

Meeting Minutes
SOUTH BURNT STORE STREET & DRAINAGE UNIT ADVISORY COMMITTEE
October 30, 2014 – Regular Meeting
10:00 A.M. - Public Works Conference Room

Attendees: James Brown, Sandra Funk, Robert Hancik, Richard Mathis, and Robert Pietrasanta

County: Dawn Harrison, Tara Musselman, Greg O'Connor, and Sandy Wright

Guests: Sign-in sheet attached

The meeting was called to order at 10:07 a.m. A roll call was taken. A quorum was present. Membership terms were reviewed.

The meeting notes from August 12, 2014 were unanimously approved as amended.

Citizen Input on Agenda Items Only (3 Minute Limit)

- None

Unfinished Business:

- The Committee stated the work done on Trading Post was a great job.
- The round-a-bouts – Cape Horn is now a thoroughfare due to the construction on Burnt Store. There was discussion regarding installing rumble sticks in the circle at Saragossa and Cape Horn to slow the traffic down. Ms. Harrison will follow up with the Traffic Engineer. The Committee is concerned about the Public Works notification that went out saying there will likely be stop and go traffic from the Lee County line to Cape Horn through the end of November. If an accident occurs the traffic will be terrible so they are asking that this request be addressed as soon as possible. There are bike racks around the round-a-bouts at the bus stops that will impede fast moving traffic.
- There is a group of palm trees at the NE corner of Peppercorn and Cape Horn that block the line of site. Ms. Harrison will supply the information to Maintenance & Operations.
- Cat tails growing behind the construction cones is very high. This is the responsibility of the contractor because it is in the construction zone. Ms. Harrison will contact the Project Manager.
- Sidewalks – Ms. Musselman discussed the 90% plans. Questions were confirmed with the committee:
 1. All the Washingtonians will come out as part of this contract on Vincent.
 2. Curbing will be done at all four radiuses at the intersections of Togas Way, Cape Horn and Vincent. The members would like copies of the 100% plans when they are available.
 3. The first, second and third palm trees on Saragossa off of Burnt Store Rd. will have to be moved. If relocated they will require water every day for at least 30 days. There was discussion regarding the feasibility of watering 3 trees. The committee agreed that Ms. Musselman should include relocating the 3 trees on the plans; the committee may decide later not to relocate them.
 4. There was discussion regarding the installation of a ramp at the intersection of Cape Horn and Vincent. A ramp cannot be installed without a pad and crosswalk across the street.
 5. Current cost estimate for Rio Togas is \$220,000, for Saragossa \$175,000, and for Vincent \$375,000 for a total of \$770,000 for all three. The cost is under the original estimate of \$60 per square foot. There was extensive discussion regarding available funding, the timing of the project and if the project should be split into phases. The Committee requested Ms. Harrison to inquire with the Finance Department on three questions:
 - a. Would the County give them a loan which would allow all three locations be done in one project; the loan would be paid back over the next 5-6 years and not require a rate increase.
 - b. How low can the amount in reserves be taken down to; the ability to use them would allow for a lesser amount to be borrowed.
 - c. A combination of both option a&b.

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New Business:

- Contract for Royal Palms – There was discussion regarding the maintenance of the royal palms. The Committee was originally told the maintenance would end after the first of the year; however now they are hearing differently. They requested the maintenance be extended until the first of 2015 as they were told. There was discussion regarding the trees being treated for white flies. Mr. O'Connor looked at the trees last week and found no evidence of any flies. He stated that pest prevention is not in the contract, only to treat if they see a problem. The Committee agreed to allocate up to \$1000 for a pest control firm to treat the royal palms with a pesticide. Mr. O'Connor recommended the POA remove the soil dams and that 2 pounds of a granular fertilizer be applied now; the supports can be removed.
- Drainage issue at 16472 Cape Horn – photo was reviewed - the committee requested a line and grade be done as well as the pipes be cleaned out. Ms. Harrison will report.
- Drainage issue at Monza/Cape Horne – photos and maps were reviewed – the committee requested a line and grade be done as shown on the map. Ms. Harrison will report.
- Drainage issue at 23976 Vincent – photo and map was reviewed – the committee requested line and grade as shown on the map. Ms. Harrison will report.

Advisory Committee Open Discussion:

- There was discussion regarding the information that relates to the reserves. Ms. Harrison will supply the members with the definition and policy regarding the amount of reserves that must remain in the MSBU account.

Citizen Input on Agenda Items Only (5 Minute Limit)

- None

The next meeting is scheduled for Thursday January 29, 2015 at 10:00 a.m.

The meeting was adjourned at 11:31 a.m.

Submitted by:

Sandy Wright
Public Works Department

**CHARLOTTE COUNTY
PUBLIC WORKS DIVISION
SOUTH BURNT STORE STREET & DRAINAGE ADVISORY COMMITTEE
ATTENDANCE ROSTER**

MEETING DATE: Thursday, October 29, 2014

MEETING TIME: 10:00 A.M. – Public Works Conference Room

**INFORMATION SUPPLIED ON THIS FORM BECOMES
PUBLIC RECORD**

NAME (please print)	Email Address	Telephone Number
Dawn Harrison, MS DR	Dawn.Harrison@charlottefl.com	575-3613
Sandy Wright, Admin	Sandra.Wright@charlottefl.com	575-3692
Gregg O'Connor	gregg.oconnor@charlottefl.com	575-3658
Bb Petrasanta	trebor32@hotmail.com	637-7454
Rick Mathis	SAILARMY21@EmbargoMAIL.com	639-1616
SANDY FUNK	office@bs/poa.org	639-5881
Rob Hancock	rohancock@gmail.com	276-6391
Lina Brown	LBrown4087@Aoh.com	637-8690
Tara Musselman		575-3609