

MEETING MINUTES
SOUTH BURNT STORE STREET & DRAINAGE ADVISORY COMMITTEE
February 5, 2013
10:00 a.m. – Public Works Conference Room

Attendees: Jim Brown, Robert Carlson, Sandra Funk, Robert Hancik, Richard Mathis, and Robert Pietrasanta

County: Dawn Harrison, Tara Musselman, and Sandy Wright

Mr. Hancik called the meeting to order at 10:04 a.m.

The minutes from July 24, 2012 were unanimously approved as written. The Committee complemented the comprehensiveness of the meeting notes and expressed their appreciation.

Old Business:

- Lighting Project – Ms. Musselman from the Engineering Department stated the technical specs were received on Sunday and went to the Purchasing Department yesterday. She will try to get the specs into spec review by Monday. After review the bids will be open on the streets for 21 days with the bid opening in early March. The project should be able to be awarded during the first BCC meeting in April. A pre-construction meeting would be held mid-April with construction commencing by the end of April. The definite dates will be forwarded as soon as they are available. There was discussion regarding the dissatisfaction with the length of time it has taken for this project to get to this point.
- The Committee would like a status on the road widening project. The drawings are available for review however there are no copies available for distribution. Ms. Musselman invited members to stop by after the meeting to review the drawings.
- There was discussion regarding concerns over drainage issues at Bear Branch Road. The original Burnt Store Road construction plans didn't have any effect on Bear Branch Creek. Now the project is taking a large portion of the greenbelt and may possibly affect the amount of water going into Bear Branch Creek. A request will be submitted to Engineering to review the area from a Stormwater standpoint.
- Sidewalks – An estimate of costs was distributed for review and questions. Engineering recommends designing all three areas at the same time and break up the construction into 3 phases. Project would be put out to bid as Options 1, 2 and 3. Mr. Brown made a motion to move forward with the design of an 8 foot wide sidewalk on Vincent Ave. from Cape Horn to Burnt Store Rd., on Rio Togas Rd. from Cape Horn to Burnt Store Rd., and on Vincent Ave. from Cape Horn to Boca Vista; motion was seconded by Mr. Pietrasanta and passed unanimously with discussion stating the design should stay consistent with Cape Horn and the Committee would like to be involved in the design process.
- Work requests for drainage pipes and surface cleaning of the storm drains were opened.
- There was discussion regarding peppertree cutting on Boca Vista. The road borders Charlotte and Lee Counties. The Committee agreed to discuss with Lee County.

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- There was discussion regarding the usage of grant money to landscape the Vincent Entrance and two round-a-bouts.

New Business:

- Budget Cycle – The preliminary budget was submitted to the Finance Department with only the addition of the sidewalk project. The Committee agreed if funding is left in this year's budget it should be put towards the sidewalk design. Road rejuvenation will be checked and added if necessary.
- Election of Officers – Ms. Funk nominated the officers stay the same as last year with Mr. Hancik as chair and Mr. Brown as vice; the nomination was seconded by Mr. Pietrasanta and passed unanimously. Mr. Hancik and Mr. Brown accepted the nominations.

The next meeting is scheduled for Tuesday May 7, 2013, at 10:00 a.m.

The meeting was adjourned at 11:15 a.m.

Submitted by:



Sandy Wright
Public Works Department

