

SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE
March 14, 2012
9:30 a.m. BCS Conference Room

Attendees: Karen Price, Carol McGuire, Alice Minich, Kendall Leach, Bob Dratch, Barbara Hundley

County: Judith Nothdurft, Sandy Wright Tara Musselman, Gregg O'Connor, Roger Warner

Guests: Barbara Holmes, Ed Spuzello

The meeting was called to order at 9:30 a.m.

Ms. Price moved to change the agenda to include election of officers.

Minutes: The minutes of the February 7, 2012 meeting were approved with corrections to pages 1-4.

Committee Status: The status of the Committee members was reviewed. Bob Dratch was appointed to serve a two-year term as an alternate member and Kendall Leach is on the BCC agenda on March 27, 2012 to be approved for re-appointment for a three-year term.

Election of Officers: Bob Dratch made a motion to nominate Karen Price as Chairperson for a second term; seconded by Alice Minich and approved unanimously. Carol McGuire made a motion to nominate Alice Minich as Vice Chair; seconded by Karen Price and approved unanimously. Bob Dratch will serve as Alternate member.

Review of Activity Report:

- Discussion ensued regarding the quarterly Activity Report
- A list of work orders was requested and corresponding projects listed on the Activity Report.
- Ms. Nothdurft will provide a corrected history report as soon as it is available

Unfinished Business:

- Paving of St. Paul Linear Park & Learning Garden – Ms. Musselman reported that the final walk-through with the contractor will be on March 15, 2012 with the punch list completed by March 23, 2012 at which point the park and garden should be opened.
- There was discussion regarding St. Paul Linear Park and the repairs to the irrigation system. The contractor claims they did not damage the lines and will not repair them. Mr. O'Connor noted that an irrigation contractor is needed for the repair work.

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- Mr. Dratch made a motion to have the existing irrigation system at St. Paul Linear Park evaluated with an estimate for repairs; seconded by Karen Price and passed unanimously. The motion was amended to include completing the repair if the cost is within \$5000.
- There was discussion regarding the possibility of drilling a well since there is no reclaimed water available within 500 feet of the garden. The irrigation design and well drilling should cost no more than \$50,000.
- Mangrove Trimming – The Committee is not satisfied with the trimming that was done and is unhappy that payment was made to the contractor for an incomplete job. There was a lot of brush left behind that has not been picked up. The mowers will be unable to mow up to the water line until this brush is removed. Mr. O'Connor will research and report his findings back to the Committee.
- Entrance Signs – The Committee wants to make sure the project is moving forward. ISolo Electric has stated that the cost will be more than the original estimate and will submit a quote for the Committee's review and approval within two weeks of the test. Mr. O'Connor will follow-up with the Facilities Department regarding the test and will report back to the Committee.
- Mowing/Landscaping – The request for bids is in the Purchasing Department. The new \$100,000 contract should be in place by the beginning of May. Ms. Hundley made a motion to move forward with the project, Ms. Minich seconded with all in favor. Mr. O'Connor will follow-up on the time line and report back to the Committee. There was discussion regarding the median mowing being done more than once a month, however, that would cause the work order for West County Mowing to go over the allowed amount.
- San Domingo Park – The Committee approved \$195,000 for the project. The bid form stated \$240,000 with the lowest bid coming back at \$228,500. Mr. Warner explained that this a "bare bone" contract with no room to cut items in an attempt to cut costs. The Committee agreed unanimously to move forward with the project as long as the Contractor is approved by the County. Mr. Warner explained the contractor selection process.
- Medina Park – A CIP cost estimate was submitted to Ms. Nothdurft who will forward the information to the Committee. Any project over \$100,000 is a Capital Project. There will be discussion at the next meeting regarding the Capital Budget.

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- Budget drafts – The draft budget was distributed. Ms. Nothdurft was asked to see if the Finance Department can make changes to the draft. After the revisions a meeting will be scheduled to review the budget. The deadline is May 1,2012.

New Business:

- There was discussion regarding the Sunshine Law. Guidelines for members communicating via email and will be discussed at the next meeting.

The next meeting is scheduled for April 5, 2012.

The meeting was adjourned at 12:15 p.m.