

Meeting Minutes
SOUTH BURNT STORE STREET & DRAINAGE UNIT ADVISORY COMMITTEE
May 13, 2014 – Regular Meeting
10:00 A.M. - Public Works Conference Room

Attendees: Sandra Funk, Robert Hancik and Richard Mathis

Absent: James Brown (excused) and Robert Pietrasanta (excused)

County: Mike Dallenbach, Dawn Harrison and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 10:02 a.m. A roll call was taken. A quorum was present.

The meeting notes from February 4, 2014 were unanimously approved as written.

Citizen Input:

- None

Unfinished Business:

- Sidewalk Project – Banks engineering stated that the 60% plans are almost complete. There was extensive discussion regarding going back to original plan before the change to Saragossa was requested. Mr. Rebol stated that if work on the design was stopped and a different design firm took over the project they would likely start over from the beginning. There was discussion regarding changes which would include Rio Togas and Vincent and if it would be best to combine them or have two separate projects. To combine the two would require an additional 1 ½ - 2 months to the project. There was discussion regarding a savings by having one contractor design both projects. Mr. Hancik suggested allowing Banks Engineering to finish their design for Saragossa and do the others separately. The Committee would bid all pieces at the same time for Vincent, Rio Togas and Saragossa. The design for Saragossa is scheduled to be complete in August. Construction is planned to go out to bid after 10/1/14. Ms. Funk made a motion to add the north side of Rio Togas from Burnt Store to Cape Horn to the current sidewalk project; motion was seconded by Mr. Mathis and passed unanimously.
- Palm Trees – Mr. Rebol stated that there is no way to get around the 3 palm trees on Saragossa and they will have to be removed/relocated. This was discussed previously by the Committee. It was stated at the August 7, 2013 meeting that the trees in the light locations would not be affected; it is in the minutes from that meeting. The Committee doesn't want to have to pay for removal or relocation of the palm trees. The POA is planning to remove the 34 Washingtonian trees on Cape Horn, Santa Inez and Peppercorn. It will clarify through the project that the trees will be a POA bid.

New Business:

- Maintenance – Public works researched and found that water couldn't drain through the pipe that goes underneath Acapulco because the level on the POA side is at the wrong level. The POA has a swale project to correct the level scheduled for this week. Ms. Funk requested that the pipe at Cape Horn and Acapulco be checked for a blockage.
- Drainage – The survey and line and grade work in locations where needed after the removal of the Washingtonians are removed is on hold until the POA removes the trees.
- Financial Reports – The reports were distributed for review and discussion.

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- Future Road Paving –There was discussion regarding increasing the assessment rate during the next budget planning cycle to save for future paving. Ms. Harrison will follow up to see if the money can be saved this far ahead of time.
- There was discussion regarding MSBU's and if they work. The Committee feels this MSBU works well.
- Open Discussion:
 1. The Committee will try to find a person to fill the alternate vacancy.
 2. Drainage on the upper end is poor and there is standing water. A culvert that is supposed to drain into the lake doesn't drainage because the lake level is higher than the swale. Can the pipe be moved into an upper portion of the swale under Cape Horn Blvd so it could drain into the lake? The Committee requested for M&O to look at the area. The map was copied and marked for M&O. It would have to be a joint project between the POA and M&O. Mr. Dallenbach will have M&O check the pipe.

The next meeting Tuesday, August 12, 2014 at 10:00 a.m.

- Items for next agenda
 1. Road Paving
 2. Drainage

The meeting was adjourned at 11:00 a.m.

Submitted by:



Sandy Wright
Public Works Department

