committee stated that should be written into the contract. Ms. Harrison stated that she will look up the work order number to get the detail and report her findings back to the Committee.

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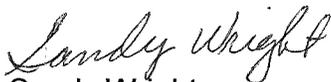
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- The Annual Budget is \$120,000 and the Committee has currently used about \$96,000 of that leaving approximately \$24,000 in funds. Ms. Harrison explained that any funds not used this year will roll forward to next year.
- There was discussion regarding the mowing that has not been done on Burnt Store Road. Ms. Harrison stated that it can't be done until the Widening Project is complete. The Committee agreed that the area looks terrible. Ms. Harrison will see if anything can be done about the mowing.
- There was discussion regarding the speed limit being set to 40 mph on Burnt Store Road. It was stated in an HOA meeting that the road is to be evaluated by FDOT. An Ordinance had to be passed to change the speed limit on Cape Horn Road. Ms. Harrison explained that there are several items taken into consideration when the speed limit is set.
- Drainage Issues – A citizen, Mr. Charles Davenport reported a drainage issue to the Committee at 17279 Sagehorn and Mr. Brown reported the same problem at 24096 & 24114 Pyramid Way. The water is not draining properly. Ms. Harrison stated we have had abnormal amounts of rain; however she will report these locations.
- Ms. Funk stated a concern over the amount of water in the Bear Branch Creek. She has made several phone calls regarding the subject. Ms. Harrison suggested that she contact the Engineering Department; they are responsible for storm water. The Committee agreed that this creek needs to be cleaned out and will overflow if it's not done. Ms. Harrison inquired about the creek being man made or natural. Ms. Funk has maps dating back to the 1950's that she will bring to the next meeting for the Committee to review. There are different rules governing manmade and natural creeks. Mr. Logan is checking with the state to find out what the regulations are.
- The Committee is not happy that the County applied cold patch to correct the problem with the erosion at the sidewalks.
- The Committee will be sending an invitation to Mr. Halfhill to speak at the annual Burnt Store Lakes Property Owners Association meeting, scheduled for October 13, 2012 at 9:30 a.m. at the Presbyterian Church on Burnt Store Road. The Committee would like a 12 month Activity report to present at that meeting.

The next meeting is scheduled for October 23, 2012, at 10:00 a.m.

The meeting was adjourned at 11:10 a.m.

Submitted by:



Sandy Wright
Public Works Department